



Covered Bridge Capital of the West

City of Scio

P. O. Box 37

Scio, OR 97374

Phone: 503-394-3342

Fax: 503-394-2340

Scio City Council – Electronic Meeting

Scio City Hall – 38957 NW 1st Ave., Scio, Oregon

AGENDA

August 10, 2020 (6:00 PM)

The City Council will be meeting electronically and not hold a live meeting at the Scio City Hall due to the COVID-19 pandemic. The public may submit public comments on agenda items by email to cityofscio@smt-net.com prior to 4:00 p.m. on Monday, August 10, 2020.

The public can join the meeting from a computer or other electronic device by logging onto <https://us02web.zoom.us/j/83096348422> or dial in by phone US: 1-253-215-8782 Webinar ID: 830-9634-8422

Mayor Chadd Weaver

*Council Pres. Debbie Nuber
Councilor Joey Ferguson*

*Councilor John Whalen
Councilor Karen Eckhart*

*Councilor Tom Gray
Councilor Tom Meyer*

CALL TO ORDER ** FLAG SALUTE **** ROLL CALL:**

CONSENT AGENDA: *The following item(s) are considered routine and will be enacted by one motion. There will not be a separate discussion of these items unless a Councilor so requests. In this case, the item(s) will be removed from the Consent Agenda and considered separately.*

- Approval of July 13, 2020 City Council Minutes
- Approval of July 2020 Statement of Revenues & Expenditures
- Approval of July 2020 Payment Journal

CORRESPONDENCE: None

PRESENTATIONS:

- Linn County Sheriff's Report – Presented by Sgt. Greg Klein, Linn Co. Sheriff

REGULAR SESSION:

- 1) Resolution No. 20-08 A Resolution to Repeal and Replace Establishing Municipal Fees, Water & Sewer System Rates, Fees, Charges and Other Expenses Under the Jurisdiction of the City of Scio.
Presented by: Ginger Allen, Scio City Manager
Action: Motion to Approve/Deny

- 2) Ordinance No. 614, An Ordinance Amending The Scio Comprehensive Plan Map and Scio Zoning map to Redesignate and rezone a 0.92-acre Parcel in Block 6, Lots 1 Through 8, South Addition to Scio in Scio, Oregon.
Presented by: Dave Kinney
Action: Motion to Approve or Deny

PUBLIC HEARING:

Vacation of City Owned Properties
Presented by: Ginger Allen, Scio City Manager
Action: Conduct Public Hearing

Note: At the closing of the meeting the public hearing will be held open for submittal of comments/testimony through August 24th at 4:00 p.m.

CITY MANAGERS REPORT

CITY ATTORNEY REPORT

ITEMS FROM COUNCIL

PUBLIC COMMENT(S): An opportunity for citizens to comment on items of city business.

ADJOURNMENT:

2019 – 2020 CITY MEETING(S) CALENDAR – VIDEO ZOOM MEETINGS

Monday, August 24, 2020 @ 6:00 p.m. – Scio City Hall, 38957 NW 1st Ave., Scio, Oregon
Monday, September 14, 2020 @ 6:00 p.m. – Scio City Hall, 38957 NW 1st Ave., Scio, Oregon
Monday, October 12, 2020 @ 6:00 p.m. – Scio City Hall, 38957 NW 1st Ave., Scio, Oregon
Monday, November 23, 2020 @ 6:00 p.m. – Scio City Hall, 38957 NW 1st Ave., Scio, Oregon

(Due to holiday schedules the November and December Council meetings are combined.
Should a December meeting become necessary, one shall be arranged)



SCIO CITY COUNCIL ELECTRONIC MEETING MINUTES
MONDAY July 13, 2020

COUNCIL PRESENT: Mayor Chadd Weaver, Councilors Karen Eckhart, Joey Ferguson, Tom Gray, Tom Meyer, Debbie Nuber and John Whalen, were all present via video.

STAFF PRESENT: City Manager Ginger Allen, Assistant City Attorney Jeffrey Clayson and Administrative Assistant Cathy Martin were present via video.

AUDIENCE MEMBERS: Sgt. Greg Klein, Linn County Sheriff's Office, present via phone. Brian Vandetta, David Dodson, William Miller, Katrina Clouse, Bryan Whisenhunt, and Jennifer Clevenger were present via video.

CALL TO ORDER: Mayor Weaver called the Regular Session of the Scio City Council to order at 6:00 P.M., followed by the flag salute.

ROLL CALL: Mayor Weaver asked Cathy Martin to take roll: Roll call was taken with all members present.

APPROVAL OF CONSENT AGENDA: Mayor Weaver asked for comments.

Councilor Ferguson moved, Councilor Eckhart seconded, to approve the Consent Agenda as presented. A hand vote was taken. Motion passed 6/0

CORRESPONDENCE: none

PRESENTATIONS:

- **Linn County Sheriff's Report – Presented by Sgt. Greg Klein, Linn County Sheriff** – Sgt. Greg Klein reviewed the monthly report for June 2020 (see attached). Weaver asked about an incident that occurred on NW Beech Street on Saturday, July 11th. Klein stated that he would look into it. A brief discussion was held regarding the Green's Bridge area on the North Santiam River. Nuber stated that someone has been taking the Trump election signs throughout town. She stated that she does not know if it was reported by the property owners. Klein stated that they can put it on focus patrol.

REGULAR SESSION:

1. **COVID-19 Service Hours & Operations – Presented by: Ginger Allen, City Manager** – Allen stated that the letter in the council packet, gives service hours, subject to change should mandates come from the governor's office. A new one did come out today, effective July 15th, facemasks will also be required outdoors in any place where social distancing cannot be maintained, indoor gatherings are limited to no more than 10 people. This does not affect the service operations currently in place. It may affect the library once we move to

appointments. We are assisting people at the window as needed using masks and social distancing. Ferguson asked about city hall hours. Allen reviewed the service hours – the reduction is a way to reduce exposure. This has allowed the employees to use some of the high sick leave and comp banks. Ms. Allen stated that she has not spoken to anyone who has indicated that they have a hardship with these hours. Mayor Weaver stated that this work schedule will remain through September, we do not want to go back to the regular schedule and then have to change it again in light of some current set-backs. Allen stated that the two public works employees are working 40 hours, due to the workload at this time of year. Allen prefers to remain closed to the public until the Plexiglas panels are installed. Ferguson asked if the Administrative Assistant and the City Manager can work from home. Allen – while certain things could be done at home, utility payments, banking, mail processing, among other tasks, could not. Issuing permits could not be done from home. Councilor Gray stated that he would like to see staff hours to to four 10 hour days. It makes for happier workers. Mayor Weaver is concerned about the citizens and how they would feel about no Friday hours. Whalen stated that we should leave it as it is now until this is over. Weaver stated the workers are getting the work done. Public works staff is working 40 hours to get the seasonal tasks completed over the summer. Eckhart asked what happens on Fridays if there is a problem, Allen stated it depends on how many hours they have worked. Consensus by council is to leave it as it is.

2. **Resolution No. 20-07 Municipal Fees, Water & Sewer Rates, Fees, Charges - Presented by: Ginger Allen, City Manager** – Allen stated that this resolution is for the sewer rate increase. The resolution has language regarding the automatic annual rate increase for next fiscal year, and the city council will revisit prior to any other increases. Whalen asked if the letter that he received via email had been sent to the city residents. Allen stated that it had not. She was waiting for comments back from the council before sending it out. He stated that the letter does a good job of explaining the reasons for the sewer increase. Ferguson asked about the 15% increase? Martin stated that the monthly base rate reflects the 15% increase and the overage charge reflects the 10% increase in the overage rate that was proposed. Allen stated that the monthly base does not state the actual increase. Allen asked if this needed to be clarified. Ferguson stated that it was not clear. Allen stated the important point was that the council will be revisiting the rate increases in 2 years. Meyer stated that he has explained the reason for the rate increase to several of his neighbors and they have no problem with the increases. Allen read Resolution No. 20-07, “A Resolution Establishing Municipal Fees, Water and Sewer System Rates, Fees, Charges and Other Expenses Under the Jurisdiction of the City of Scio” by title only.

Councilor Meyer moved to approve Resolution No. 20-07 as read by title only, seconded by Councilor Nuber. A hand vote was taken and the motion passed with a vote of 6/0.

Weaver closed the regular session at 6:30 p.m.

3. Public Hearing – PL2020-04 Iceland – Comp Plan Map and Zoning Map Amendment – Presented by Dave Kinney, Planning Consultant

Mayor Weaver opened the public hearing at 6:30 p.m. Mayor Weaver read the opening statements. This is a public hearing to consider Land Use File #2020-04, an application from Randy Nelson, Iceland Construction, Inc., to redesignate and rezone a 0.90-acre parcel from Single-Family Residential (R-1) to Multi-Family Residential (R-2). The site is located in the block bordered by SW Beech, SW 3rd, SW 4th and SW Cherry streets in Scio. Weaver stated that Oregon land use law requires a statement be made available to those in attendance. The detailed Statement, with the information required under ORS 197.763(5), was included in tonight's council agenda packet and has been posted on the city website.

Mayor Weaver asked the audience several questions: 1) Are there any objections to the notice that was sent in this case? and 2) Are there any objections to the jurisdiction of the city council to hear and consider this case? There were no objections.

Mayor Weaver asked the city councilors if they had any conflicts of interest, exparte contact and bias that needed to be declared. Martin asked Mr. Kinney if Councilor Ferguson, due to attending the Planning Commission hearing, had a conflict or if Councilor Whalen needed to declare anything. Dave Kinney, Planning Consultant stated that Councilor Whalen was a member of the Planning Commission at the time of the public hearing and has since been appointed as a member of the City Council. He asked a series of additional questions of Councilors Whalen and Ferguson as they both participated in the public hearings before the Planning Commission. Both stated they could make impartial decisions and no objections were made by the applicant or hearing participants.

