Covered Bridge Capital of the West

City of Scio
P. O. Box 37
Scio, OR 97374
Phone: 503-394-3342
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Scio City Council – In Person & Electronic Meeting

Scio City Hall – 38957 NW 1st Ave., Scio, Oregon

The COVID-19 Guidelines permits in person city council meeting. City Council members may attend in person or via Zoom. The public may attend in person so long as you call in advance to secure a seat due to the limited amount of seating available in the council chambers.

The public can join the meeting can do so by choosing one of the following options:

https://us02web.zoom.us	Meeting ID: 889 4022 1471	Passcode: EThnA7
or phone: 1-253-215-8782	Meeting ID: 889 4022 1471	Passcode: 594107

The public may submit public comments on agenda items by email to cityofscio@smt-net.com prior to 4:00 p.m. on Monday, April 12, 2021.

AGENDA
April 12, 2021 (6:00 PM)

Mayor Chadd Weaver

Council Pres. Debbie Nuber | *Councilor John Whalen* | *Councilor Tom Gray*
Councilor Joey Ferguson | *Councilor Karen Eckhart* | *Councilor Tom Meyer*

CALL TO ORDER ** FLAG SALUTE **** ROLL CALL**

A moment of silence will be set aside for councilors, staff and attendees to individually and silently honor the American Flag.

CONSENT AGENDA: *The following items(s) are considered routine and will be enacted by one motion. There will not be a separate discussion of these items unless a Councilor so requests. In this case, the item(s) will be removed from the Consent Agenda and considered separately.*

- Approval of March 8, 2021 City Council Minutes
- Approval of March 2021 Statement of Revenues & Expenditures
- Approval of March 2021 Payment Journal

CORRESPONDENCE: None

PRESENTATIONS:

- Linn County Sheriff's Report – Presented by: Sgt. Beth Miller

OPEN REGULAR SESSION

1) 2020 Audit Plan of Action
Presented by: Ginger Allen, Scio City Manager
Action: A Motion to Approve or Deny

2 2021 Lamb & Wool Fair Public Event Permit
Presented by: Ginger Allen, Scio City Council
Action: A Motion to Approve or Deny

CITY MANAGERS REPORT

CITY ATTORNEY REPORT

ITEMS FROM COUNCIL

PUBLIC COMMENT(S): An opportunity for citizens to comment on items of city business.

ADJOURNMENT:

2021 CITY MEETING(S) CALENDAR

Monday May 10, 2021 @ 6:00 p.m. – Scio City Hall, 38957 NW 1st Ave., Scio, Oregon
Monday, June 28, 2021 @ 6:00 p.m. – Scio City Hall, 38957 NW 1st Ave., Scio, Oregon

2021 BUDGET HEARINGS

Wednesday, June 2, 2021 @ 6:00 p.m. – Scio City Hall, 38957 NW 1st Ave., Scio, Oregon

**** If needed** a second Budget Hearing will take place on Thursday, June 3, 2021 @6:00 p.m. – Scio City Hall, 38957 NW 1st Ave., Scio, Oregon**

HOLIDAY CLOSURES

Monday, May 31, 2021 – Memorial Day

Consent Agenda

City of Scio
38957 NW 1st Ave
Scio, OR 97374
503-394-3342

SCIO CITY COUNCIL ELECTRONIC MEETING MINUTES
MONDAY March 8, 2021

COUNCIL PRESENT: Councilors Karen Eckhart, Joey Ferguson, Tom Meyer, Debbie Nuber, and Chadd Weaver, were present at City Hall. Councilors Tom Gray and John Whalen were all present via Zoom video.

STAFF PRESENT: City Manager Ginger Allen and Administrative Assistant Cathy Martin, were present at City Hall. Assistant City Attorney Jeffrey Clayson was present via video.

AUDIENCE MEMBERS PRESENT: May Garland and Katrina Clouse joined the meeting via Zoom.

CALL TO ORDER: Mayor Weaver called the Regular Session of the Scio City Council to order at 6:02 P.M., followed by 30 seconds of silence to observe the American Flag.

OATH OF OFFICE: Ms. Allen administered the Oath of Office to Mayor Weaver.

ROLL CALL: Roll call was taken with all councilors present.

ELECTION OF COUNCIL PRESIDENT:

Councilor Ferguson nominated Councilor Nuber to serve as Council President, Councilor Eckhart seconded. Councilor Nuber accepted the nomination. A hand and verbal vote was taken. Motion passed 5/0/1 with Councilor Nuber abstaining.

APPROVAL OF CONSENT AGENDA: Mayor Weaver asked for comments.

Councilor Nuber moved to accept and pass the Consent Agenda as presented, Councilor Whalen seconded. A hand and verbal vote was taken. Motion passed 6/0

CORRESPONDENCE: None

PRESENTATIONS:

- **2020-2021 Audit – Presented by Kori Sarrett, Accuity, LLC.** – Ms. Sarrett reviewed the Audit for Fiscal Year 2020-2021 with the council. She stated that this was the most challenging year for completing audits as everything had to be done remotely. Ms. Sarrett stated that she would like to complement Cathy & Ginger on how closely they reviewed the audit; they get the prize for best reviewers this year. Ms. Sarrett stated that the Government Activities had a positive change in net position of $190K, Water and Sewer lost $5,400, this includes $67K in depreciation on the Water and Sewer assets. General Fund ending fund balance is up to $501K. The Water and Sewer funds had positive cash flows from operating activities. The Water fund had $114K and the Sewer Fund was just over $5K. There was one minor issue with Budget. The Road

Fund transferred out $1,601 more than budgeted. In digging down, this was a simple error; staff had intended to transfer the higher amount. The LB-forms showed the higher number, but the resolution adopting the budget showed the lower number. In Oregon, the binding level is what is on the Resolution that was signed. Ms. Allen stated that she was correct. Ms. Sarrett is not concerned that they would see this error in the future. Ms. Allen thanked Ms. Sarrett for taking the time to work with staff on the audit. Mayor Weaver asked her to explain net position on page 3. Ms. Sarrett stated that there is net investment in capital assets – this is the value of all the capital assets (city hall, trucks, equipment, sewer treatment plant) the value of that, minus depreciation, minus debt. Restricted funds are those that a donor puts a restriction on in that they have to be spent a certain way (i.e. Road Fund has State Highway funds that have to be spent out of the Road Fund). Unrestricted can be spent any way you want. There were no other questions from the council.

- **Linn County Sheriff's Report – Presented by Sgt. Beth Miller, Linn County Sheriff –** Sgt. Beth Miller reviewed the monthly reports for January and February (see report included in the council packet). She stated that there was not a lot of criminal activity in Scio. Sgt. Miller did alert the council that the Sheriff's Office had received reports from around the county concerning Unemployment Fraud. She stated that if any member of the council hears about any of this, they should encourage the person to report it. Councilor Ferguson asked about the arrest that was reported in the February report. Sgt. Miller stated that this incident started in January and culminated in the arrest of the individual in February. Councilor Ferguson asked about the "Tampering with City Water System" complaint. Sgt. Miller explained that a city resident had a water meter turned off and locked for non-payment. Discovered that the lock had been cut and water turned back on without permission, Sgt. Miller made contact with the resident. The situation was resolved. Ferguson asked about the parking issue on 6th Avenue. Sgt. Miller stated that she does not know any specifics. Sometimes, citizens will ask questions or make complaints. There is not enough narrative to determine the issue.

REGULAR SESSION:

1. **Ordinance No. 618 – An Ordinance Amending Ordinance 561 – Scio Zoning Code – Presented by Ginger Allen, City Manager**

   Mayor Weaver asked for a motion to approve Ordinance No. 618 as per the Memo from Ginger Allen, City Manager.

   Councilor Nuber moved to Read Ordinance No. 618 for the first time by title only and proceed to vote, Councilor Meyer seconded. Motion passed 6/0

   Ms. Allen read Ordinance No. 618, An Ordinance Amending Ordinance 561 – Scio Zoning Code by title for the first time.

Councilor Nuber moved to Read Ordinance No. 618 for the second time by title only for final adoption and direct the mayor to execute the Ordinance, Councilor Eckhart seconded. Motion passed 6/0

Ms. Allen read Ordinance No. 618, An Ordinance Amending Ordinance 561 – Scio Zoning Code by title for the second time.

2. **Resolution No. 21-01 – A Resolution to Adopt Unanticipated Revenue – Presented by Ginger Allen, City Manager**

Mayor Weaver asked for a motion to approve Resolution No. 21-01 as per the Memo from Ginger Allen, City Manager.

