

CITY MANAGERS REPORT
Report Period October 2, 2018 – November 21, 2018

Ginger Allen, City Manager

November Elections: Linn County Elections will be certified no later than 5:00 p.m. on November 26, 2018. Once I receive the certification letter I will notify council and post the findings on the City's website.

City Hall Facility Condition and Needs Assessment: The Request for Proposal (RFP) for the Facility Condition and Needs Assessment of City Hall will be advertised on or before November 30, 2018, with a closing date for proposals on January 18, 2019 at 12:00 p.m.

Republic Services Recycle Guidelines: Hard copies of Recycling Simplified Guide will be made available for all the councilors at the November 26, 2018 City Council meeting. For additional copies go to ci.scio.or.us and click on "Recycling Simplified Guide".

Lease of City Property: The City has been approached by a business owner to lease a portion of property at the Public Works yard located off of SW 6th street. I have made contact with our legal counsel, Tre Kennedy and our Insurance Company, City County Insurance concerning this request and will be presenting a report about this possibility on November 26, 2018.

Scio Christmas Tree Lighting and Downtown Decorations: The City is working with S.C.I.O. on the Christmas Tree Lighting Event scheduled on Saturday, December 8, 2018, at the Scio Memorial Park, 5:30 p.m. In addition, the new street decorations, additional electricity to poles and to the Memorial Park, and the street décor/banner permits from ODOT have all been secured.

Don't Forget: There will be no City Council or Planning Commission meetings in December.