David Dodson, Planning Consultant for Iceland Construction, presented the applicants testimony. Mr. Dodson reviewed a PowerPoint presentation (copy attached) with the council. Mr. Dodson stated that the site is just under an acre and encompasses the entire block bound by SW Cherry Street, SW Beech Street, SW 3rd Avenue and SW 4th Avenue. The site is surrounded by single-family residential homes, most of which are on 10,000 SF lots. Originally this property was platted with eight 5,000 SF city lots as part of South Addition. Later the 8 lots were consolidated into one lot as it stands today. The owner is interested in creating 4 lots of roughly 10,000 square feet and constructing a duplex on each lot. The R-1 zoning allows for single-family dwellings; however, duplexes are considered multi-family. To construct duplexes on the newly created lots, the zoning needs to change from R-1 to R-2 and the City's Comprehensive Plan Map needs to be amended from Residential to Multi-Family Residential. The City's 2014 Buildable Lands Inventory (BLI) shows that for 24 years from 1990 to 2014 there were no duplexes or apartments constructed in the City of Scio. The City's BLI estimated a housing mix of 73% single family homes and 27% multi-family dwellings units for the 20-year planning horizon. The BLI concluded that the 3% housing stock of duplexes should be increased to

13% to meet anticipated housing needs. You may recall this property was originally platted with 8 lots, each of which allowed for a single-family home. Our desire to rezone this property to allow 8 units is consistent with what was originally allowed and helps the city address its housing needs for duplexes. The site is within the Thomas Creek 100-year flood plain and a small portion of the site was affected by the 2012 flood. The applicant will be required to complete a storm drainage analysis and design storm drainage improvements in compliance with the City of Scio standards, along with constructing new dwellings above the mean flood elevation. This is a preliminary layout of how the duplexes would be configured on the property, each facing the street with 20-foot front yard setbacks and 20-foot rear yard setbacks. Mr. Dodson concluded by stating that we concur with staff and the Planning Commission's recommendation to approve the Comp Plan Amendment and Zone Change from R-1 to R-2.

Councilor Ferguson asked if he could briefly explain what they have planned for sidewalks or safe routes to school.

Mr. Dodson reviewed the last slide of the presentation. He stated that in developing the new block there will be sidewalks. Pathway on SW Beech Street, Sidewalks along SW Cherry street as the street will be extended along that side of the development. Brian Vandetta, Udell Engineering and Land Surveying, applicant's engineer stated that they would be adding additional sidewalks on SW 4th Avenue, in response to the city engineer's memo. This will give the connection from Cherry Street to Beech Street and north to the pedestrian bridge.

Ferguson stated that there would only not be a sidewalk on SW 3rd Avenue. Mr. Vandetta stated that this is the current proposal. Ferguson asked why there wouldn't be one there as well. Vandetta stated that the main foot traffic is considered to be along NW 4th Avenue from Beech to Cherry. He stated that the client is not opposed to installing, this was a draft proposal, if this zone change is approved a development proposal will be submitted. And at that time, the city planner, staff and city engineer will give more consideration to those improvement needs.

Ms. Allen shared that the city is working on safe routes to school committee, this committee is comprised of Jenna Bremmen, ODOT, Steve Martinelli, Scio School Superintendent, Darrel James, ODOT Region 2 Senior Roadway Design Engineer, Nicole and Ben Zedwick, Scio Citizens, and Linn County Road Department Darin Lane and Dave Currin. This committee has been meeting for 6 months and is preparing for the city to apply for a grant in 2022. With the need for matching project funds, with the city hall project, the installation of the new sidewalks will provide matching funds to the grant application. One of the designing features by safe routes to school, will be putting sidewalks on SW 4th Avenue, the city did not ask for them on SW 3rd as the connection to the subdivision is on SW 4th. This is important to this project as the city will be requesting the sidewalks on SW 4th.

Mayor Weaver asked if they could talk about parking, how many spots for each dwelling.

Vandetta stated that the city code requires for duplexes and single family dwellings that there be 2 spaces on site. This proposal shows single car garages with an apron out front. Each unit would have 2 parking spaces on site. The street widening will allow the parking of 4 to 5 cars on each side street and with the number required on site, roughly, 32 parking spaces will be available – 16 on street and 16 on site will be provided.

David Dodson, Planning Consultant for the applicant, stated that this concluded their presentation.

Dave Kinney, Planning Consultant, presented the staff report, he stated that he would go over the highlights of the staff report, the public testimony that was received and the planning commission's recommendation to the council. Mr. Kinney stated that this is a proposal to re-zone the property to R-2 and designate it for multi-family housing. In either case, whether this is approved or not approved the applicant has the right to develop the property for housing. The staff report identifies the statewide planning goals, the comprehensive plan policies, as well as development code requirements that the applicant has to comply with as they go through their process. Mr. Kinney re-iterated that this proceeding is for the zone change and comprehensive plan amendment, it is not the detailed development review. The city engineer and staff will look at a development proposal for the subdivision and look at streets, curbs, gutters, sidewalks, water, sewer, storm drainage facilities, and flood plain compliance in a more detailed review as part of that subdivision application. Kinney stated that the findings document is not a specific thing about the number of parking spaces per unit, on-site or off-site, that will be part of the subdivision process. Mr. Kinney stated the key issues identified in the staff report and the testimony the city received were: 1) is this the appropriate place for MFH and 2) is there a need for additional vacant land for multi-family housing units in the city. The Planning Commission's conclusion is that there is a need for 1 or more acres in the MF zone to allow for duplex and multi-family development. There are several other parcels in the city which are currently designated or zoned for multi-family. But the problem with some of them is that they do not have the services readily available to those sites to be developed within the next 5-7 years. Mr. Whisenhunt's written testimony did a very good job of summarizing the need question. The city also received testimony from the Fair Housing Council of Oregon, stressing that the city also needs to provide opportunities for housing for people of all income levels and of all housing types. So the policy choice for the council is: Is this the appropriate site for multi-family and is there a need? or Is this not the appropriate site to allow for multi-family development and there is not a need? The planning commission's conclusion was this seemed to be an appropriate property and they recommended approval for that purpose. One of the questions raised by several property owners was traffic and pedestrian safety, from Thomas Creek Estates subdivision and this subdivision, for the kids walking back and forth to school. Mr. Kinney stated that Ms. Allen addressed the

city's plan for doing a "Safe Routes to School" over a period of years if funding becomes available. One of the issues that the staff and planning commission must pay attention to is that we cannot require a developer to build off-site improvements that are beyond the need of that particular development. Ideally the city would like to see a pedestrian path built from the pedestrian bridge down along Beech Street all the way past this development site and get to SW 5th or 6th. Reasonably the city has to require improvements that are proportional to the development. In this case proportional probably indicates that they are doing frontage improvements, the planning commission will look very carefully at which sidewalks will need to be improved, whether they are on Beech, 3rd, 4th or Cherry Street as part of that detailed site review of a subdivision. Traffic safety is a concern raised by the residents as well. The concern was the number of new vehicles that would be added, generated by the duplexes and single family homes. A typical single-family home or duplex unit generates between 8-10 vehicle trips per day in an out of that dwelling unit. So if you had 8 units, you could see an additional 80 traffic trips per day. Local streets can typically handle between 500-1000 vehicle traffic trips per day. When you look at the number of homes in the area residential streets should be able to handle the traffic flow for all of the homes in the area even if you add an additional dwelling 8 units to the neighborhood. The planning commission has recommended that the council approve the Comprehensive Plan Amendment and the Zone Change. The council packet includes all of the exhibits, all of the public testimony presented by members of the public, the minutes from Planning Commission hearings, and if you decide to approve the development, there is a draft ordinance that would re-designate and re-zone the property.

Kinney stated that the city has received two pieces of written testimony today.

Ms. Martin read into the record additional emailed testimony submitted by Jennifer and Jerod Clevenger (Exhibit B-6) and by William Miller (Exhibit B-7) on Monday, July 13, 2020. Mr. & Mrs. Clevenger stated that they are concerned with loss of home values due to the development, additional traffic, narrow roads, limited parking, and the city sewer system. Mr. Miller stated that he was not in favor of the zone change. He was concerned with traffic and pedestrian safety, and believed that it should remain zoned for single-family housing. These emails will be added to the exhibits in the staff report and findings of fact.

Martin stated that joining the public hearing tonight were the following members of the public: Bryan Whisenhunt and William Miller, Jennifer Clevenger was present for a period of time and lost connection. Mr. Whisenhunt stated that she had come over to his home after losing connection and had watched some of the meeting. She had to return to her home recently but may return. Katrina Clouse is also in attendance.

Proponents Testimony – Mayor Weaver asked for testimony in favor of the proposal. There was none.

Opponents Testimony – Mayor Weaver asked for testimony in opposition of the proposal.

Bryan Whisenhunt, 38628 SW Cherry Street, stated that he is opposed to the proposal. He stated that he just wants to make sure the right decision is made. He stated that it doesn't make sense to create an island of multi-family housing in the middle of single-family housing. He stated that he did not agree with the planning commission's determination that the 5.69 acres of R-2 zoned land in the comprehensive plan is undevelopable. Why do we have a comprehensive plan, that can be so easily amended?

Councilor Eckhart stated that there are other areas in town where duplexes are surrounded by single-family homes. If the council approves the zone change are they limited to duplexes or could they put in an apartment complex?

Dave Kinney stated that they could come back and apply for a multi-family development. This could be for duplexes units, for townhouse type units, or for something that is like apartments under a development review process. That opportunity is there if it is re-zoned to multi-family.

Eckhart stated that she does not see a difference between 8 single-family residences or 4 duplexes, you still have 8 dwellings. If they chose to switch it to an apartment complex would they have to bring this before the council again? Kinney stated that it would go before the planning commission for development review. Weaver asked for clarification. Kinney stated that they would be allowed to do what is allowed in the zone. R-2 Multi-family zones allow single family homes, duplexes and apartments, it is limited by the number of units.

Mr. Whisenhunt asked about the original plat, which shows 8 lots on the block. He stated that he thought that this was only one lot. Mr. Vandetta stated that it is a platted subdivision, there has been no re-plat filed so there are 8 legal lots. Mr. Vandetta stated that they have submitted a request to the city for determination as to the validity of the plat. Mr. Whisenhunt asked if 8 single family homes would be the better way to go.

Mr. Vandetta state that there has been some concern raised with the showing of duplex development at this stage to get approval and then coming back with apartments, one option is that hasn't been discussed is for the council to place a limit on the development to duplexes only for a maximum density, this would alleviate this concern.

Ms. Allen stated that the current city zoning map shows 6 segments of blocks throughout the city that are spot zoned as multi-family.

William Miller, 38930 SW 3rd Avenue, asked how this development benefits Scio.

Discussion was held on the need for housing.

Applicant Rebuttal - David Dodson, applicant's planning consultant, asked that the slide showing the preliminary layout of the development be screen shared with the audience. Mr. Dodson stated that the preliminary plan shows lots that are roughly 10,000 sf. This is similar in size to the lots that are on all sides of the adjacent block. He stated that design has oriented each home toward an adjacent home across the street. If a person resides in one of the adjacent homes and looks across the street, it will look just like a single-family home. The design has been done in a way to make it feel like there is only a single-family home there versus a duplex. Mr. Dodson also stated that Scio is a bit unique. Scio has two residential zoning designations, one is for single-family and the other is for everything else. The vast majority of jurisdictions in Oregon have 2, 3, 4, or 5 residential zoning designations. It is not uncommon for the single-family zoning designation to allow for single-family, duplexes, even triplexes. It is only because the zoning in Scio only has single-family or multi-family and duplexes are considered multi-family that the applicant is having to go this route. Lastly, Mr. Dodson stated that duplexes are often purchased by someone who needs or wants to have a separate living unit for a family member, or to offset the cost of owning a home. Mr. Dodson and Mr. Vandetta thanked the council.