Councilor Eckhart moved to approve Resolution No. 21-01- A Resolution to Adopt Unanticipated Revenue as presented, Councilor Meyer seconded. Motion passed 6/0

3. Library Advisory Committee By-Laws – Presented by Ginger Allen, City Manager

Ms. Allen presented the revised Library Advisory Committee By-Laws. Allen reviewed the changes made at the January 25th council work session. All of the proposed changes were inserted into the By-Laws and are shown in red. There is one change that Ms. Allen recommended upon further investigation into the advisory committee itself. In talking with Jeffrey Clayson, City Attorney, we deemed it possible if the board (council) agreed, to permit two people to be on the committee that were outside of the Scio city limits, because the actual Library Board is the City Council. This would give a broader spectrum on the Library Advisory Committee; this is something that the Friends of the Scio Public Library would like to see as well. Ms. Allen stated that the data on membership is also included in the memo. Under Section II Membership, this was changed to two. Allen asked the council if they wanted the people who are eligible to serve on the committee to be within the Scio School District Boundary or within the Scio Zip Code. Martin stated why this question came up with staff is that the Scio School District and Stayton School District Boundary line is up on Ridge Drive, just north of town. However a lot of those people are still within the Scio zip code area. Councilor Gray stated that the Zip Code area should be used as it reaches more people. After further discussion, the council consensus was to use the Scio zip code area for the Library Advisory Committee members that live outside the city limits.

Councilor Nuber moved to adopt Ordinance No. 619 as presented with the recommended changes to the by-laws, Councilor Eckhart seconded. Motion passed 6/0

4. Formal Approval to Proceed with the Vacation of Property located under Stop N Save market – Presented by Ginger Allen, City Manager

Ms. Allen stated that the city council previously gave staff consent to proceed with the possibility of vacating a strip of property located beneath the Stop N Save Market. Staff spoke with the property owner. Ms. Allen stated that in order to proceed with the vacation of the alley, a formal motion needs to be made to start the process.

Councilor Nuber moved to approve proceed with the vacation of the alley located underneath the Stop and Save Market, Councilor Whalen seconded. Motion passed 6/0

5. Public Hearing 2020-2021 Supplemental Budget – Presented by Ginger Allen, City Manager

Ms. Allen stated that with the completion of the 2019-2020 Audit, it was recommended that the city clean up some budget discrepancies that have carried forward for several years in the Reserve accounts. The proposed Resolution would adopt a Supplemental Budget and make the corrections.

Councilor Ferguson moved to approve Resolution No. 21-02 a Resolution Adopting a Supplemental Budget for Fiscal Year 2020-2021, Making Supplemental Appropriations, Councilor Gray seconded. Motion passed 6/0

6. PW Shop and City Hall Project Update – Presented by Ginger Allen, City Manager

Allen told council that she had spoken with Project Manager, Ryan Quigley and that they are expecting drawing from Varitone within the month. Ms. Allen will bring that drawing to the council for final approval. Once council approves the drawings and the project cost estimates, the city can move forward with the construction bid process.

Councilor Whalen asked how the city will use the cost estimates. Ms. Allen stated that the cost estimates are obtained so that the city can determine how much it needs to borrow to complete the projects.

Councilor Gray asked if there was any way to speed up the process. Allen stated that she can ask if the project can be expedited if the council would like her to. Council consensus was to stick with the plan.

Ms. Allen updated the council on the City Hall project. She stated that staff has worked hard to put together a design which was in turn presented to the project manager. The city will be using Studio 3 Architecture, out of Salem for the designing of City Hall. They have done municipal designs before. They will start with providing conceptual designs so that we can show them to the public for input. We have shown the initial design to the Friends of the Library and with their input have made some changes to that design. As we move through the process, by doing the design concept, it will give us something immediate to go

out and get cost estimates, so that we can move forward with the lending piece of the project.

Councilor Nuber asked if we will have several different plan options to look at. Allen stated that she doesn't know if we will have more than one plan, we are locked in with the footprint. The current city hall building is located partially within the public right of way. The new building will be placed on the lot so that it is out of the public right of way and this means that there is not as much property to the east of the building as originally thought.

Councilor Ferguson asked if the city was considering a second story with the constraints that we have on the lot. Ms. Allen stated that we had looked at a second story and it is something that can be considered. The cost of an elevator at a minimum is $85K. Ferguson asked if that would be a requirement. Allen indicated that it would. Allen stated to use it publically the city would have to have an elevator. Ferguson asked what things could be placed in a second story that did not require public access. Allen stated storage, records retention area, electrical server room, and similar items. Ferguson asked if staff had toured the new city hall surrounding us i.e. Mill City, Jefferson. Ms. Allen stated that we did tours of Libraries, and did look, at the Jefferson City Hall. Ferguson asked if Studio 3 worked on any of those projections. Ms. Allen stated that they have done work with some Salem offices and they are currently working on the city hall at Molalla. Ferguson asked if we would still have a committee for community citizen input on the new building. Allen stated that this may have shifted a little; it may be more of a community "town hall" inviting people to come in and look at the plans to keep things moving forward. The city has two years to complete both buildings after taking out the loan. Ms. Allen stated that one of the local businesses has requested to hang one of the copies of the new city hall design inside their business for the citizens to be able to see. Ms. Allen stated that she hopes to present a preliminary design to the council at the April meeting.

Allen stated that staff has started to work on grants. It is important to work on creative ways to pay for the building. City has to have discussion on how much the city can afford. Allen let the council know that Dave Kinney, Planning Consultant for the city, has stated that he would like to talk to the council regarding the experience he had working on the Stayton Public Library building project.

Ferguson stated that she has spent a lot of time thinking about the library and how much money the city spends. She stated that the future of a physical book may be vanishing and asked if the city makes the library more of an "internet café" type thing. She stated that the internet is the future. In her work experience, kids are not receiving a physical book. They are all on the internet. Ms. Allen stated that she is happy that Councilor Ferguson brought up this topic. She stated that this is the exact discussion that Dave Kinney had with her earlier. When the Stayton Library was built, some of the things that they failed to look at were providing sitting space for people to come in and work with laptops, or come in and read a newspaper, the library becomes a meeting space. Now is

the time for this discussion. Ferguson asked if we could consider having small study rooms that are rentable with internet capabilities. Allen stated that she would like as many people as possible to come to an open house to see the conceptual drawings.

Councilor Eckhart spoke regarding the library being part of the Linn County Consortium, where patrons can get books from the other libraries that are participating. Allen stated that the library wouldn't likely be adding to the collection, but providing more space for people to use it.

Ferguson asked about the future of the "Summer Reading Program" and would it be possible to add a court yard for use by the kids. Allen stated that it is one of the main programs.

Discussion was held on needs of the New City Hall and possibility of raising funds to help with the cost of the improvements.

CITY MANAGER REPORT: Allen asked if there were any questions regarding her report. Allen briefly reviewed the report that was included in the council packet.

Ms. Allen stated that the most important thing is that City Hall is open to the public people are starting to come in again. Allen asked for permission to open the Library back up to the public. According to the sector risk guidelines, we can go back to what we did back in September when we had it open before. We are still unable to open the Senior Center. A show of hands was given to open the Library.

Ms. Allen stated that she overshot the Parks and Tree Committee. She will be making revisions, as stated in the report. Other small cities only convene citizens to comment on parks plans for development, public works staff takes care of all situations with public right of way trees, they do not have any regulation for trees on private property. Ms. Allen stated she would come back with something that is a lot less formal.

Rapid Response Grant – city and school district have been working on this. The school board has approved the school district providing the matching funds, with one stipulation, and that the city sell to the school the alley way that is currently fenced into the Middle School playground. They asked that the money that they pay for the property be contributed by the city to the project. Allen asked for permission to proceed forward with the sale of the property to the school district.

Councilor Nuber moved to give consent to proceed forward with the sale of the alley in the Middle School Playground, Councilor Ferguson seconded. Motion passed 6/0

Ms. Allen stated that we are about ¾ of the way through the application process and hope to wrap it up in the next couple of weeks and submit it.

CITY ATTORNEY'S REPORT: Presented by Jeffrey Clayson – Mr. Clayson stated that he has been working on some zoning issues with Ms. Allen, in doing research on

the issues some cities use a Code Enforcement Officer. He stated this might be a way to go.

