

**CITY MANAGERS REPORT**  
**Report Period March 6, 2019 – April 5, 2019**

Ginger Allen, City Manager

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**Scio Community Clean-up Days Update**

Mayor Weaver, Eloise Peaslee and I met with Scio High School Principal Dani Blackwell, Ms. Cox and the student leadership team on March 12, 2019 to discuss Scio Clean-up Days. It was decided that the city staff would begin prior to the actual school clean-up day which will be Thursday, May 16<sup>th</sup> from 8:30 a.m. to 11:30 a.m. Over 200 high school students will participate in the clean-up efforts and teachers will assist as supervisors. To date over 11 local businesses are partnering with this effort and creating task lists to assist the students with clean-up assignments.

**Parks and Tree Board Update**

I have made contact with the Oregon Forestry Department, who will review and advise on the revisions needed in our 2001 Tree Board Ordinance. Once I receive information from the Oregon Forestry Department I will send the ordinance onto Tre Kennedy for final legal review. My plan is to present the revised ordinance at the May 13<sup>th</sup> city council meeting.

**Pot Holes on North Main Street**

I sent three pictures of the pot hole in the center of main street, in front of the Post Office and five pictures of several deep pot holes at the corner of 4<sup>th</sup> and North Main street (going east bound toward Stayton) to Dave Curran, Linn County Road Dept. asking him to address the repairs needed in the roadways. Dave responded very quickly stating that he and his crew are aware of the circumstances and they will address the repairs as soon as the weather permits.

**Public Works – Small City Allotment Grant**

Ko and Matt, along with the administrative assistance of Cathy Martin are preparing to go out for quotes for minor road repairs associated with the Small City Allotment Grant. We have suffered a set-back due to incorrect pricing quotes in the original bid document. I learned from Shelly A. White-Robinson, Special Program Coordinator for ODOT, Region 2 that the grant will still be upheld. However, we do have to wait on a letter giving the city permission to proceed with project.

**Records Codification Update**

The Codification process is moving along quicker than expected. Cathy Martin has taken the lead on this project and is doing a great job working with the vendor Municode. Cathy and I are scheduled to have a legal review of the code on Tuesday, April 16, 2019. I will continue to update council on this project.

### **Scio Memorial Park**

I will be meeting with Lamb & Wool Board President, Karen Borchard on Tuesday, April 30, 2019 at 3:00 p.m. to discuss the Scio Memorial Park upgrades and commemorative brick inlays.

### **Public Works Oversight**

Darrell Lockard is no longer providing Waste Water Oversight to the Public Works Division since Matt Winans completed his certification in March. Darrell will stay on as “overseer” of the Collections Division until the end of April. The cost of these oversight duties was reduced drastically from \$750.00 per month to \$250.00 per month. We are very fortunate to have Darrel assisting Scio during this transition period.