Staff Summary – Dave Kinney, planning consultant, reviewed the following:

1. Scio's single-family zone only allows for single-family homes. They had to apply for a zone change to build duplexes. Mr. Dodson is correct in that in many other small communities in the state, single family homes and duplexes are typically allowed in an R-1 zone. With duplexes often being permitted on corner lots of 8,000 sf to 10,000 sf lot size. In Scio, there has to be an application for a zone change to R-2 to allow for duplexes to be built.
2. If the council does approve the zone change, the option is to include clause in the draft ordinance that if multi-family residences are going to be built it could limit it to duplexes only, and not allow for other developments. You would have a specialty spot zone for duplexes.
3. The council and the planning commission have an obligation to consider the application that is submitted to you. What you have before you is an application to re-zone and re-designate the property from single-family housing to multi-family. You have the choice to either approve it or deny it. The applicant was not required to submit two different proposals for your consideration. They submitted an application to change the zone for the duplex units to be developed.
4. Financial issues are not a criteria when you make your decision. The judgement of whether or not something will enhance values of adjacent homes or not enhance values of adjacent homes is subjective and is also not a criteria that you should be looking at. The council's obligation is to look at whether there is a need for the city to have additional multi-family developments and if this is the appropriate place for that to occur.
5. The Planning Commission has made a recommendation to approve the application. If it is approved, the council would have to adopt an ordinance, designating the land for multi-family and you could add a clause to the draft ordinance that it would stipulate that it would be allowed

just for duplex development on this block. If you deny the application the city council should direct the staff to modify the findings report and give some basis for your recommendation that it either you don't feel that this is the best location or it is not compatible.

6. The other item was raised was why the other R-2 properties appropriate for this type of use. One thing that occurred which changed from 2015 when some of the other properties were designated for multi-family residential, the largest piece is owned by Nadji Vogel, on the east end of NE 1st Avenue. That site was being proposed for multi-family developments. The city did a review of it's sanitary sewer system. One of the findings of the sanitary sewer system was that many of the lines coming from that neighborhood and the pump station at Beech Street had significant repairs that need to be made to that Sanitary Sewer System. The Vogel property is not readily available and unlikely to be available for multi-family use within the next 5 to 7 years or until that sewer line is upgraded. So that is a change in circumstance from what was in place 3 to 5 years ago. If this application had come up 5 years ago, the findings could have been different.

Weaver closed the public hearing at 7:46 p.m. and re-opened the general session to discuss and deliberate to make a decision.

Ferguson asked Mr. Kinney to recap what he stated regarding the Vogel's property. Why is that not an option today? Is it because of the disrepair of the Beech Street pump station? Kinney stated that it is the sewer lines coming from the 1st and Ash area back to Beech Street, that one of Dyer Partnership's conclusions was that the Beech Street pump station needs about \$500K in repairs and the lines going to it need about \$500K in repairs. The city does not have the funding right now to make those improvements.

Whalen stated that when serving on the planning commission, he asked why the property was on the map if it wasn't feasible. The need can be met on the property that is being considered tonight, as the city does need property for multi-family development. Where else are we going to get it if those properties cannot be used.

Ferguson stated that she liked the idea of adding a clause to ordinance duplexes only with maximum of 8 dwellings. Nuber and Eckhart stated that they agreed. Whalen stated that multi-family is great to have in any town, affordable housing, with Thomas Creek Estates being built out, where is the next subdivision going for single-family dwellings. Ferguson stated there is a need for housing of all types.

Kinney stated that if the council wished to proceed with the suggestion by Ferguson, it is a simple amendment to the draft ordinance, which would be to state that if the property is re-zoned, that it is limited to either single-family homes or duplexes. This leaves both options open. Whalen asked about the 5,000 sf lots, would they be able to do that as well? Kinney stated that there was a legal

question that was raised by Brian Vandetta, if those lots were considered to be lots of record, a developer would be able to come in and get building permits for them and the city would impose it's development requirements on those existing lots. Ferguson asked, can there be some clarification before a vote is taken on the application? Kinney stated that he has not asked the city attorney for that, but you could get that clarification before final adoption of the ordinance, if you wanted to postpone the final reading of the ordinance to the next meeting. If the council wanted to approve the application, a motion could be made to approve the application subject to city attorney providing advice on the development of site for single-family homes on the eight existing lots or you could postpone the decision to the next regular meeting. Ferguson stated that she did not understand why this is not clear. Can it be eight homes or not? Kinney stated that he believes that the city attorney's answer will be yes. Kinney stated that he agrees with Brian Vandetta's response as this has been historically told by other planning consultants and city attorney's. But the city attorney has not been asked about this case. Weaver asked Jeffery Clayson if he had any comment. Mr. Clayson stated that he believes that this is correct, but would have to do some research and discuss matters with City Attorney, Tre' Kennedy, before issuing a determination. However, if it is currently platted as 8 separate lots, it could have 8 single-family homes.

Councilor Nuber moved to approve File 2020-04 to amend the Scio Comprehensive Plan Map to re-designate a 0.90-acre one-block site bordered by SW Beech Street, SW Cherry Street, SW 3rd Avenue and SW 4th Avenue from a Residential plan designation to a Multi-Family Residential plan designation and to concurrently rezone the property from R-1 to R-2, and to adopt the findings of fact in the Staff Report dated July 1, 2020, with a clause that it be duplexes only or 8 single-family homes, seconded by Councilor Eckhart. A hand vote was taken and the motion passed with a vote of 6/0.

CITY MANAGER REPORT: Presented by Ginger Allen – Ms. Allen reported on city activities for the time period of June 4, 2020 – July 8, 2020 (see attached report). Allen asked if everyone had a chance to review the city managers report and then briefly went over the information outlined in the report. Allen asked if there were any questions? Election packets were sent out to those council members who's positions are up for re-election. If anyone wants to submit statements for the election we will post them on the website. The election packets are available on the city website for anyone wishing to run for one of the council positions. Allen stated that all employees are taking temperatures daily. Allen asked for any comments or questions regarding the letter she has prepared to send to the citizens. The council members stated that they thought it was a good letter and well written. Ms. Allen stated that she has made one change per a request from Councilor Nuber which was to add information on the council's decision to not go out for a bond for the building of the new city hall or public works shop. This will be mailed out by Wednesday, to all businesses and residences.

CITY ATTORNEY'S REPORT: Presented by Jeffrey Clayson – Attorney Clayson stated that things were starting to gear up a bit with Phase II going into effect. He said

they are hoping to set up office hours in Scio. He stated that Lebanon has a small protest but it did not affect Scio. The big message is to stay safe and continue to practice social distancing.

ITEMS FROM THE COUNCIL: Mayor Weaver asked

Nuber: Be Safe Out There

Eckart: Ginger – great job on the letter

Gray: No comments

Meyer: the letter will be good for the city.

Whalen: glad to see discussion, he appreciates that.

Ferguson: Thanked community members contributing for the involvement on the public hearing and contributing their opinions. One thing that came up during the Budget Committee, need clarification, regarding still using an advisor for our public workers since they are not fully certified yet. She asked Ms. Allen to give an update, how long do you project needing an advisor. Ms. Allen stated that when Robert Waller left the city, we did not have any employees certified. At that time, by DEQ rules we have to have an oversight supervisor. We reached out to OAWU, and was put in contact with Darrell Lockhard, he came on board and has helped tremendously. The original charge was \$750 for the use of his certificates in both water and wastewater. As things have started changing, and different people received different levels of certification, he now only charges us \$325 per month because we have certification in one of the areas and should get it in the other area come October. Kostanty Knurowski will be testing for the collections side and once that is taken and passed, then we will no longer need Darrell Lockhard. Allen stated that by November we should no longer need Darrell Lockhard's services. Ferguson asked if this was the last test that was needed to have staff fully certified. Allen stated that it is the last test that is needed to get rid of the oversight cost. There are several tests that are required for full certifications.

BUSINESS FROM THE PUBLIC:

Katrina Clouse, 38971 W Scio Rd, stated good job.

Weaver thanked everyone for being here.

The meeting was adjourned at 8:10 p.m.

The next regular meeting is scheduled for August 10, 2020 at 6:00 p.m.

Cathy Martin
Administrative Assistant

General Fund
Statement of Revenue and Expenditures

		Current Period	Year-To-Date	Annual Budget	Annual Budget	Jul 2020
		Jul 2020	Jul 2020	Jul 2020	Jul 2020	Jun 2021
		Jul 2020	Jul 2020	Jul 2020	Jun 2021	Percent of
		Actual	Actual	Jun 2021	Variance	Budget
Revenue & Expenditures						
Expenses						
Materials and Services						
6320	Education	0.00	0.00	250.00	250.00	0.0%
6330	Grant Expenses	0.00	0.00	381.00	381.00	0.0%
6341	Utilities - Electricity	1,343.45	1,343.45	17,000.00	15,656.55	7.9%
6342	Utilities - Gas	0.20	0.20	600.00	599.80	0.0%
6343	Utilities - Telephone	59.85	59.85	1,450.00	1,390.15	4.1%
6344	Utilities - Garbage	9.69	9.69	150.00	140.31	6.5%
6350	Equipment Maintenance	0.00	0.00	150.00	150.00	0.0%
6360	Building Maintenance	140.00	140.00	300.00	160.00	46.7%
6370	Flood Mitigation	3,504.50	3,504.50	15,000.00	11,495.50	23.4%
6381	Library - Books	1,269.47	1,269.47	4,600.00	3,330.53	27.6%
6382	Library - Audio/Visual	0.00	0.00	750.00	750.00	0.0%
6383	Library - Journals/Periodicals	0.00	0.00	350.00	350.00	0.0%
6384	Library - Materials & Supplies	4.50	4.50	700.00	695.50	0.6%
6385	Library - Miscellaneous	0.00	0.00	400.00	400.00	0.0%
6386	Library - Technical Support	0.00	0.00	2,700.00	2,700.00	0.0%
6387	Library - Donations	3,261.85	3,261.85	3,900.00	638.15	83.6%
6388	Library - Grants	0.00	0.00	13,985.00	13,985.00	0.0%
6390	Planning	1,175.60	1,175.60	10,000.00	8,824.40	11.8%
6400	Parks	153.90	153.90	13,000.00	12,846.10	1.2%
6401	Veterans Memorial Park	0.00	0.00	908.00	908.00	0.0%
6410	Senior Services	0.00	0.00	500.00	500.00	0.0%
Total Materials and Services		\$16,748.20	\$16,748.20	\$176,849.00	\$160,100.80	
Capital Outlay						
7100	Property Acquisition/Building	1,896.25	1,896.25	400,000.00	398,103.75	0.5%
7160	Equipment	1,208.84	1,208.84	0.00	(1,208.84)	0.0%
Total Capital Outlay		\$3,105.09	\$3,105.09	\$400,000.00	\$396,894.91	
Other Expenses						
7600	Building Loan	0.00	0.00	20,000.00	20,000.00	0.0%
Total Other Expenses		\$0.00	\$0.00	\$20,000.00	\$20,000.00	
Expenses		\$29,099.71	\$29,099.71	\$708,408.00	\$679,308.29	
Revenue Less Expenditures		(\$22,122.32)	(\$22,122.32)	(\$368,515.00)	\$0.00	
Other Revenue						
Extraordinary Income						
4900	Bldg Permit Pass Thru Incom	727.22	727.22	0.00	(727.22)	0.0%
Total Extraordinary Income		\$727.22	\$727.22	\$0.00	(\$727.22)	
Other Revenue		\$727.22	\$727.22	\$0.00	(\$727.22)	
Net Change in Fund Balance		(\$21,395.10)	(\$21,395.10)	(\$368,515.00)	\$0.00	
Fund Balances						
Beginning Fund Balance		501,174.06	501,174.06	0.00	0.00	0.0%
Net Change in Fund Balance		(21,395.10)	(21,395.10)	(368,515.00)	0.00	0.0%
Ending Fund Balance		479,778.96	479,778.96	0.00	0.00	0.0%