ITEMS FROM THE COUNCIL:

Nuber: None

Ferguson: Asked for an update on the 6th Avenue Culvert situation. She stated that it was discussed in January about writing letters to Linn County asking them to enlarge it; Mayor Weaver was also going to talk to Commissioner Sprenger. Allen stated that Mayor Weaver has meeting with Commissioner Sprenger on Wednesday, March 10th. This meeting is for the mayors in Linn County. He will ask her about setting up a special meeting to talk about Scio issues. Allen further stated that in previous conversations with the Linn County Road Department that it would be about a $2M project to replace the culverts and the city would be asked to contribute to a project of that size if the city pushed it forward. Allen spoke with members of the Scio Youth Club and they are going to do some clean-up work in Peters Ditch to remove some of the blockage that is occurring on their property. Everyone needs to clean out their portions of the ditch lines. When Mayor Weaver has his meeting with Commissioner Sprenger, the city should find out what the city needs to do to expedite the replacement of the culvert.

Eckhart: Recognized that City Employees spent a lot of time cleaning up County trees on Main Street following the ice storm and thought that the city should receive some recognition for assisting the county. Ms. Allen stated that the city has a huge burn pile out at the 6th Street property for the debris following the storm.

Meyer: None

Whalen: Ditch ownership – Linn County. Allen – meeting with ODOT, Ron Loewen, Craig Gries (OSBC)

Gray: None

BUSINESS FROM THE PUBLIC: Katrina Clouse, West Scio Rd, stated that Lamb fair planning is moving forward.

Mayor Weaver asked if there were any other comments, hearing none, he adjourned the meeting at 7:39 p.m.

The next regular meeting is scheduled for April 12, 2021 at 6:00 p.m.

Cathy Martin
Administrative Assistant

City of Scio
38957 NW 1st Ave
Scio, OR 97374
503-394-3342

SCIO CITY COUNCIL ELECTRONIC MEETING MINUTES
MONDAY March 22, 2021

COUNCIL PRESENT: Councilors Karen Eckhart, Tom Meyer, Debbie Nuber, and Chadd Weaver, Tom Gray and John Whalen.

EXCUSED ABSENCE: Joey Ferguson

STAFF PRESENT: City Manager Ginger Allen and Assistant City Attorney Jeffrey Clayson.

AUDIENCE MEMBERS PRESENT: May Garland

CALL TO ORDER: Mayor Weaver called the Regular Session of the Scio City Council to order at 6:00 P.M., followed by 30 seconds of silence to observe the flag.

ROLL CALL: Roll call was taken with all councilors present except Joey Ferguson, who already was excused from the meeting.

REGULAR SESSION:

1. **Travel Oregon Competitive and Recover Grant Application – Presented by Ginger Allen, City Manager:** Allen thanked the council for meeting on such short notice, stating that the time frame for this grant application could not wait until the regular council meeting schedule in April. Allen explained the possibility of getting up to $100K grant dollars for a Public Restroom facility. Allen explained that there was no money match, but that getting some in kind match would be the goal to show community support and business support. Councilor Whalen asked Allen what the risks of having a restroom might be. Allen stated that she really had no idea, but that most communities have them and she was sure that the City's Insurance Provide would support this type of city service. Councilor Whalen then asked Allen if $100K would pay for the project. Allen stated that the City of Sublimity put a small, two stall restroom in for $100K and they had a large amount of concrete work. Councilor Gray asked who would clean them. Allen stated the City Public Works staff would clean the restrooms. Councilors Eckhart, Meyer, and Nuber all thought it was a great opportunity for the City and said that the city should move forward with the grant application. There were some more side bar conversations amongst councilors when Mayor Weaver asked if there were any more questions for City Manager Allen? Hearing none, Mayor Weaver said that he would entertain a motion to support the filing of the Travel Oregon Grant Application. Councilor Nuber moved to instruct Allen to go forward with the grant application and submit the grant to Travel Oregon. Councilor Whalen seconded the motion. Mayor Weaver asked if there was any further discussion, hearing none, he took the vote: All in favor 5 opposed 0. Motion passed.

ITEMS FROM THE COUNCIL: Mayor Weaver asked if there were any items from council. Hearing none he moved onto Public Comments.

BUSINESS FROM THE PUBLIC: May Garland stated that she thought the Grant would benefit the community, it is something the community has needed for a long time. Garland also said that she would like to see the City, as a courtesy, reach out the Hunts, who live next to the park and let them know about the grant and what might develop next to their home.

Mayor Weaver asked if there were any other comments, hearing none, he adjourned the meeting at 7:39 p.m.

The next regular meeting is scheduled for April 12, 2021 at 6:00 p.m.

Ginger Allen
Scio City Manager

General Fund

Statement of Revenue and Expenditures

Acct		Current Period Mar 2021 Mar 2021 Actual	Year-To-Date Jul 2020 Mar 2021 Actual	Annual Budget Jul 2020 Jun 2021	Annual Budget Jul 2020 Jun 2021 Variance	Jul 2020 Jun 2021 Percent of Budget
Revenue & Expenditures						
Revenue						
Tax Receipts						
4120	Property Taxes	4,584.69	265,738.46	250,000.00	(15,738.46)	106.3%
4211	Cigarette Tax	63.82	708.26	900.00	191.74	78.7%
4212	Liquor Control Taxes	1,267.75	14,043.09	15,000.00	956.91	93.6%
4213	Marijuana Tax	0.00	2,326.10	2,700.00	373.90	86.2%
	Total Tax Receipts	$5,916.26	$282,815.91	$268,600.00	($14,215.91)	
Government Receipts						
4240	Intergovernmental	0.00	8,264.24	8,500.00	235.76	97.2%
	Total Government Receipts	$0.00	$8,264.24	$8,500.00	$235.76	
Franchise Fees						
4251	Franchise - Northwest Nat	2,772.94	2,772.94	2,700.00	(72.94)	102.7%
4252	Franchise - Pacific Power	1,091.01	8,891.13	12,000.00	3,108.87	74.1%
4253	Franchise - Republic Servic	0.00	2,515.48	2,800.00	284.52	89.8%
4254	Franchise - Scio Cablevision	79.50	697.98	900.00	202.02	77.6%
4255	Franchise - SMTA	34.79	341.46	500.00	158.54	68.3%
	Total Franchise Fees	$3,978.24	$15,218.99	$18,900.00	$3,681.01	
Fees & Permits						
4271	Planning Fees	0.00	2,238.60	10,000.00	7,761.40	22.4%
4272	Building Permits	16.25	348.57	3,000.00	2,651.43	11.6%
	Total Fees & Permits	$16.25	$2,587.17	$13,000.00	$10,412.83	
Fines and Forfeitures						
4290	Fines and Forfeitures	9.50	116.50	100.00	(16.50)	116.5%
	Total Fines and Forfeitures	$9.50	$116.50	$100.00	($16.50)	
Other Revenue						
4260	Library Income	0.00	6,500.00	6,500.00	0.00	100.0%
4261	Library Fees	210.00	1,294.19	3,000.00	1,705.81	43.1%
4262	Library Donations	0.00	3,790.00	3,900.00	110.00	97.2%
4263	Library Grants	0.00	4,000.00	13,985.00	9,985.00	28.6%
4330	Grants	0.00	50,000.00	0.00	(50,000.00)	0.0%
4350	Miscellaneous	0.00	1,163.69	2,500.00	1,336.31	46.5%
4360	Veterans Memorial Park	0.00	50.00	908.00	858.00	5.5%
	Total Other Revenue	$210.00	$66,797.88	$30,793.00	($36,004.88)	
	Revenue	$10,130.25	$375,800.69	$339,893.00	($35,907.69)	
	Gross Profit	$10,130.25	$375,800.69	$339,893.00	$0.00	
Expenses						
Personnel Services						
5110	Salaries	3,583.58	47,798.65	72,136.00	24,337.35	66.3%
5120	Payroll Taxes	278.50	4,187.80	9,017.00	4,829.20	46.4%
5130	Benefits	1,181.30	21,268.32	30,406.00	9,137.68	69.9%
	Total Personnel Services	$5,043.38	$73,254.77	$111,559.00	$38,304.23	
Materials and Services						
6210	Advertising	0.00	0.00	550.00	550.00	0.0%
6220	City Attorney	220.00	1,980.00	2,640.00	660.00	75.0%
6230	Contract Services	186.40	3,884.26	5,325.00	1,440.74	72.9%
6250	Police Services	0.00	47,297.25	66,000.00	18,702.75	71.7%
6260	Materials & Supplies	58.34	2,643.43	3,000.00	356.57	88.1%
6270	Community Involvement	400.00	1,090.45	4,900.00	3,809.55	22.3%
6280	Miscellaneous	200.00	5,827.42	1,500.00	(4,327.42)	388.5%
6290	Bank Charges and Fees	26.32	282.67	600.00	317.33	47.1%

