

CITY MANAGER'S BUDGET MESSAGE

Greeting Everyone,

I am pleased to present the 2018 - 2019 City of Scio Operating Budget. Besides having the honor of serving as Scio's City Manager, I also serve as Scio's Budget Officer. In late January to early February of each year I begin pulling budget materials together and meeting with city staff to begin working on the next fiscal year's budget.

There are usually two public hearing held in the month of May. The budget document goes before a "13 Member Budget Committee", which is made up of six community members, the City Council and the Mayor. All budget meetings are scheduled to meet publicly to discuss the budget and make revision as agreed upon by the majority of the budget committee. Once the budget is approved by the Budget Committee it is presented for adoption at the June City Council meeting. Oregon budget law requires that city budgets be adopted prior to June 30, 2018, to enable the City to have spending authority on the first date of the new fiscal year – July 1, 2018.

This year's budget highlights are:

Administration

- New City Web Site – The new city website will have enhanced communication capabilities and allow online bill pay.
- Development of City Operational and Procedural Manuals – Staff will focus on updating and creating city wide operational and procedural manuals to enhance city wide services.
- Code Codification System – The city will enter into a "code codification software agreement that will maintain and update all important city records and make them readily available to staff and the public at large. (Maximum cost of project \$12k)
- Property Acquisition/Building Fund – At the March 2018 City Council meeting Council agreed to begin setting aside funds in a Property Acquisition/Building Fund. A beginning balance of \$200K has been placed into the fund for 2018-19.

Library Services

- A Trust Management Grant in the amount of \$9,875 will sponsor the following services and equipment for Scio's Public Library:
 - a. Electronic Books

- b. Shelving modifications
- c. Children's Seating
- New Paint in Library
- New laminate flooring throughout Library and City Hall

Public Works

- Street Sweeper Truck with Vac system (\$25K)
- Curb Painter (\$3.5K)
- Park Mower (\$7K)
- Replacement of the F350 Utility Truck with something more economical (\$30K)
- Sewer Master Plan – (\$75K)
- Minor Road Repairs on various city streets (\$10K)

City staff will busy throughout the year striving to meet the goals set within this year's budget.

2018-2019 Grants

- \$4000.00 - 2 Pacific Power Grants – funds to be used towards new downtown Christmas decoration
- \$9875.00 - Trust Management Grant – funds to be used in the Scio Library
- \$50,000.00 – Special City Allotment Grant – funds to be used for road repairs on N.E. Ash Street and both the North and South sides of Cherry Street.

Acknowledgements

I wish to thank the city staff and all the budget committee members for assisting with this years' budget process. Your willingness to give your time and energy in service to your city and community is greatly appreciated. It continues to be an honor to work alongside you and I feel blessed to have a small part in making Scio a great place to live.

Sincerely,

Virginia (Ginger) A. Allen
City Manager