Road Fund

Statement of Revenue and Expenditures

		Current Period	Year-To-Date	Annual Budget	Annual Budget	Jul 2020
		Jul 2020	Jul 2020	Annual Budget	Jul 2020	Jun 2021
		Dec 2020	Dec 2020	Jul 2020	Jun 2021	Percent of
		Actual	Actual	Jun 2021	Variance	Budget
Revenue & Expenditures						
Revenue						
Tax Receipts						
4220	State Highway Taxes	3,916.70	3,916.70	60,000.00	56,083.30	6.5%
	Total Tax Receipts	\$3,916.70	\$3,916.70	\$60,000.00	\$56,083.30	
Franchise Fees						
4251	Franchise - Northwest Nat Ga	0.00	0.00	2,700.00	2,700.00	0.0%
4252	Franchise - Pacific Power	836.56	836.56	12,000.00	11,163.44	7.0%
4253	Franchise - Republic Services	661.21	661.21	2,800.00	2,138.79	23.6%
4254	Franchise - Scio Cablevision	79.20	79.20	900.00	820.80	8.8%
4255	Franchise - SMTA	38.32	38.32	500.00	461.68	7.7%
	Total Franchise Fees	\$1,615.29	\$1,615.29	\$18,900.00	\$17,284.71	
	Revenue	\$5,531.99	\$5,531.99	\$78,900.00	\$73,368.01	
	Gross Profit	\$5,531.99	\$5,531.99	\$78,900.00	\$0.00	
Expenses						
Personnel Services						
5110	Salaries	1,960.07	1,960.07	23,352.00	21,391.93	8.4%
5120	Payroll Taxes	162.32	162.32	2,919.00	2,756.68	5.6%
5130	Benefits	640.63	640.63	7,802.00	7,161.37	8.2%
	Total Personnel Services	\$2,763.02	\$2,763.02	\$34,073.00	\$31,309.98	
Materials and Services						
6210	Advertising	0.00	0.00	250.00	250.00	0.0%
6220	City Attorney	0.00	0.00	1,320.00	1,320.00	0.0%
6230	Contract Services	57.80	57.80	1,250.00	1,192.20	4.6%
6240	Engineering Consultants	0.00	0.00	2,000.00	2,000.00	0.0%
6260	Materials & Supplies	345.98	345.98	4,100.00	3,754.02	8.4%
6290	Bank Charges and Fees	10.82	10.82	150.00	139.18	7.2%
6310	Insurance	938.59	938.59	1,060.00	121.41	88.5%
6320	Education	0.00	0.00	250.00	250.00	0.0%
6344	Utilities - Garbage	6.36	6.36	100.00	93.64	6.4%
6350	Equipment Maintenance	21.00	21.00	500.00	479.00	4.2%
6360	Building Maintenance	0.00	0.00	50.00	50.00	0.0%
	Total Materials and Services	\$1,380.55	\$1,380.55	\$11,030.00	\$9,649.45	
Capital Outlay						
7140	Bike and Walkway Improvem	0.00	0.00	750.00	750.00	0.0%
7150	Capital Improvements	0.00	0.00	25,000.00	25,000.00	0.0%
	Total Capital Outlay	\$0.00	\$0.00	\$25,750.00	\$25,750.00	
Other Expenses						
7600	Building Loan	0.00	0.00	10,000.00	10,000.00	0.0%
	Total Other Expenses	\$0.00	\$0.00	\$10,000.00	\$10,000.00	
	Expenses	\$4,143.57	\$4,143.57	\$80,853.00	\$76,709.43	
	Revenue Less Expenditures	\$1,388.42	\$1,388.42	(\$1,953.00)	\$0.00	
	Net Change in Fund Balance	\$1,388.42	\$1,388.42	(\$1,953.00)	\$0.00	
Fund Balances						
	Beginning Fund Balance	71,686.49	71,686.49	0.00	0.00	0.0%
	Net Change in Fund Balance	1,388.42	1,388.42	(1,953.00)	0.00	0.0%
	Ending Fund Balance	73,074.91	73,074.91	0.00	0.00	0.0%

Water Fund

Statement of Revenue and Expenditures

		Current Period	Year-To-Date	Annual Budget	Annual Budget	Jul 2020
		Jul 2020	Jul 2020	Jul 2020	Jul 2020	Jun 2021
		Dec 2020	Dec 2020	Jul 2020	Jun 2021	Percent of
		Actual	Actual	Jun 2021	Variance	Budget
Revenue & Expenditures						
Revenue						
Other Revenue						
4350	Miscellaneous	330.55	330.55	1,000.00	669.45	33.1%
	Total Other Revenue	\$330.55	\$330.55	\$1,000.00	\$669.45	
User Fees						
4300	User Fees	22,016.15	22,016.15	314,000.00	291,983.85	7.0%
4301	Late Charges	107.74	107.74	1,000.00	892.26	10.8%
4302	24 Hour Notice	0.00	0.00	1,500.00	1,500.00	0.0%
4304	Backflow Test	0.00	0.00	2,450.00	2,450.00	0.0%
4310	New Connections	0.00	0.00	28,000.00	28,000.00	0.0%
4320	Water Deposits	300.00	300.00	4,000.00	3,700.00	7.5%
	Total User Fees	\$22,423.89	\$22,423.89	\$350,950.00	\$328,526.11	
	Revenue	\$22,754.44	\$22,754.44	\$351,950.00	\$329,195.56	
	Gross Profit	\$22,754.44	\$22,754.44	\$351,950.00	\$0.00	
Expenses						
Personnel Services						
5110	Salaries	7,461.65	7,461.65	89,047.00	81,585.35	8.4%
5120	Payroll Taxes	619.31	619.31	11,131.00	10,511.69	5.6%
5130	Benefits	2,504.90	2,504.90	30,506.00	28,001.10	8.2%
	Total Personnel Services	\$10,585.86	\$10,585.86	\$130,684.00	\$120,098.14	
Materials and Services						
6210	Advertising	0.00	0.00	700.00	700.00	0.0%
6220	City Attorney	0.00	0.00	4,620.00	4,620.00	0.0%
6230	Contract Services	1,199.10	1,199.10	8,380.00	7,180.90	14.3%
6240	Engineering Consultants	0.00	0.00	1,000.00	1,000.00	0.0%
6260	Materials & Supplies	1,966.82	1,966.82	14,200.00	12,233.18	13.9%
6280	Miscellaneous	0.00	0.00	2,500.00	2,500.00	0.0%
6290	Bank Charges and Fees	38.33	38.33	600.00	561.67	6.4%
6310	Insurance	6,570.13	6,570.13	7,370.00	799.87	89.1%
6320	Education	0.00	0.00	1,000.00	1,000.00	0.0%
6341	Utilities - Electricity	757.84	757.84	10,000.00	9,242.16	7.6%
6342	Utilities - Gas	0.20	0.20	700.00	699.80	0.0%
6343	Utilities - Telephone	76.97	76.97	1,800.00	1,723.03	4.3%
6344	Utilities - Garbage	6.36	6.36	100.00	93.64	6.4%
6350	Equipment Maintenance	35.00	35.00	4,500.00	4,465.00	0.8%
6360	Building Maintenance	0.00	0.00	500.00	500.00	0.0%
6420	Water Deposit Refunds	100.00	100.00	4,000.00	3,900.00	2.5%
	Total Materials and Services	\$10,750.75	\$10,750.75	\$61,970.00	\$51,219.25	
Capital Outlay						
7160	Equipment	750.00	750.00	110,000.00	109,250.00	0.7%
	Total Capital Outlay	\$750.00	\$750.00	\$110,000.00	\$109,250.00	
Other Expenses						
7500	Water Loan	2,110.96	2,110.96	50,500.00	48,389.04	4.2%
7600	Building Loan	0.00	0.00	10,000.00	10,000.00	0.0%
	Total Other Expenses	\$2,110.96	\$2,110.96	\$60,500.00	\$58,389.04	
	Expenses	\$24,197.57	\$24,197.57	\$363,154.00	\$338,956.43	
	Revenue Less Expenditures	(\$1,443.13)	(\$1,443.13)	(\$11,204.00)	\$0.00	
	Net Change in Fund Balance	(\$1,443.13)	(\$1,443.13)	(\$11,204.00)	\$0.00	

Water Fund

Statement of Revenue and Expenditures

	Current Period	Year-To-Date	Annual Budget	Annual Budget	Jul 2020
	Jul 2020	Jul 2020	Annual Budget	Jul 2020	Jun 2021
	Dec 2020	Dec 2020	Jul 2020	Jun 2021	Percent of
	Actual	Actual	Jun 2021	Variance	Budget
Fund Balances					
Beginning Fund Balance	111,179.24	111,179.24	0.00	0.00	0.0%
Net Change in Fund Balance	(1,443.13)	(1,443.13)	(11,204.00)	0.00	0.0%
Ending Fund Balance	109,736.11	109,736.11	0.00	0.00	0.0%