General Fund

Statement of Revenue and Expenditures

Acct		Current Period Mar 2021 Mar 2021 Actual	Year-To-Date Jul 2020 Mar 2021 Actual	Annual Budget Jul 2020 Jun 2021	Annual Budget Jul 2020 Jun 2021 Variance	Jul 2020 Jun 2021 Percent of Budget
Revenue & Expenditures						
Expenses						
Materials and Services						
6310	Insurance	0.00	4,674.00	5,260.00	586.00	88.9%
6320	Education	0.00	0.00	250.00	250.00	0.0%
6330	Grant Expenses	0.00	381.25	381.00	(0.25)	100.1%
6341	Utilities - Electricity	1,134.84	11,925.39	17,000.00	5,074.61	70.1%
6342	Utilities - Gas	220.06	497.35	600.00	102.65	82.9%
6343	Utilities - Telephone	93.03	1,404.25	1,450.00	45.75	96.8%
6344	Utilities - Garbage	9.69	87.21	150.00	62.79	58.1%
6350	Equipment Maintenance	0.00	0.00	150.00	150.00	0.0%
6360	Building Maintenance	0.00	315.99	300.00	(15.99)	105.3%
6370	Flood Mitigation	0.00	7,009.00	15,000.00	7,991.00	46.7%
6381	Library - Books	479.07	2,750.96	4,600.00	1,849.04	59.8%
6382	Library - Audio/Visual	0.00	131.68	750.00	618.32	17.6%
6383	Library - Journals/Periodical	0.00	144.66	350.00	205.34	41.3%
6384	Library - Materials & Suppli	59.79	274.85	700.00	425.15	39.3%
6385	Library - Miscellaneous	164.99	164.99	400.00	235.01	41.2%
6386	Library - Technical Support	1,000.00	1,955.80	2,700.00	744.20	72.4%
6387	Library - Donations	0.00	3,261.85	3,900.00	638.15	83.6%
6388	Library - Grants	448.82	13,433.82	13,985.00	551.18	96.1%
6390	Planning	787.50	6,821.71	10,000.00	3,178.29	68.2%
6400	Parks	0.00	10,895.97	13,000.00	2,104.03	83.8%
6401	Veterans Memorial Park	0.00	205.00	908.00	703.00	22.6%
6410	Senior Services	240.55	425.45	500.00	74.55	85.1%
	Total Materials and Services	$5,729.40	$129,766.66	$176,849.00	$47,082.34	
Capital Outlay						
7100	Property Acquisition/Buildin	6,457.82	63,658.53	400,000.00	336,341.47	15.9%
	Total Capital Outlay	$6,457.82	$63,658.53	$400,000.00	$336,341.47	
Other Expenses						
7600	Building Loan	0.00	0.00	20,000.00	20,000.00	0.0%
9110	Operating Contingency	0.00	0.00	106,852.00	106,852.00	0.0%
	Total Other Expenses	$0.00	$0.00	$126,852.00	$126,852.00	
	Expenses	$17,230.60	$266,679.96	$815,260.00	$548,580.04	
	Revenue Less Expenditures	($7,100.35)	$109,120.73	($475,367.00)	$0.00	
Other Revenue						
Extraordinary Income						
4900	Bldg Permit Pass Thru Inco	56.55	1,595.65	0.00	(1,595.65)	0.0%
	Total Extraordinary Income	$56.55	$1,595.65	$0.00	($1,595.65)	
	Other Revenue	$56.55	$1,595.65	$0.00	($1,595.65)	
Other Expenses						
Extraordinary Expense						
9500	Bldg Permit Pass Thru Expe	56.55	1,539.10	0.00	(1,539.10)	0.0%
	Total Extraordinary Expense	$56.55	$1,539.10	$0.00	($1,539.10)	
	Other Expenses	$56.55	$1,539.10	$0.00	($1,539.10)	
	Net Change in Fund Balance	($7,100.35)	$109,177.28	($475,367.00)	$0.00	
Fund Balances						
	Beginning Fund Balance	617,451.69	501,174.06	0.00	0.00	0.0%
	Net Change in Fund Balanc	(7,100.35)	109,177.28	(475,367.00)	0.00	0.0%
	Ending Fund Balance	610,351.34	610,351.34	0.00	0.00	0.0%

Statement of Revenue and Expenditures

Acct		Current Period Mar 2021 Mar 2021 Actual	Year-To-Date Jul 2020 Mar 2021 Actual	Annual Budget Jul 2020 Jun 2021	Annual Budget Jul 2020 Jun 2021 Variance	Jul 2020 Jun 2021 Percent of Budget
Revenue & Expenditures						
Revenue						
Tax Receipts						
4220	State Highway Taxes	5,311.28	48,951.66	60,000.00	11,048.34	81.6%
	Total Tax Receipts	$5,311.28	$48,951.66	$60,000.00	$11,048.34	
Franchise Fees						
4251	Franchise - Northwest Nat	2,772.95	2,772.95	2,700.00	(72.95)	102.7%
4252	Franchise - Pacific Power	1,091.01	8,891.12	12,000.00	3,108.88	74.1%
4253	Franchise - Republic Servic	0.00	2,515.48	2,800.00	284.52	89.8%
4254	Franchise - Scio Cablevision	79.50	697.98	900.00	202.02	77.6%
4255	Franchise - SMTA	34.79	341.46	500.00	158.54	68.3%
	Total Franchise Fees	$3,978.25	$15,218.99	$18,900.00	$3,681.01	
Other Revenue						
4350	Miscellaneous	8,500.00	8,500.00	0.00	(8,500.00)	0.0%
	Total Other Revenue	$8,500.00	$8,500.00	$0.00	($8,500.00)	
	Revenue	$17,789.53	$72,670.65	$78,900.00	$6,229.35	
	Gross Profit	$17,789.53	$72,670.65	$78,900.00	$0.00	
Expenses						
Personnel Services						
5110	Salaries	2,342.19	17,901.72	23,352.00	5,450.28	76.7%
5120	Payroll Taxes	182.36	1,411.47	2,919.00	1,507.53	48.4%
5130	Benefits	825.93	5,993.18	7,802.00	1,808.82	76.8%
	Total Personnel Services	$3,350.48	$25,306.37	$34,073.00	$8,766.63	
Materials and Services						
6210	Advertising	0.00	0.00	250.00	250.00	0.0%
6220	City Attorney	110.00	990.00	1,320.00	330.00	75.0%
6230	Contract Services	37.28	776.82	1,250.00	473.18	62.1%
6240	Engineering Consultants	1,325.00	1,325.00	2,000.00	675.00	66.3%
6260	Materials & Supplies	205.67	1,499.72	4,100.00	2,600.28	36.6%
6290	Bank Charges and Fees	5.27	74.70	150.00	75.30	49.8%
6310	Insurance	0.00	924.83	1,060.00	135.17	87.2%
6320	Education	0.00	0.00	250.00	250.00	0.0%
6344	Utilities - Garbage	6.36	57.24	100.00	42.76	57.2%
6350	Equipment Maintenance	0.00	503.07	500.00	(3.07)	100.6%
6360	Building Maintenance	0.00	25.00	50.00	25.00	50.0%
	Total Materials and Services	$1,689.58	$6,176.38	$11,030.00	$4,853.62	
Capital Outlay						
7140	Bike and Walkway Improve	0.00	1,319.80	750.00	(569.80)	176.0%
7150	Capital Improvements	0.00	23,652.80	25,000.00	1,347.20	94.6%
	Total Capital Outlay	$0.00	$24,972.60	$25,750.00	$777.40	
Other Expenses						
7600	Building Loan	0.00	0.00	10,000.00	10,000.00	0.0%
9110	Operating Contingency	0.00	0.00	70,097.00	70,097.00	0.0%
	Total Other Expenses	$0.00	$0.00	$80,097.00	$80,097.00	
	Expenses	$5,040.06	$56,455.35	$150,950.00	$94,494.65	
	Revenue Less Expenditures	$12,749.47	$16,215.30	($72,050.00)	$0.00	
	Net Change in Fund Balance	$12,749.47	$16,215.30	($72,050.00)	$0.00	
Fund Balances						
	Beginning Fund Balance	75,152.32	71,686.49	0.00	0.00	0.0%
	Net Change in Fund Balanc	12,749.47	16,215.30	(72,050.00)	0.00	0.0%

Statement of Revenue and Expenditures

Acct		Current Period Mar 2021 Mar 2021 Actual	Year-To-Date Jul 2020 Mar 2021 Actual	Annual Budget Jul 2020 Jun 2021	Annual Budget Jul 2020 Jun 2021 Variance	Jul 2020 Jun 2021 Percent of Budget
Fund Balances						
	Ending Fund Balance	87,901.79	87,901.79	0.00	0.00	0.0%

Statement of Revenue and Expenditures

Acct		Current Period Mar 2021 Mar 2021 Actual	Year-To-Date Jul 2020 Mar 2021 Actual	Annual Budget Jul 2020 Jun 2021	Annual Budget Jul 2020 Jun 2021 Variance	Jul 2020 Jun 2021 Percent of Budget
Revenue & Expenditures						
Revenue						
Other Revenue						
4110	Investment Earnings	0.00	1,798.95	0.00	(1,798.95)	0.0%
4350	Miscellaneous	0.00	857.09	1,000.00	142.91	85.7%
	Total Other Revenue	$0.00	$2,656.04	$1,000.00	($1,656.04)	
User Fees						
4300	User Fees	23,742.77	228,916.83	314,000.00	85,083.17	72.9%
4301	Late Charges	125.40	900.22	1,000.00	99.78	90.0%
4302	24 Hour Notice	22.50	52.50	1,500.00	1,447.50	3.5%
4303	Reconnect Fees	50.00	100.00	0.00	(100.00)	0.0%
4304	Backflow Test	0.00	2,040.10	2,450.00	409.90	83.3%
4310	New Connections	0.00	0.00	28,000.00	28,000.00	0.0%
4320	Water Deposits	400.00	3,200.00	4,000.00	800.00	80.0%
	Total User Fees	$24,340.67	$235,209.65	$350,950.00	$115,740.35	
	Revenue	$24,340.67	$237,865.69	$351,950.00	$114,084.31	
	Gross Profit	$24,340.67	$237,865.69	$351,950.00	$0.00	
Expenses						
Personnel Services						
5110	Salaries	8,815.58	68,113.94	89,047.00	20,933.06	76.5%
5120	Payroll Taxes	686.41	5,362.15	11,131.00	5,768.85	48.2%
5130	Benefits	3,159.41	23,368.88	30,506.00	7,137.12	76.6%
	Total Personnel Services	$12,661.40	$96,844.97	$130,684.00	$33,839.03	
Materials and Services						
6210	Advertising	0.00	0.00	700.00	700.00	0.0%
6220	City Attorney	385.00	3,465.00	4,620.00	1,155.00	75.0%
6230	Contract Services	260.96	6,232.52	8,380.00	2,147.48	74.4%
6240	Engineering Consultants	65.00	65.00	1,000.00	935.00	6.5%
6260	Materials & Supplies	168.55	7,450.72	14,200.00	6,749.28	52.5%
6280	Miscellaneous	0.00	1,735.00	2,500.00	765.00	69.4%
6290	Bank Charges and Fees	44.00	369.16	600.00	230.84	61.5%
6310	Insurance	0.00	6,473.87	7,370.00	896.13	87.8%
6320	Education	0.00	0.00	1,000.00	1,000.00	0.0%
6341	Utilities - Electricity	779.24	7,762.84	10,000.00	2,237.16	77.6%
6342	Utilities - Gas	247.58	559.53	700.00	140.47	79.9%
6343	Utilities - Telephone	119.61	1,805.50	1,800.00	(5.50)	100.3%
6344	Utilities - Garbage	6.36	57.24	100.00	42.76	57.2%
6350	Equipment Maintenance	0.00	929.25	4,500.00	3,570.75	20.7%
6360	Building Maintenance	0.00	160.99	500.00	339.01	32.2%
6420	Water Deposit Refunds	700.00	2,600.00	4,000.00	1,400.00	65.0%
	Total Materials and Services	$2,776.30	$39,666.62	$61,970.00	$22,303.38	
Capital Outlay						
7160	Equipment	5,924.23	107,530.65	110,000.00	2,469.35	97.8%
	Total Capital Outlay	$5,924.23	$107,530.65	$110,000.00	$2,469.35	
Other Expenses						
7500	Water Loan	2,110.96	43,998.64	50,500.00	6,501.36	87.1%
7600	Building Loan	0.00	0.00	10,000.00	10,000.00	0.0%
9110	Operating Contingency	0.00	0.00	83,253.00	83,253.00	0.0%
	Total Other Expenses	$2,110.96	$43,998.64	$143,753.00	$99,754.36	
	Expenses	$23,472.89	$288,040.88	$446,407.00	$158,366.12	
	Revenue Less Expenditures	$867.78	($50,175.19)	($94,457.00)	$0.00	

Water Fund

Statement of Revenue and Expenditures

Acct		Current Period Mar 2021 Mar 2021 Actual	Year-To-Date Jul 2020 Mar 2021 Actual	Annual Budget Jul 2020 Jun 2021	Annual Budget Jul 2020 Jun 2021 Variance	Jul 2020 Jun 2021 Percent of Budget
Revenue & Expenditures						
	Net Change in Fund Balance	$867.78	($50,175.19)	($94,457.00)	$0.00	
Fund Balances						
	Beginning Fund Balance	60,136.27	111,179.24	0.00	0.00	0.0%
	Net Change in Fund Balanc	867.78	(50,175.19)	(94,457.00)	0.00	0.0%
	Ending Fund Balance	61,004.05	61,004.05	0.00	0.00	0.0%

Sewer Fund

Statement of Revenue and Expenditures

Acct		Current Period Mar 2021 Mar 2021 Actual	Year-To-Date Jul 2020 Mar 2021 Actual	Annual Budget Jul 2020 Jun 2021	Annual Budget Jul 2020 Jun 2021 Variance	Jul 2020 Jun 2021 Percent of Budget
Revenue & Expenditures						
Revenue						
User Fees						
4300	User Fees	18,433.99	158,382.18	216,200.00	57,817.82	73.3%
4301	Late Charges	125.38	900.21	1,000.00	99.79	90.0%
4302	24 Hour Notice	22.50	52.50	1,500.00	1,447.50	3.5%
4303	Reconnect Fees	50.00	100.00	0.00	(100.00)	0.0%
4310	New Connections	0.00	0.00	20,000.00	20,000.00	0.0%
	Total User Fees	$18,631.87	$159,434.89	$238,700.00	$79,265.11	
	Revenue	$18,631.87	$159,434.89	$238,700.00	$79,265.11	
	Gross Profit	$18,631.87	$159,434.89	$238,700.00	$0.00	
Expenses						
Personnel Services						
5110	Salaries	8,815.59	68,114.00	89,047.00	20,933.00	76.5%
5120	Payroll Taxes	686.42	5,362.20	11,131.00	5,768.80	48.2%
5130	Benefits	3,159.41	23,368.88	30,506.00	7,137.12	76.6%
	Total Personnel Services	$12,661.42	$96,845.08	$130,684.00	$33,838.92	
Materials and Services						
6210	Advertising	0.00	0.00	700.00	700.00	0.0%
6220	City Attorney	385.00	3,465.00	4,620.00	1,155.00	75.0%
6230	Contract Services	585.96	11,396.25	13,520.00	2,123.75	84.3%
6240	Engineering Consultants	0.00	0.00	2,000.00	2,000.00	0.0%
6260	Materials & Supplies	1,107.57	17,620.11	15,550.00	(2,070.11)	113.3%
6280	Miscellaneous	0.00	134.99	200.00	65.01	67.5%
6290	Bank Charges and Fees	44.00	366.50	500.00	133.50	73.3%
6310	Insurance	0.00	6,473.87	7,370.00	896.13	87.8%
6320	Education	0.00	240.00	750.00	510.00	32.0%
6341	Utilities - Electricity	494.16	4,349.28	4,750.00	400.72	91.6%
6342	Utilities - Gas	509.60	1,731.05	2,500.00	768.95	69.2%
6343	Utilities - Telephone	119.61	1,805.51	1,800.00	(5.51)	100.3%
6344	Utilities - Garbage	7.87	70.83	125.00	54.17	56.7%
6350	Equipment Maintenance	4,374.10	21,776.95	30,000.00	8,223.05	72.6%
6360	Building Maintenance	15.99	418.98	400.00	(18.98)	104.7%
	Total Materials and Services	$7,643.86	$69,849.32	$84,785.00	$14,935.68	
Other Expenses						
7600	Building Loan	0.00	0.00	10,000.00	10,000.00	0.0%
9110	Operating Contingency	0.00	0.00	45,410.00	45,410.00	0.0%
	Total Other Expenses	$0.00	$0.00	$55,410.00	$55,410.00	
	Expenses	$20,305.28	$166,694.40	$270,879.00	$104,184.60	
	Revenue Less Expenditures	($1,673.41)	($7,259.51)	($32,179.00)	$0.00	
	Net Change in Fund Balance	($1,673.41)	($7,259.51)	($32,179.00)	$0.00	
Fund Balances						
	Beginning Fund Balance	29,656.24	35,242.34	0.00	0.00	0.0%
	Net Change in Fund Balanc	(1,673.41)	(7,259.51)	(32,179.00)	0.00	0.0%
	Ending Fund Balance	27,982.83	27,982.83	0.00	0.00	0.0%