Sewer Fund

Statement of Revenue and Expenditures

		Current Period	Year-To-Date	Annual Budget	Annual Budget	Jul 2020
		Jul 2020	Jul 2020	Annual Budget	Jul 2020	Jun 2021
		Dec 2020	Dec 2020	Jul 2020	Jun 2021	Percent of
		Actual	Actual	Jun 2021	Variance	Budget
Revenue & Expenditures						
Revenue						
User Fees						
4300	User Fees	15,405.10	15,405.10	216,200.00	200,794.90	7.1%
4301	Late Charges	92.22	92.22	1,000.00	907.78	9.2%
4302	24 Hour Notice	0.00	0.00	1,500.00	1,500.00	0.0%
4310	New Connections	0.00	0.00	20,000.00	20,000.00	0.0%
Total User Fees		\$15,497.32	\$15,497.32	\$238,700.00	\$223,202.68	
Revenue		\$15,497.32	\$15,497.32	\$238,700.00	\$223,202.68	
Gross Profit		\$15,497.32	\$15,497.32	\$238,700.00	\$0.00	
Expenses						
Personnel Services						
5110	Salaries	7,461.66	7,461.66	89,047.00	81,585.34	8.4%
5120	Payroll Taxes	619.32	619.32	11,131.00	10,511.68	5.6%
5130	Benefits	2,504.90	2,504.90	30,506.00	28,001.10	8.2%
Total Personnel Services		\$10,585.88	\$10,585.88	\$130,684.00	\$120,098.12	
Materials and Services						
6210	Advertising	0.00	0.00	700.00	700.00	0.0%
6220	City Attorney	0.00	0.00	4,620.00	4,620.00	0.0%
6230	Contract Services	1,489.10	1,489.10	13,520.00	12,030.90	11.0%
6240	Engineering Consultants	0.00	0.00	2,000.00	2,000.00	0.0%
6260	Materials & Supplies	1,409.19	1,409.19	15,550.00	14,140.81	9.1%
6280	Miscellaneous	0.00	0.00	200.00	200.00	0.0%
6290	Bank Charges and Fees	37.88	37.88	500.00	462.12	7.6%
6310	Insurance	6,570.13	6,570.13	7,370.00	799.87	89.1%
6320	Education	0.00	0.00	750.00	750.00	0.0%
6341	Utilities - Electricity	297.13	297.13	4,750.00	4,452.87	6.3%
6342	Utilities - Gas	134.65	134.65	2,500.00	2,365.35	5.4%
6343	Utilities - Telephone	76.97	76.97	1,800.00	1,723.03	4.3%
6344	Utilities - Garbage	7.87	7.87	125.00	117.13	6.3%
6350	Equipment Maintenance	2,106.59	2,106.59	15,000.00	12,893.41	14.0%
6360	Building Maintenance	0.00	0.00	400.00	400.00	0.0%
Total Materials and Services		\$12,129.51	\$12,129.51	\$69,785.00	\$57,655.49	
Other Expenses						
7600	Building Loan	0.00	0.00	10,000.00	10,000.00	0.0%
Total Other Expenses		\$0.00	\$0.00	\$10,000.00	\$10,000.00	
Expenses		\$22,715.39	\$22,715.39	\$210,469.00	\$187,753.61	
Revenue Less Expenditures		(\$7,218.07)	(\$7,218.07)	\$28,231.00	\$0.00	
Net Change in Fund Balance		(\$7,218.07)	(\$7,218.07)	\$28,231.00	\$0.00	
Fund Balances						
Beginning Fund Balance		35,242.34	35,242.34	0.00	0.00	0.0%
Net Change in Fund Balance		(7,218.07)	(7,218.07)	28,231.00	0.00	0.0%
Ending Fund Balance		28,024.27	28,024.27	0.00	0.00	0.0%

Payment Journal

7/1/2020 to 7/31/2020

Date	Transaction Number	Name / Description	Amount
General Checking - Columbia			
7/1/2020	EFT	Zoom Video Communications	14.99
7/2/2020	EFT	US Postal Service	0.70
7/2/2020	EFT	Amazon	58.14
7/2/2020	EFT	Amazon	59.96
7/2/2020	EFT	Amazon	34.62
7/2/2020	EFT	Amazon	11.99
7/7/2020	EFT	Home Depot	49.95
7/7/2020	EFT	Costco	41.94
7/7/2020	EFT	Costco	88.54
7/7/2020	EFT	Amazon	221.18
7/7/2020	EFT	US Postal Service	1.25
7/7/2020	EFT	US Postal Service	1.25
7/8/2020	EFT	Adobe Inc	44.97
7/8/2020	EFT	Amazon	6.89
7/8/2020	EFT	Amazon	22.28
7/8/2020	EFT	Amazon	100.01
7/8/2020	EFT	Amazon	12.26
7/9/2020	EFT	Amazon	82.97
7/9/2020	EFT	US Postal Service	220.00
7/9/2020	EFT	US Postal Service	1.25
7/9/2020	EFT	Amazon	22.59
7/9/2020	EFT	Amazon	20.74
7/10/2020	EFT	Columbia Bank Loan	2,110.96
7/13/2020	15652	A&B Septic Service	150.00
7/13/2020	15653	Accuity, LLC	1,000.00
7/13/2020	15654	Analytical Laboratory	67.00
7/13/2020	15655	CIS Trust	18,771.80
7/13/2020	15656	Cascades West COG	1,337.40
7/13/2020	15657	Clark, Tyrel	116.56
7/13/2020	15658	Clevenger's Fuel	119.92
7/13/2020	15659	Darrel Lockard Consultant, LLC	325.00
7/13/2020	15660	David W. Kinney	1,098.75
7/13/2020	15661	Department of Environmental Quality	100.00
7/13/2020	15662	Iceland Construction Inc.	470.00
7/13/2020	15663	League of Oregon Cities	819.33
7/13/2020	15664	Mikolas, Doug	30.00
7/13/2020	15665	National Business Solutions	289.90
7/13/2020	15666	OHA	675.00
7/13/2020	15667	One Call Concepts	76.44
7/13/2020	15668	Orkin, 760-Portland, OR	70.00
7/13/2020	15669	OverDrive, Inc.	3,931.09
7/13/2020	15670	Pacific Power	2,398.42
7/13/2020	15671	RVS Software	869.00

Payment Journal

7/1/2020 to 7/31/2020

Date	Transaction Number	Name / Description	Amount
7/13/2020	15672	Scio Hardware	60.94
7/13/2020	15673	Scio School District	360.00
7/13/2020	15674	Shred Northwest, LLC	24.85
7/13/2020	15675	The Branding Stitch N Print	160.00
7/13/2020	15676	SMTA	189.80
7/13/2020	EFT	US Postal Service	1.25
7/14/2020	EFT	US Postal Service	57.80
7/15/2020	EFT	US Postal Service	3.65
7/15/2020	EFT	Columbia Bank	108.26
7/16/2020	EFT	Amazon	19.90
7/16/2020	EFT	US Postal Service	1.25
7/17/2020	EFT	Amazon	82.62
7/17/2020	EFT	Amazon	20.49
7/21/2020	EFT	Amazon	29.19
7/21/2020	EFT	US Postal Service	55.00
7/21/2020	EFT	US Postal Service	2.50
7/22/2020	EFT	US Postal Service	1.25
7/22/2020	EFT	Amazon	9.99
7/27/2020	EFT	US Postal Service	1.25
7/29/2020	15679	Analytical Laboratory	90.00
7/29/2020	15680	Correct Equipment, Inc.	1,208.84
7/29/2020	15681	Dial Long Distance	23.99
7/29/2020	15682	DC Electric Inc.	1,061.59
7/29/2020	15683	Gale	74.24
7/29/2020	15684	Iceland Construction Inc.	390.00
7/29/2020	15685	NW Natural	135.05
7/29/2020	15686	Republic Services	30.28
7/29/2020	15687	Orkin, 760-Portland, OR	70.00
7/29/2020	15688	RVS Software	750.00
7/29/2020	15689	Shred Northwest, LLC	24.85
7/29/2020	15690	The Dyer Partnership	1,950.00
7/29/2020	15691	US Geological Survey	3,504.50
7/29/2020	15692	Wells Fargo	156.00
7/29/2020	15693	Zurfluh Mfg & Repair LLC	91.00
7/29/2020	15694	Darrel Lockard Consultant, LLC	325.00
7/29/2020	EFT	US Postal Service	1.25
7/30/2020	EFT	Trimble	2,615.79
7/30/2020	EFT	US Postal Service	221.40
7/30/2020	EFT	US Postal Service	400.00
General Checking - Columbia Totals			\$50,258.81



LINN COUNTY SHERIFF'S OFFICE

Jim Yon, Sheriff

1115 S.E. Jackson Street, Albany, OR 97322

Albany, OR. 97322

Phone: 541-967-3950

www.linnsheriff.org

2020

MONTHLY REPORT TO THE CITY OF SCIO FROM THE LINN COUNTY SHERIFF'S OFFICE

FOR THE MONTH OF:

July

TRAFFIC CITATIONS: -----	6
TRAFFIC WARNINGS: -----	6
TRAFFIC CRASHES: -----	2
ADULTS CITED/VIOLATIONS: -----	2
ADULTS ARRESTED : -----	2
JUVENILES CITED/VIOLATIONS: -----	0
JUVENILES ARRESTED: -----	0
COMPLAINTS/INCIDENTS INVESTIGATED: -----	52
-	

TOTAL HOURS SPENT:

SCIO

79

CONTRACT HOURS= 72 HOURS

**Jim Yon,
Sheriff, Linn County**

By: Sergeant Greg Klein



**MONTHLY BULLETIN OF DISPATCHED
CALLS AND CASES
FOR CONTRACT CITIES**

This Report Encompasses: 7/ 1/20 to 7/31/20

Total Incidents This Month: **52**

Incident Information:	Description
CAD# 2020097302 TIME: 7/2/2020 3:50:33AM CASE# CAD Only SCIO CAD CALL COMPLETE	SUSPICIOUS CIRCUMSTANCE Reported at Block of 38900 NW CLAYTON PL SCIO Suspicious sounds heard.
CAD# 2020097418 TIME: 7/2/2020 10:45:09AM CASE# 2002072 SCIO REPORT TAKEN	REPORT PENDING. Original Call Type: MVC INJURY Reported At Block Of 38800 N MAIN ST Occurred between 1045 hours on 7/2/2020 and 1045 hours on 7/2/2020 . Reported: Single vehicle crash into Scio High School. Minor injuries.
CAD# 2020098942 TIME: 7/4/2020 7:01:33PM CASE# CAD Only SCIO CAD CALL COMPLETE	SUSPECT FOLLOW UP Reported at Block of 38600 SW ALDER ST SCIO Follow up on prior case.
CAD# 2020099033 TIME: 7/4/2020 9:02:47PM CASE# CAD Only SCIO CAD CALL COMPLETE	FIREWORK COMPLAINT Reported at Block of 39000 NE 1ST AVE SCIO Report of illegal fireworks set off near the Scio Veteran`s Memorial. The suspects reportedly fled on foot in an unknown direction. After further investigation, no damage was done to the memorial.
CAD# 2020099119 TIME: 7/4/2020 9:52:34PM CASE# CAD Only SCIO CAD CALL COMPLETE	FIREWORK COMPLAINT Reported at Block of 38800 SW 6TH AVE/SW CHERRY ST SCIO Caller reported fireworks in the area but no from a particular area. Deputies are performing extra patrol.