Payment Journal

3/1/2021 to 3/31/2021

Date	Transaction Number	Name / Description	Amount
General Checking - Columbia			
3/3/2021	EFT	Water Deposit Refunds	
3/3/2021	EFT	US Postal Service	1.30
3/4/2021	EFT	US Postal Service	1.30
3/4/2021	EFT	Water Deposit Refunds	
3/5/2021	EFT	Amazon	7.58
3/5/2021	EFT	Amazon	5.95
3/5/2021	EFT	Amazon	16.78
3/5/2021	EFT	US Postal Service	1.30
3/6/2021	EFT	Amazon	11.65
3/6/2021	EFT	Amazon	11.41
3/6/2021	EFT	Amazon	11.20
3/6/2021	EFT	Amazon	11.20
3/6/2021	EFT	Amazon	9.94
3/6/2021	EFT	Amazon	9.80
3/6/2021	EFT	Amazon	9.78
3/6/2021	EFT	Amazon	7.59
3/6/2021	EFT	Amazon	8.11
3/6/2021	EFT	Amazon	12.04
3/6/2021	EFT	Amazon	39.19
3/7/2021	EFT	Amazon	7.01
3/7/2021	EFT	Amazon	121.97
3/8/2021	15962	NW Natural	540.19
3/8/2021	15963	Gale	22.18
3/8/2021	15964	Analytical Laboratory	154.00
3/8/2021	15965	Darrel Lockard Consultant, LLC	325.00
3/8/2021	15966	David W. Kinney	787.50
3/8/2021	15967	Equinox	1,000.00
3/8/2021	15968	G & D Clevenger LLC	87.25
3/8/2021	15969	Kroes Northwest	600.00
3/8/2021	15970	Scio Hardware	25.97
3/8/2021	15971	Shred Northwest, LLC	24.85
3/8/2021	15972	SMTA	385.83
3/8/2021	15973	Wells Fargo	156.00
3/8/2021	15974	Republic Services	30.28
3/8/2021	15975	Correct Equipment, Inc.	6,984.10
3/8/2021	15976	Canyon Contracting LLC	1,039.50
3/8/2021	15977	Scio Auto Parts	120.72
3/8/2021	EFT	Amazon	48.26
3/8/2021	EFT	Amazon	18.50
3/8/2021	EFT	Amazon	18.38
3/8/2021	EFT	Amazon	15.64
3/8/2021	EFT	Amazon	10.98
3/8/2021	EFT	Amazon	5.98

Payment Journal

3/1/2021 to 3/31/2021

Date	Transaction Number	Name / Description	Amount
3/8/2021	EFT	Amazon	5.89
3/8/2021	EFT	Amazon	5.60
3/8/2021	EFT	Amazon	5.60
3/8/2021	EFT	Amazon	5.21
3/8/2021	EFT	Amazon	7.58
3/8/2021	EFT	Adobe Inc	44.97
3/9/2021	EFT	US Postal Service	1.30
3/10/2021	EFT	C&D Publishing	200.00
3/10/2021	EFT	Columbia Bank Loan	2,110.96
3/12/2021	EFT	Amazon	6.85
3/12/2021	EFT	Amazon	55.29
3/12/2021	EFT	Amazon	164.99
3/12/2021	EFT	US Postal Service	1.30
3/13/2021	EFT	Amazon	53.58
3/13/2021	EFT	Amazon	243.01
3/15/2021	EFT	US Postal Service	1.30
3/15/2021	EFT	Columbia Bank	105.29
3/16/2021	EFT	US Postal Service	1.30
3/17/2021	EFT	US Postal Service	1.30
3/22/2021	EFT	US Postal Service	1.30
3/23/2021	EFT	US Postal Service	1.30
3/29/2021	15978	Linn County Planning & Building	56.55
3/29/2021	15979	National Business Solutions	127.11
3/29/2021	15980	Scio Community Improvement Organiza	200.00
3/29/2021	15981	Analytical Laboratory	309.00
3/29/2021	15982	Cascades West COG	433.60
3/29/2021	15983	The Dyer Partnership	7,847.82
3/29/2021	15984	Dial Long Distance	6.32
3/29/2021	15985	AT&T Mobility	80.08
3/29/2021	15986	Correct Equipment, Inc.	2,044.65
3/29/2021	15987	Morley Thomas Law	1,100.00
3/29/2021	15988	Pacific Power	2,408.24
3/29/2021	15989	Scio High School	200.00
3/29/2021	15990	Wells Fargo	156.00
3/29/2021	15991	Gale	20.99
3/29/2021	15992	NW Natural	437.05
3/29/2021	15993	Mask, James	250.00
3/29/2021	EFT	Amazon	139.31
3/29/2021	EFT	Michelle Paquet	75.00
3/30/2021	EFT	Walmart	71.00
3/31/2021	15995	Oregon Department of Revenue - WBF	56.66
3/31/2021	15996	Oregon Department of Revenue - SUTA	81.89
3/31/2021	15997	Oregon Department of Revenue	67.00
3/31/2021	15998	Hartford	400.00
3/31/2021	15999	eTrade	400.00

Payment Journal

3/1/2021 to 3/31/2021

Date	Transaction Number	Name / Description	Amount
3/31/2021	16000	Country Trust Bank	500.00
3/31/2021	16001	CIS Trust	6,131.29
3/31/2021	16002	Ameriprise	500.00
3/31/2021	16003	eTrade	400.00
3/31/2021	EFT	US Postal Service	94.55
3/31/2021	EFT	EFTPS	6,799.84
3/31/2021	EFT	Oregon Department of Revenue - WH	1,715.10
3/31/2021	EFT	US Postal Service	1.30
		General Checking - Columbia Totals	$48,840.48

Presentations

LINN COUNTY SHERIFF'S OFFICE

Jim Yon, Sheriff
1115 S.E. Jackson Street, Albany, OR 97322
Albany, OR. 97322
Phone: 541-967-3950
www.linnsheriff.org

2021

MONTHLY REPORT TO THE CITY OF SCIO
FROM THE LINN COUNTY SHERIFF'S OFFICE

FOR THE MONTH OF: **March**

TRAFFIC CITATIONS: ----------	**2**
TRAFFIC WARNINGS: ----------	**16**
TRAFFIC CRASHES: ----------	**0**
ADULTS CITED/VIOLATIONS: ----------	**0**
ADULTS ARRESTED : ----------	**0**
JUVENILES CITED/VIOLATIONS: ----------	**0**
JUVENILES ARRESTED: ----------	**0**
COMPLAINTS/INCIDENTS INVESTIGATED: ----------	**34**

TOTAL HOURS SPENT: **SCIO** **89.5**

CONTRACT HOURS = 72 HOURS

Jim Yon,
Sheriff, Linn County

By: Sergeant Beth Miller

MONTHLY BULLETIN OF DISPATCHED CALLS AND CASES FOR CONTRACT CITIES

This Report Encompasses: 3/ 1/21 to 3/31/21

Total Incidents This Month: **34**

Incident Information:	Description
CAD# 2021036456 TIME: 3/1/2021 2:15:23PM CASE# CAD Only SCIO CAD CALL COMPLETE	THREATS Reported at Block of 38800 NW BEECH ST SCIO Homeowner called 911 to report being harassed then asked deputies to leave when he was questioned regarding the details.
CAD# 2021036548 TIME: 3/1/2021 3:55:42PM CASE# CAD Only SCIO CAD CALL COMPLETE	DISTURBANCE Reported at Block of 38800 NW BEECH ST SCIO This was a disturbance between family members and their roommate. There was some physical contact, but the victim was not interested in pursuing charges. All members of the household were asked to separate and leave each other alone.
CAD# 2021036652 TIME: 3/1/2021 6:33:42PM CASE# 2100778 SCIO REPORT TAKEN	Report Filed. THEFT 2 - OTHER Reported At Block Of 38900 NW 1ST AVE Occurred between 1830 hours on 2/28/2021 and 1833 hours on 3/1/2021 . Reported: 3/1/2021 Officer Vehicle`s Catalytic converter stolen valued at $500.00.
CAD# 2021036903 TIME: 3/2/2021 8:01:27AM CASE# CAD Only SCIO WARNING MOVING VIOLATIC	TRAFFIC STOP Reported at Block of 38900 SW 4TH AVE/SW BEECH ST SCIO Fail to stop at stop sign. Warning.
CAD# 2021036921 TIME: 3/2/2021 8:31:10AM CASE# CAD Only SCIO WARNING MOVING VIOLATIC	TRAFFIC STOP Reported at Block of 38900 SW 6TH AVE SCIO Fail to stop at stop sign. Warning.

Incident Information:	Description
CAD# 2021036925 TIME: 3/2/2021 8:41:37AM CASE# CAD Only SCIO CAD CALL COMPLETE	EXTRA PATROL Reported at Block of 38800 SW 5TH AVE/SW CHERRY ST SCIO Complaints of vehicles not stopping at stop sign. Extra patrol by deputy.
CAD# 2021037230 TIME: 3/2/2021 4:23:22PM CASE# CAD Only SCIO CAD CALL COMPLETE	DISTURBANCE Reported at Block of 38700 N MAIN ST SCIO *Possible aggressive driver and issue taken care of between the parties with no criminal act occuring.*
CAD# 2021037234 TIME: 3/2/2021 4:25:35PM CASE# CAD Only SCIO	DISTURBANCE Reported at Block of 38700 N MAIN ST SCIO *Linked to above event.*
CAD# 2021037375 TIME: 3/2/2021 8:59:04PM CASE# 2100795 SCIO REPORT TAKEN	Report Filed. CRIMINAL MISCHIEF 3 - VANDALISM Reported At Block Of 38800 N MAIN ST Occurred between 2058 hours on 3/2/2021 and 2059 hours on 3/2/2021 . Reported: Vehicle was vandalized with window marker during a volleyball game. Possible suspect identified. Investigation ongoing.
CAD# 2021037417 TIME: 3/2/2021 10:34:26PM CASE# CAD Only SCIO SCIO	SHOTS HEARD Reported at Block of 39000 HWY 226 SCIO Checked the area and was UTL an explosions.
CAD# 2021038174 TIME: 3/4/2021 5:21:48AM CASE# CAD Only SCIO CITE SPEEDING VIOLATION	TRAFFIC STOP Reported at Block of 38900 HWY 226 SCIO Deputy was operating radar n North Main Street in Scio. Deputy observed a vehicle traveling at a speed higher than the posted 20 MPH. deputy initiated a traffic stop on the vehicle and issued a citation, to Andrew Spees (30 yo) of Scio,for 35 in a 20 MPH zone. Cite 940

Incident Information:	Description
CAD# 2021038289 TIME: 3/4/2021 9:43:16AM CASE# CAD Only SCIO CAD CALL COMPLETE	FOLLOW UP Reported at Block of 38600 SW ALDER ST SCIO *Related to 2021-037230.*
CAD# 2021038406 TIME: 3/4/2021 12:42:36PM CASE# CAD Only SCIO WARNING SPEEDING VIOLAT	TRAFFIC STOP Reported at Block of 38800 N MAIN ST/NW 3RD AVE SCIO Speeding. Warning given.
CAD# 2021038493 TIME: 3/4/2021 2:37:52PM CASE# CAD Only SCIO WARNING MOVING VIOLATIC	TRAFFIC STOP Reported at Block of 38700 N MAIN ST/NW 1ST AVE SCIO Male operator from Sweet Home warned for failure to obey traffic control device.
CAD# 2021038505 TIME: 3/4/2021 2:57:21PM CASE# CAD Only SCIO WARNING MOVING VIOLATIC	TRAFFIC STOP Reported at Block of 38700 N MAIN ST/NW 2ND AVE SCIO Male operator warned for failure to obey traffic control device.
CAD# 2021041241 TIME: 3/9/2021 9:16:26AM CASE# CAD Only SCIO CAD CALL COMPLETE	FOLLOW UP Reported at Block of 38800 NW 4TH AVE SCIO *No narrative to add from CAD.*
CAD# 2021041323 TIME: 3/9/2021 11:20:35AM CASE# CAD Only SCIO WARNING MOVING VIOLATIC	TRAFFIC STOP Reported at Block of 38800 HWY 226/SW 5TH AVE SCIO Expired tags. Warn for tags and citation of expired license.

Incident Information:	Description
CAD# 2021041957 TIME: 3/10/2021 11:47:18AM CASE# CAD Only SCIO CAD CALL COMPLETE	FOLLOW UP Reported at Block of 38700 NW CHERRY ST SCIO Follow up, negative contact.
CAD# 2021042319 TIME: 3/10/2021 9:45:07PM CASE# CAD Only SCIO CAD CALL COMPLETE	NOISE DISTURBANCE Reported at Block of 38900 NW 1ST AVE SCIO Subject contacted and advised he would turn the music down
CAD# 2021042555 TIME: 3/11/2021 11:37:37AM CASE# 2100921 SCIO REPORT TAKEN	Report Filed. SODOMY 3 - NON-FORCE Reported At Block Of 38800 NW GARDEN DR Occurred between 1136 hours on 3/11/2021 and 1137 hours on 3/11/2021 . Reported: Juvenile disclosed another Juvenile forced her to perform a sexual act. Deputies are investigating.
CAD# 2021042565 TIME: 3/11/2021 11:57:20AM CASE# CAD Only SCIO SCIO	PARKING COMPLAINT Reported at Block of 38600 SW CHERRY ST SCIO Citizen was concerned about a vehicle that was parked near a fire hydrant. Deputy advised the owner of the vehicle about the concern. Owner agreed to move the vehicle.
CAD# 2021042781 TIME: 3/11/2021 5:51:01PM CASE# CAD Only SCIO SCIO	HARASSMENT Reported at Block of 38800 N MAIN ST SCIO Reported harassment. No crimes reported.
CAD# 2021043411 TIME: 3/12/2021 5:43:12PM CASE# CAD Only SCIO	SUSPICIOUS PERSON Reported at Block of 38800 N MAIN ST SCIO *Possible stalking complaint which turned out not to be so*.

Incident Information:	Description
CAD# 2021044170 TIME: 3/13/2021 10:56:56PM CASE# CAD Only SCIO CAD CALL COMPLETE	NOISE DISTURBANCE Reported at Block of 38800 SW 3RD AVE SCIO The location of the party was found at 38804 NW 3rd, however the system would not let it populate. They were told to turn the music down to a reasonable level for 11pm.
CAD# 2021045494 TIME: 3/16/2021 10:27:55AM CASE# CAD Only SCIO CAD CALL COMPLETE	SUSPICIOUS CIRCUMSTANCE Reported at Block of 38800 NE ASH ST SCIO Suspicious vehicle, unable to locate.
CAD# 2021045602 TIME: 3/16/2021 1:39:47PM CASE# CAD Only SCIO CAD CALL COMPLETE	WELFARE CHECK Reported at Block of 38900 NW CLAYTON PL SCIO *Deputy contacted both father and juvenile daughter. Juvenile now goes to school in Jefferson. Jefferson is still out of school due to Covid 19. Jefferson is supposed to start school, face to face on 03-22-21 for 1.5 hours a day. This has not been verified by the deputy.*
CAD# 2021045676 TIME: 3/16/2021 2:55:40PM CASE# CAD Only SCIO WARNING MOVING VIOLATIC	TRAFFIC STOP Reported at Block of 38800 N MAIN ST/NE 4TH AVE SCIO Driver warned for speed.
CAD# 2021045688 TIME: 3/16/2021 3:07:47PM CASE# CAD Only SCIO WARNING ISSUED	TRAFFIC STOP Reported at Block of 38700 NW BEECH ST/NW 1ST AVE SCIO Driver warned for not coming to a complete stop.
CAD# 2021045695 TIME: 3/16/2021 3:16:16PM CASE# CAD Only SCIO WARNING ISSUED	TRAFFIC STOP Reported at Block of 38800 HWY 226/SW 5TH AVE SCIO Driver warned for speed.

Incident Information:	Description
CAD# 2021046749 TIME: 3/18/2021 7:31:03AM CASE# CAD Only SCIO WARNING MOVING VIOLATIC	TRAFFIC STOP Reported at Block of 38700 N MAIN ST/HWY 226 SCIO Warn for speed 40/30. Scio
CAD# 2021047359 TIME: 3/19/2021 9:10:01AM CASE# CAD Only SCIO CAD CALL COMPLETE	DUII Reported at Block of 38600 SW ALDER ST SCIO Caller reporting a possible DUI driver leaving Stayton Hospital. Checked the area and the address and did not locate the vehicle.
CAD# 2021047666 TIME: 3/19/2021 6:37:30PM CASE# CAD Only SCIO CAD CALL COMPLETE	TRAFFIC COMPLAINT Reported at Block of 38700 N MAIN ST SCIO Caller reported a traffic complaint. The issue was resolved before deputies arrived.
CAD# 2021052069 TIME: 3/26/2021 10:28:01PM CASE# CAD Only SCIO UTL GOA	JUVENILE COMPLAINT Reported at Block of 38800 HWY 226/SE 4TH AVE SCIO *Caller reported juveniles throwing fireworks in the street. Deputies responded to the area but did not locate anything suspicious.*
CAD# 2021053280 TIME: 3/28/2021 8:58:33PM CASE# CAD Only SCIO CAD CALL COMPLETE	MOTORIST ASSIST Reported at Block of 39000 HWY 226/SE CEDAR ST SCIO Deputy checked on vehicles stopped on the side of the road. As it turns out, a battery cable broke on a vehicle, and they were replacing it. The individuals did not need help from LE.