Incident Information:**Description**

CAD# 2020099268
TIME: 7/4/2020 11:10:17PM
CASE# CAD Only
SCIO
WARNING EQUIPMENT VIOL

TRAFFIC STOP Reported at Block of 38900 HWY 226 SCIO

Operator was issued a warning for lighting equipment violation.

CAD# 2020099568
TIME: 7/5/2020 12:26:57PM
CASE# CAD Only
SCIO
CAD CALL COMPLETE

LITTERING VIOLATION Reported at Block of 38500 SW FILBERT ST SCIO

Caller made a littering complaint regarding fireworks. The people responsible cleaned them up.

CAD# 2020099849
TIME: 7/5/2020 10:01:28PM
CASE# CAD Only
SCIO

FIREWORK COMPLAINT Reported at Block of 38900 SW 6TH AVE SCIO

No Public Narrative.

CAD# 2020099862
TIME: 7/5/2020 10:11:42PM
CASE# CAD Only
SCIO
CAD CALL COMPLETE

FIREWORK COMPLAINT Reported at Block of 38900 NW 3RD AVE/NW ALDER ST SCIO

Deputies responded but did not locate any illegal fireworks in the area.

CAD# 2020100068
TIME: 7/6/2020 9:46:45AM
CASE# CAD Only
SCIO
CAD CALL COMPLETE

SUSPECT FOLLOW UP Reported at Block of 38600 SE ASH ST SCIO

negative contact.

CAD# 2020100250
TIME: 7/6/2020 2:57:18PM
CASE# CAD Only
SCIO
CAD CALL COMPLETE

VIOLATION OF ORDER Reported at Block of 38900 NE 1ST AVE/N MAIN ST SCIO

Caller had questions about their Stalking Order.

Incident Information:**Description**

CAD# 2020100719
TIME: 7/7/2020 11:12:09AM
CASE# CAD Only
SCIO
CAD CALL COMPLETE

SUSPECT FOLLOW UP Reported at Block of 38600 SE ASH ST SCIO

Negative Contact

CAD# 2020100849
TIME: 7/7/2020 2:56:49PM
CASE# CAD Only
SCIO
CAD CALL COMPLETE

SUICIDAL SUBJECT Reported at Block of 38800 NW BEECH ST SCIO

I conducted a welfare check and determined the person did not need my assistance.

CAD# 2020101384
TIME: 7/8/2020 12:50:26PM
CASE# 2002161
SCIO
REPORT TAKEN

Report Filed. THEFT 1 - OTHER Reported At Block Of 38600 SW ELDERBERRY ST
Occurred between 1250 hours on 7/8/2020 and 1250 hours on 7/8/2020 . Reported:

Deputy took a theft report valued at \$1,000.00. Under investigation.

CAD# 2020101853
TIME: 7/9/2020 6:07:47AM
CASE# CAD Only
SCIO
CAD CALL COMPLETE

EXTRA PATROL Reported at Block of 38800 HWY 226 SCIO

No Public Narrative.

CAD# 2020102216
TIME: 7/9/2020 5:10:22PM
CASE# CAD Only
SCIO
CAD CALL COMPLETE

SECURITY CHECK Reported at Block of 38800 N MAIN ST SCIO

No Public Narrative.

CAD# 2020102232
TIME: 7/9/2020 5:28:04PM
CASE# CAD Only
SCIO
CAD CALL COMPLETE

VIOLATION OF ORDER Reported at Block of 38900 NW 1ST AVE SCIO

Stalking Order violation investigation. Deputy determined no violation was committed.

Incident Information:	Description
CAD# 2020102977 TIME: 7/10/2020 8:19:55PM CASE# CAD Only SCIO CAD CALL COMPLETE	DOMESTIC DISTURBANCE Reported at Block of 38800 N MAIN ST SCIO <hr/> Argument between boyfriend and girlfriend.
CAD# 2020103057 TIME: 7/10/2020 10:57:25PM CASE# CAD Only SCIO CAD CALL COMPLETE	MENTAL HEALTH Reported at Block of 38700 N MAIN ST/NW 2ND AVE SCIO <hr/> Welfare check on homeless male.
CAD# 2020103085 TIME: 7/10/2020 11:52:06PM CASE# 2002199 SCIO REPORT TAKEN	Report Filed. DUII - .08 THRU .14 Reported At Block Of 38800 NW BEECH ST Occurred between 2352 hours on 7/10/2020 and 2352 hours on 7/10/2020 . Reported: 7/10/2020 <hr/> Tyson Hernandez (18), Scio resident was taken into custody for Duii, MIP alcohol and MIP Marijuana resulting from a traffic stop for failing to signal.
CAD# 2020103149 TIME: 7/11/2020 2:55:12AM CASE# CAD Only SCIO CAD CALL COMPLETE	ALARM LAW ONLY Reported at Block of 38800 NW 1ST AVE SCIO <hr/> Unknown reason for activation
CAD# 2020103156 TIME: 7/11/2020 3:27:15AM CASE# CAD Only SCIO CAD CALL COMPLETE	WELFARE CHECK Reported at Block of 38600 SE ASH ST SCIO <hr/> Subject was checked on by grandmother who advised he was okay
CAD# 2020103573 TIME: 7/11/2020 10:43:12PM CASE# CAD Only SCIO CITE NO INSURANCE	TRAFFIC STOP Reported at Block of 38900 HWY 226 SCIO <hr/> Driver was issued a citation for driving while suspended and driving uninsured.

Incident Information:	Description
CAD# 2020104204 TIME: 7/13/2020 6:04:51AM CASE# CAD Only SCIO CAD CALL COMPLETE	EXTRA PATROL Reported at Block of 38800 HWY 226 SCIO <hr/> No Public Narrative.
CAD# 2020104338 TIME: 7/13/2020 11:44:45AM CASE# 2002229 SCIO REPORT TAKEN	Report Filed. THEFT 1 - FROM VEHICLE Reported At Block Of 38900 SW 5TH AVE Occurred between 1143 hours on 7/11/2020 and 0830 hours on 7/13/2020 . Reported: <hr/> someone broke into callers Honda and stole \$36.00 cash and 63 10mg Oxycodone from his center console.
CAD# 2020104882 TIME: 7/14/2020 9:21:08AM CASE# CAD Only SCIO CAD CALL COMPLETE	EXTRA PATROL Reported at Block of 38800 HWY 226 SCIO <hr/> No Public Narrative.
CAD# 2020104906 TIME: 7/14/2020 10:00:33AM CASE# CAD Only SCIO CAD CALL COMPLETE	EXTRA PATROL Reported at Block of 38800 N MAIN ST SCIO <hr/> No Public Narrative.
CAD# 2020104910 TIME: 7/14/2020 10:06:53AM CASE# CAD Only SCIO WARNING MOVING VIOLATIC	TRAFFIC STOP Reported at Block of 38800 NW CHERRY ST/NW 4TH AVE SCIO <hr/> No Public Narrative.
CAD# 2020104953 TIME: 7/14/2020 11:15:09AM CASE# 2002243 SCIO REPORT TAKEN	Report Filed. DOG BITE Reported At Block Of 38600 SW DOGWOOD ST Occurred between 0000 hours on 7/5/2020 and 0000 hours on 7/5/2020 . Reported: 7/14/2020 Officer <hr/> dog bite incident reported days after dog owners returned to their home in Washington . No quarantine order issued due to late reporting. Juvenile who was bitten was given appropriate medical care,dog is current on rabies. Documented for info only per rp request

Incident Information:	Description
CAD# 2020105160 TIME: 7/14/2020 5:34:08PM CASE# CAD Only SCIO CAD CALL COMPLETE	EXTRA PATROL Reported at Block of 38800 HWY 226 SCIO <hr/>
CAD# 2020105242 TIME: 7/14/2020 8:15:57PM CASE# CAD Only SCIO CAD CALL COMPLETE	THEFT Reported at Block of 38800 NW CHERRY ST SCIO <hr/> Deputies responded to a report of a stolen bicycle. Reporter only wanted LCSO notified and no investigation.
CAD# 2020105258 TIME: 7/14/2020 8:49:41PM CASE# CAD Only SCIO CAD CALL COMPLETE	FOLLOW UP Reported at Block of 38900 SW 6TH AVE SCIO <hr/> Follow up on prior case.
CAD# 2020105587 TIME: 7/15/2020 11:55:16AM CASE# 2002256 SCIO REPORT TAKEN	REPORT PENDING. Original Call Type: THEFT Reported At Block Of 38800 N MAIN ST Occurred between 1155 hours on 7/15/2020 and 1155 hours on 7/15/2020 . Reported: <hr/> I contacted the Transportation Supervisor who reports that someone cut out the catalytic converter from a school bus located in an enclosed fenced area on the north side of the High School. The suspects stole a fire extinguisher and a Fist Aid kit and emergency triangles taken from the interior of the vehicle. Gary told me he believes the suspect or suspects
CAD# 2020106785 TIME: 7/17/2020 11:41:08AM CASE# CAD Only SCIO CAD CALL COMPLETE	WARRANT SERVICE Reported at Block of 38700 N MAIN ST SCIO <hr/> No Public Narrative.
CAD# 2020106822 TIME: 7/17/2020 12:31:12PM CASE# CAD Only SCIO CAD CALL COMPLETE	JUVENILE COMPLAINT Reported at Block of 38800 SW 6TH AVE SCIO <hr/> No Public Narrative.

Incident Information:	Description
CAD# 2020106982 TIME: 7/17/2020 4:44:07PM CASE# CAD Only SCIO	ABANDON VEHICLE Reported at Block of 38900 NW CLAYTON PL SCIO <hr/> No Public Narrative.
CAD# 2020107809 TIME: 7/18/2020 11:07:23PM CASE# CAD Only SCIO CAD CALL COMPLETE	FIREWORK COMPLAINT Reported at Block of 38900 NW 1ST AVE/NW BEECH ST SCIO <hr/> I was in the area for several minutes and I did not hear any fireworks being set off . I saw the Tavern in town was closed. I drove around town and I did not see anyone out.
CAD# 2020108242 TIME: 7/19/2020 5:25:07PM CASE# CAD Only SCIO CAD CALL COMPLETE	EXTRA PATROL Reported at Block of 38900 SW 6TH AVE SCIO <hr/>
CAD# 2020109109 TIME: 7/21/2020 8:26:43AM CASE# CAD Only SCIO CAD CALL COMPLETE	WELFARE CHECK Reported at Block of 38900 HWY 226 SCIO <hr/> Welfare check on juvenile male. Male was found in good health.
CAD# 2020109381 TIME: 7/21/2020 4:32:38PM CASE# 2002347 SCIO REPORT TAKEN	Report Filed. ACCIDENT VEHICLE FATAL Reported At Block Of 38700 NW BEECH ST Occurred between 1632 hours on 7/21/2020 and 1632 hours on 7/21/2020 . Reported: <hr/> No Public Narrative.
CAD# 2020109989 TIME: 7/22/2020 4:28:56PM CASE# CAD Only SCIO WARNING SPEEDING VIOLAT	TRAFFIC STOP Reported at Block of 39000 NE 4TH AVE/NE ASH ST SCIO <hr/> Deputy conducted a traffic stop for a moving violation . Driver was warned.