Incident Information:	Description

Agenda Item 1

Covered Bridge Capital of the West

City of Scio
P. O. Box 37
Scio, OR 97374
Phone: 503-394-3342
Fax: 503-394-2340

M E M O R A N D U M

TO: Mayor Weaver and Scio City Councilors

FROM: Ginger Allen, Scio City Manager

RE: 2020 Audit Plan of Action

DATE: April 6, 2021

The City of Scio's 2020 Audit revealed that the city was Noncompliance with Oregon Revised Statute, Oregon Budget Law:

a. Auditors' Statement: During our audit, we became aware of the following deficiencies in internal control: 1) The City expended funds in excess of appropriations in one fund, which is in violation of ORS 294.150.

When such violations occur the City is required to file a "Plan of Action" describing how to prevent the occurrence from happening again. Attached is the Action Plan for council review.

ACTION: Following the presentation and discussion of this item Council will need to vote to approve or deny the "2020 Audit Plan of Action".

Covered Bridge Capital of the West

City of Scio
P. O. Box 37
Scio, OR 97374
Phone: 503-394-3342
Fax: 503-394-2340

April 5, 2021

Oregon Secretary of State
Audits Division
255 Capitol St. NE, Suite #500
Salem, OR 97310

The City of Scio respectfully submits the following corrective action plan in response to deficiencies reported in our audit of fiscal year ending on June 30, 2020. The audit was completed by the independent auditing firm of "Accuity, LLC" who reported the deficiency listed below. The plan of action was approved by the Scio City Council at the April 12, 2021. The audit presentation was made by Kori Sarrett, Accountant for Accuity, LLC, at the March 8, 2021 city council meeting.

1. Type of Deficiency: Noncompliance with Oregon Revised Statute: Oregon Budget Law

   a. Auditors' Statement: During our audit, we became aware of the following deficiencies in internal control: 1) The City expended funds in excess of appropriations in one fund, which is in violation of ORS 294.150.

   b. Plan of Action: As recommended by Accuity LLC, city staff will be more diligent in reviewing budgeted and actual amounts in order to avoid future reoccurrences.

   c. Time frame of implementation: Note of recommendation was made immediately.

If you have any questions regarding this information please call me at 503-394-3342 or email me gallen.cityofscio@smt-net.com.

Chadd Weaver _____ _____
Mayor, Print Name Signature

Debbie Nuber _____ _____
City Council President, Print Name Signature

Virginia Allen _____ _____
City Manager, Print Name Signature

Agenda Item 2

Covered Bridge Capital of the West

City of Scio
P. O. Box 37
Scio, OR 97374
Phone: 503-394-3342
Fax: 503-394-2340

M E M O R A N D U M

TO: Mayor Weaver and Scio City Councilors

FROM: Ginger Allen, Scio City Manager

RE: Scio Lamb & Wool Fair

DATE: April 7, 2021

I have met with the President and Treasurer of the Lamb and Wool Fair and they are in complete compliance with the Covid-19 restrictions and how they pertain the this year fair event.

The following information was provided to them for their records:

a. *Extreme and High Risk Sector*: 140 people can be inside the fenced food court/vendor area, including the workers.

b. *Moderate and Low Risk Sector:* 186 people can be inside the fenced food court/vendor area, including the workers.

- Pavilion Area:

a. *Extreme and High Risk Sector*: 50 people can be inside the Pavilion, including the workers.

b. *Moderate and Low Risk Sector*: 70 people can be inside the Pavilion, including the workers.

I respectfully request that council approve this event permit.

ACTION: Following the presentation and discussion of this agenda item, a vote will be needed to approve or deny the Public Event Application for the Scio Lamb & Wool Fair.

City Manager Report

CITY MANAGERS REPORT
Report Period March 3, 2021 – April 8, 2021

Ginger Allen, City Manager

City Hall Hours: City Hall Administration and Library Services has been officially open to the public since March 15, 2021. Senior Services remain closed at this time. Social distancing requirements and mask requirement remain in effect.

Travel Oregon Grant Update: I completed the Travel Oregon Grant application and submitted it on March 30th, one day before the grant deadline. As you can see by the proposed budget the city was able to get community support to complete the project. Please take time to review the attached Project Budget and write down any questions you might have when we go over this talking point at the April 12, 2021 City Council Meeting.

Rapid Response Grant: The Rapid Response Grant, in the amount of $500,000.00 is expected to be submitted by the end of April. I will continue with updates until this project is finalized.

Speed Indicator Sign: The City is working with the Linn County Sheriff Department on the purchase of one, possibly two speed indicator signs. I should hear back from the Sheriff's office by early next week as to the cost and style of signs being used throughout Linn County.

Public Works Certification Celebration: Ben Jones has passed his Collections Certification Test. This means that the City will no longer need to pay for oversight coverage. Staff will be celebrating Ben's accomplishment on Wednesday, April 14th.

Library Services Grant: Scio Librarian LaVonne Murray is proud to announce that the Scio Public Library is a recipient of the LSTA + ODNP Newspaper Digitization Grant. The grant is available through a partnership between the University of Oregon Libraries' Digital Newspaper Program and the State Library of Oregon's Library Services & Technology Act (LSTA) Program. The grant amount that the library received is $7,480. With these funds, the University of Oregon will digitize historic Scio newspapers dating from 1870 to 1925. This group of newspapers includes some early newspapers which are in a fragile condition and have not previously been microfilmed. The project will take place between July 1, 2021 and June 30, 2022. Once the project is completed, the images will be placed on the University of Oregon's "Historic Oregon Newspapers" website and will be accessible to everyone free of charge.

City of Scio
Rest Stop Project

INCOME

	BUDGET		Actual	
	Cash	In-Kind	Cash	In-Kind
Grant Request (place in "Cash" column)	***$100,000.00***			
OTHER INCOME				
Scio Hardware and Merchantile	$500.00			
Scio Feed Store	$500.00			
Scio Mutual Telephone Company	$12,500.00			
Dyer Partnership - Site Plan & Dev. Review		$2,500.00		
Building Footings donated by TNT		$1,000.00		
Labor and equip/travel time for Tristan Nichols of Tristan NicholsTrade (TNT)		$3,500.00		
City of Scio - Cash Contribution	*$17,700.00*			
City of Scio - Site Prep & finishing		$2,700.00		
Oregon State Bridge Construction		$7,500.00		
City of Scio - waiver of sewer connection fee		$2,500.00		
SUB TOTAL INCOME	$131,200.00	$19,700.00	$0.00	$0.00
TOTAL INCOME	**$131,200.00**	**$19,700.00**	**$0.00**	

EXPENSES

LINE ITEM		BUDGET		Actual	
		Cash	In-Kind	Cash	In-Kind
1	Dyer Engineering - Site Plan and Dev. Review		$2,500.00		
2	Tristan Nichols Trade - Site Development	$11,150.00	$4,500.00		
3	Blazer Industries - Modular Restroom	$100,000.00			
4	Oregon State Bridge Construction	$2,500.00	$7,500.00		
5	Site prep & finishing landscape		$2,700.00		
6	Pacific Power -Electrical Contractor	$13,000.00			
7	City of Scio - Sewer Connection Fee		$2,500.00		
8	(1) - 8' ADA picnic table - seats 8 total	$1,439.00			
9	(1) - 4 Loop Bike Rack	$553.00			
1-	(1) - 6' Bench with Backrest	$511.00			
11	(1) - 32 Gal Square Receptable w/arch lid	$598.00			
12	(6) - 4 x 6 Fence Panels $84.91	$509.46			
13	(8) - Fence Posts $26.78 @	$214.24			
14	(8) - Post Tops $2.03 @	$16.24			
15	Misc. Unforeseen Expenses	$709.06			
16					
	SUB TOTAL EXPENSES	$131,200.00	$19,700.00	$0.00	$0.00
	TOTAL EXPENSES			**$0.00**	