Incident Information:	Description
CAD# 2020110306 TIME: 7/23/2020 6:18:13AM CASE# CAD Only SCIO CAD CALL COMPLETE	EXTRA PATROL Reported at Block of 38500 SW DOGWOOD ST SCIO <hr/> No Public Narrative.
CAD# 2020110679 TIME: 7/23/2020 5:45:24PM CASE# CAD Only SCIO CAD CALL COMPLETE	TRAFFIC COMPLAINT Reported at Block of 38600 SW ELDERBERRY ST SCIO <hr/> Deputy responded to a traffic complaint. Warning given.
CAD# 2020110829 TIME: 7/23/2020 10:44:07PM CASE# CAD Only SCIO	LOST DOG Reported at Block of 38900 NE 1ST AVE SCIO <hr/> No Public Narrative.
CAD# 2020111128 TIME: 7/24/2020 12:38:34PM CASE# CAD Only SCIO NO REPORT	CIVIL DISPUTE REPORT Reported at Block of 38600 SW ELDERBERRY ST SCIO <hr/> No Public Narrative.
CAD# 2020111979 TIME: 7/25/2020 9:54:36PM CASE# CAD Only SCIO NO REPORT	DOMESTIC DISTURBANCE Reported at Block of 38800 NW BEECH ST SCIO <hr/> No Public Narrative.
CAD# 2020112802 TIME: 7/27/2020 11:01:51AM CASE# CAD Only SCIO WARNING MOVING VIOLATIC	PARKING COMPLAINT Reported at Block of 38900 NW 1ST AVE/NW BEECH ST SCIO <hr/> Report of a parking violation. Violator was issued a written warning.

Incident Information:**Description**

CAD# 2020112818
TIME: 7/27/2020 11:27:34AM
CASE# 2002434
SCIO
REPORT TAKEN

REPORT PENDING. Original Call Type: THEFT Reported At Block Of 38900 NW CLAYTON
PL Occurred between 1127 hours on 7/27/2020 and 1127 hours on 7/27/2020 . Reported:

The owner of the boat requested phone contact. The owner of the boat told me because it has been a busy farming season he was unable to use his approx. 22 foot Centurion Ski boat on the lake. The boat is stored at the Scio Mini Storage. The owner checked on his boat on 07/26/20 at about 0800 hours and found his two Rockford Fosgate speakers he

CAD# 2020113659
TIME: 7/28/2020 4:45:36PM
CASE# CAD Only
SCIO
CAD CALL COMPLETE

FOLLOW UP Reported at Block of 38900 SW 6TH AVE SCIO

CAD# 2020114603
TIME: 7/30/2020 10:02:00AM
CASE# CAD Only
SCIO

INFORMATION ONLY REPORT Reported at Block of 38700 N MAIN ST SCIO

No Public Narrative.

CAD# 2020115601
TIME: 7/31/2020 4:55:41PM
CASE# CAD Only
SCIO
CITE SPEEDING VIOLATION

TRAFFIC STOP Reported at Block of 38900 HWY 226 SCIO

Deputy conducted a traffic stop for a moving violation . Driver was issued a citation for going 50 mph in a posted 30 mph zone.

CAD# 2020115694
TIME: 7/31/2020 7:38:17PM
CASE# CAD Only
SCIO
CAD CALL COMPLETE

PARKING COMPLAINT Reported at Block of 38600 SW CHERRY ST SCIO

No Public Narrative.



Covered Bridge Capital of the West

City of Scio

P. O. Box 37

Scio, OR 97374

Phone: 503-394-3342

Fax: 503-394-2340

M E M O R A N D U M

TO: Mayor Weaver and Scio City Councilors

FROM: Ginger Allen, Scio City Manager

RE: Resolution No. 20-08 A Resolution to Repeal and Replace Establishing Municipal Fees, Water & Sewer System Rates, Fees, Charges and Other Expenses Under the Jurisdiction of the City of Scio.

DATE: July 29, 2020

On July 13, 2020, the city council voted unanimously to increase the city sewer rates. After the signing of Resolution No. 20-07 staff noticed errors in the water rates. The water rates for the commercial and large commercial users had not been increased and the "overage" charge on the sewer increases was .07 cents to high.

In addition, some language was added to no. 5 of the Sewer Rate, Automatic Renewal statement, describing the rate increase process over the next two years.

Thus, Resolution No. 20-08 encapsulates all of the changes. Please note that the updated numbers and language appear in **red print**.



City Of Scio, Oregon



RESOLUTION NO. 20-08

A RESOLUTION ESTABLISHING MUNICIPAL FEES, WATER AND SEWER SYSTEM RATES, FEES, CHARGES AND OTHER EXPENSES UNDER THE JURISDICTION OF THE CITY OF SCIO.

WHEREAS, the City of Scio has duly adopted a Water System Ordinance, a Sewer System Ordinance, and a Fee Resolution Ordinance, and

WHEREAS, the Water System Regulations adopted by Ordinance No. 582 provides that the City Council shall by resolution establish and adjust from time to time rates, fees, costs, connection charges, utility deposits and other expenses for water and related services provided by the City, and

WHEREAS, the Sewer System Regulations adopted by Ordinance No. 403 and subsequent amendments, provides that the City Council shall by resolution and adjust from time to time rates, fees, costs, connection charges, and other expenses for sewer related services provided by the City.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Scio, Oregon that Resolution No. 20-07 is repealed and that the following fee schedule is established:

Section 1. **Adoption of Fees.** The following fees are adopted by the City Council of the City of Scio in accordance with Ordinance No. 552.

Section 2. **Municipal Fees.**

- A. Purpose. Fees are designed to recover the direct and indirect cost of providing service to the public.

Fees for Municipal Services		
		<u>Fee or Charge</u>
A.	Dishonored Check	\$30.00
B.	Copies (private document)	.20 per page
	Own Paper (black/white:	.10 per page
	Own Paper (color)	.15 per page
C.	Faxes (send or receive)	\$1.00
		+ .25 per page

D.	Ordinance/Resolution Duplication	.10 per page
E.	Towing Ordinance Fee	\$125.00
F.	<u>Library Fees (as set by Library Board)</u>	
	Family Card (Outside of City Limits)	\$30.00
	Teen Library Card (not enrolled in school)	\$ 5.00
	Child Library Card (through age 18 enrolled in school)	Free
	Genealogy Class (October-May)	\$25.00

Section 3. **Utility Services.** Commencing with the “Effective Date of this Resolution,” the following rates, fees, costs, connection charges, utility deposits and identified expenses for water, sewer and related services are hereby established:

Fees for Utility Services		
A.	Water Services	Fee or Charge
1.	<u>Connection to service (per housing unit)</u> – this includes a ¾” meter, line tap, bore, etc. Upgrade to a 1” & Larger Meter – must pay the increased cost of meter, tap, bore, etc, in addition to the base fee.	\$3,500.00
2.	<u>Water Service Deposit.</u> a. Property Owner – the deposit will be applied to the account after 12 months continuous paid-on-time service. b. Tenant – the deposit shall be applied to the final bill once the customer vacates the property, any balance left over will be refunded to the customer. c. The Utility deposit shall not bear interest.	\$100.00
3.	<u>Monthly Water Service Charges (per Unit)</u> a. In Town Residential Base (3,000 gal.) Next 2,000 gal Next 3,000 gal Over 8,000 gal b. Out of Town Residential Base (3,000 gal.) Next 2,000 gal Next 3,000 gal Over 8,000 gal	\$42.83 3.93 per 1,000 gallons 4.29 per 1,000 gallons 4.64 per 1,000 gallons \$55.90 5.95 per 1,000 gallons 6.41 per 1,000 gallons 6.91 per 1,000 gallons

c. Commercial Base (3,000 gal.)		\$42.85
Next 2,000 gal		5.36 per 1,000 gallons
Next 3,000 gal		5.72 per 1,000 gallons
Over 8,000 gal		6.06 per 1,000 gallons
d. Large Commercial Base (3,000 gal.)		\$47.09
Next 2,000 gal		5.35 per 1,000 gallons
Next 3,000 gal		5.72 per 1,000 gallons
Over 8,000 gal		6.06 per 1,000 gallons
e. School Base (3,000 gal.)		\$47.09
Next 2,000 gal		5.35 per 1,000 gallons
Next 3,000 gal		5.72 per 1,000 gallons
Over 8,000 gal		6.06 per 1,000 gallons
4.	<u>Late Charge.</u> Accounts not paid in full by the 15 th of the month will be charged a late fee.	\$2.00
5.	<u>24-Hour Shut-off Notice.</u> A charge will be assessed on all accounts requiring a 24-Hour Shut-off Notice, at the time the work order is prepared for the notice.	\$15.00
6.	<u>Shut-off Fee.</u> All accounts which have not been paid in full by the time and day designated on the late notice, will be charged a shut-off fee.	\$50.00
7.	<u>After-Hours Turn-on Fee.</u>	\$100.00
8.	<u>Meter Test Fee.</u>	\$20.00
9.	<u>Criteria to Credit Excessive Water Bills Due to Leaks.</u> Where residential water bills are excessive due to a leak in the water service between the meter and the building the following policy shall apply: <ol style="list-style-type: none"> The water bill shall be adjusted to the average bill over the past 12 months plus ½ of the amount above the average, providing that no adjustment will be made for water loss more than ten (10) days beyond notification of a possible leak. Proof of a leak and repair must accompany the request for adjustment. 	
10.	<u>Automatic Annual Increase.</u> An annual 7% increase in the base and overages will be calculated prior to and effective with the July 1, 2018 billing for three consecutive years (July 1, 2018 – July 1, 2020). The annual increase will then decrease from 7% to 6% for the next two fiscal years beginning July 1, 2021 and July 1, 2022.	

B. Sewer Services	<u>Fee or Charge</u>
1. <u>Connection to service (per housing unit)</u>	\$2,500.00
2. <u>Monthly Base</u> a. Residential Base (per housing unit) (2,500 gallons) \$28.65 b. Commercial Base (2,500 gallons per unit) i. ¾" Meter \$29.02 iii. 1" & Larger Meter \$31.53 iv. School Base \$54.81	
3. <u>Overage:</u> In addition to the above stated charges, there will be a surcharge of \$6.91 per 1,000 gallons of water over the minimum 2,500 gallons.	
4. <u>Winter Time Average (Residential Customers only):</u> a. Charges will be calculated on the gallons of water used, averaging the water usage for October, November, December, January, February, March, April, and May of each year. Those Users not having the full 8 month history may be calculated on at least a 3 month average. b. New customer sewer rates will fluctuate monthly until a winter time average can be calculated. c. Winter Time Average charges will be become effective with the August 1, bill each year.	
5. <u>Automatic Annual Increase.</u> A 15% increase in the base rate and a 10% increase in the overage charge will be calculated prior to and effective with the August 1 billing for Fiscal Year 2020-2021. A 12% increase in the base rate and 8% increase in the overage charge will be calculated prior to and effective with the August 1 billing for (Fiscal Year 2021-22). City Council will revisit the financial stability of the Sewer Fund in May of 2022 to determine any additional rate increases.	

Section 4. **Effective Date.** This Resolution shall be effective with the August 1, 2020 billing.

This Resolution was passed on the 10th day of August, 2020 by the city council and executed by the Council President this ____ day of August, 2020.

Debbie Nuber, Council President

ATTEST:

Virginia A. Allen, City Manager



City Of Scio, Oregon



ORDINANCE 614

AN ORDINANCE AMENDING THE SCIO COMPREHENSIVE PLAN MAP AND SCIO ZONING MAP TO REDESIGNATE AND REZONE A 0.92-ACRE PARCEL IN BLOCK 6, LOTS 1 THROUGH 8, SOUTH ADDITION TO SCIO IN SCIO, OREGON

WHEREAS, the City of Scio has received a land use application File 2020-04 from Iceland Construction, Inc. to redesignate and rezone A 0.92-acre parcel in Block 6, Lots 1 through 8 in the South Addition to Scio subdivision bordered by SW 3rd Avenue, SW Beech Street, SW 4th Avenue and SW Cherry Street. The applicant proposes to redesignate and rezone the parcel from Residential (R-1) to Multi-family Residential (R-2). Linn County Assessor's Map T10S R1W Section 18AC Tax Lot 00900, in the City of Scio, Oregon; and

WHEREAS, the applicant proposes to develop the site as a 4-lot subdivision; and

WHEREAS, the Planning Commission held public hearings on May 27, 2020 and June 3, 2020 to consider the application and after the close of the public hearing and upon deliberation, at a special meeting held on June 3, 2020, recommended the city council approve the application; and

WHEREAS, the City Council held a public hearing on July 13, 2020 to consider the proposal and at the close of the hearing the City Council concurred with the Planning Commission recommendation; and

WHEREAS, the City Council adopted findings of fact approving the land use application;

NOW, THEREFORE, the City Council of the City of Scio hereby ordains as follows:

SECTION 1: COMPREHENSIVE PLAN MAP AMENDMENT AND ZONE CHANGE:

The Scio Comprehensive Plan Map and the Scio Zoning Map shall be amended to redesignate and rezone the following 0.92-acre parcel listed in Table 1 from Residential (R-1) to Multi-family Residential (R-2). Attached hereto is Exhibit "A", which accurately portrays the property to be redesignated and rezoned.

Table 1
Comprehensive Plan Map & Zoning Map Amendment

#	Owner	Linn County Assessor's Map	Tax Lot	Total Parcel Size (Acres)	Existing Scio Comp Plan Designation and Scio Zoning	New Scio Comp Plan Designation and Scio Zoning
1	Iceland Construction, Inc.	T10S, R1W, Section 18AC	00900	0.92 acres	Residential (R-1)	Multi-Family Residential (R-2)

SECTION 2: ZONING TEXT AMENDMENT: Section 3.110.J of the Scio Zoning Ordinance 561 shall be added to read:

Section 3.110. Uses Permitted Outright.

- J. On Block 6, South Addition to Scio, single-family dwellings and duplexes are permitted outright. Multi-family dwellings and residential dwelling complexes are not permitted.

SECTION 3: RECORD. The City Manager shall submit a certified true copy of this ordinance to the Linn County Clerk, the Linn County Assessor and the Linn County Geographic Information System (GIS) office.

SECTION 4. SEVERABILITY. The provisions of this ordinance are severable. If a section, sentence, clause, or phrase of this ordinance is adjudged by a court of competent jurisdiction to be invalid, the decision shall not affect the validity of the remaining portions of this ordinance.

This Ordinance read by title only on the _____ day of _____, 2020.

This Ordinance passed on the _____ day of _____ 2020 by the City Council and executed by the mayor.

Date: _____ By: _____
GARY C. WEAVER, Mayor

Date: _____ Attest: _____
VIRGINIA A. ALLEN, City Manager

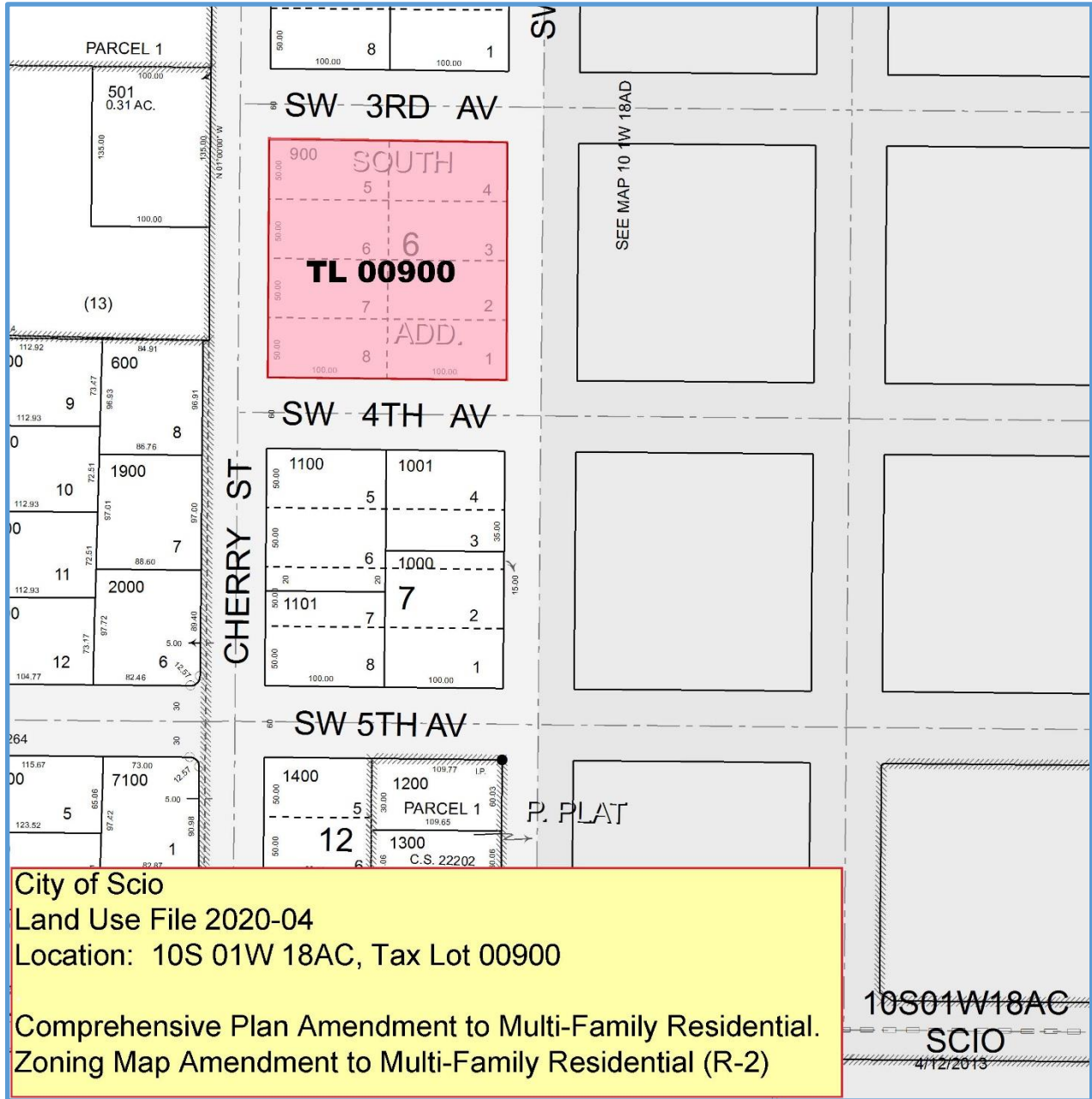
APPROVED AS TO FORM

Date: _____ By: _____
JOHN E. KENNEDY, City Attorney

Attachment:

Exhibit "A" – A map showing the 0.92-acre parcel on the Linn County Assessor's Map 10S1W18AC, Tax Lot 00900 to be re-designated Multi-family Residential on the Scio Comprehensive Plan Map and rezoned to Multi-family Residential (R-2) on the Scio Zoning Map.

ORDINANCE 6xx
Exhibit "A"



City of Scio
Land Use File 2020-04
Location: 10S 01W 18AC, Tax Lot 00900

Comprehensive Plan Amendment to Multi-Family Residential.
Zoning Map Amendment to Multi-Family Residential (R-2)



Covered Bridge Capital of the West

City of Scio

P. O. Box 37

Scio, OR 97374

Phone: 503-394-3342

Fax: 503-394-2340

M E M O R A N D U M

TO: Mayor Weaver and Scio City Councilors

FROM: Ginger Allen, Scio City Manager

RE: Vacation of City Owned Properties

DATE: July 29, 2020

On August 10, 2020 a public hearing will be held to discuss the Vacation of City owned properties. This hearing will be left open until August 24, 2020 at 4:00 p.m. to receive comments/testimony concerns these properties.

Attached you will find a staff report along with a map of the properties in question. City Attorney, Jeffrey Clayson will be working with City Council as we wade through this process.



Covered Bridge Capital of the West

City of Scio

P. O. Box 37

Scio, OR 97374

Phone: 503-394-3342

Fax: 503-394-2340

TO: Mayor Weaver and Scio City Councilors

FROM: Ginger Allen, Scio City Manager

RE: Vacation of City Owned Properties

DATE: July 29, 2020

PROPOSAL: For the past three years city staff has been working with City Attorney Tre Kennedy and Linn County on the vacation of city owned properties. In order to vacate these properties, and due to the COVID-19 conditions, the City must conduct two meetings in order to provide adequate time for interested parties to submit any testimony regarding the vacation of said properties.

Scio's City Attorney, Jeffrey Clayson, will walk council through the steps of vacating the properties at the August 10, 2020 City Council meeting. City staff has given notice of this public hearing, posted information at each property, and has send public hearing notices to all adjacent property owners to the tax lots in question. All neighboring properties owners have been encouraged to attend the virtual public hearing to ask questions or make comments.

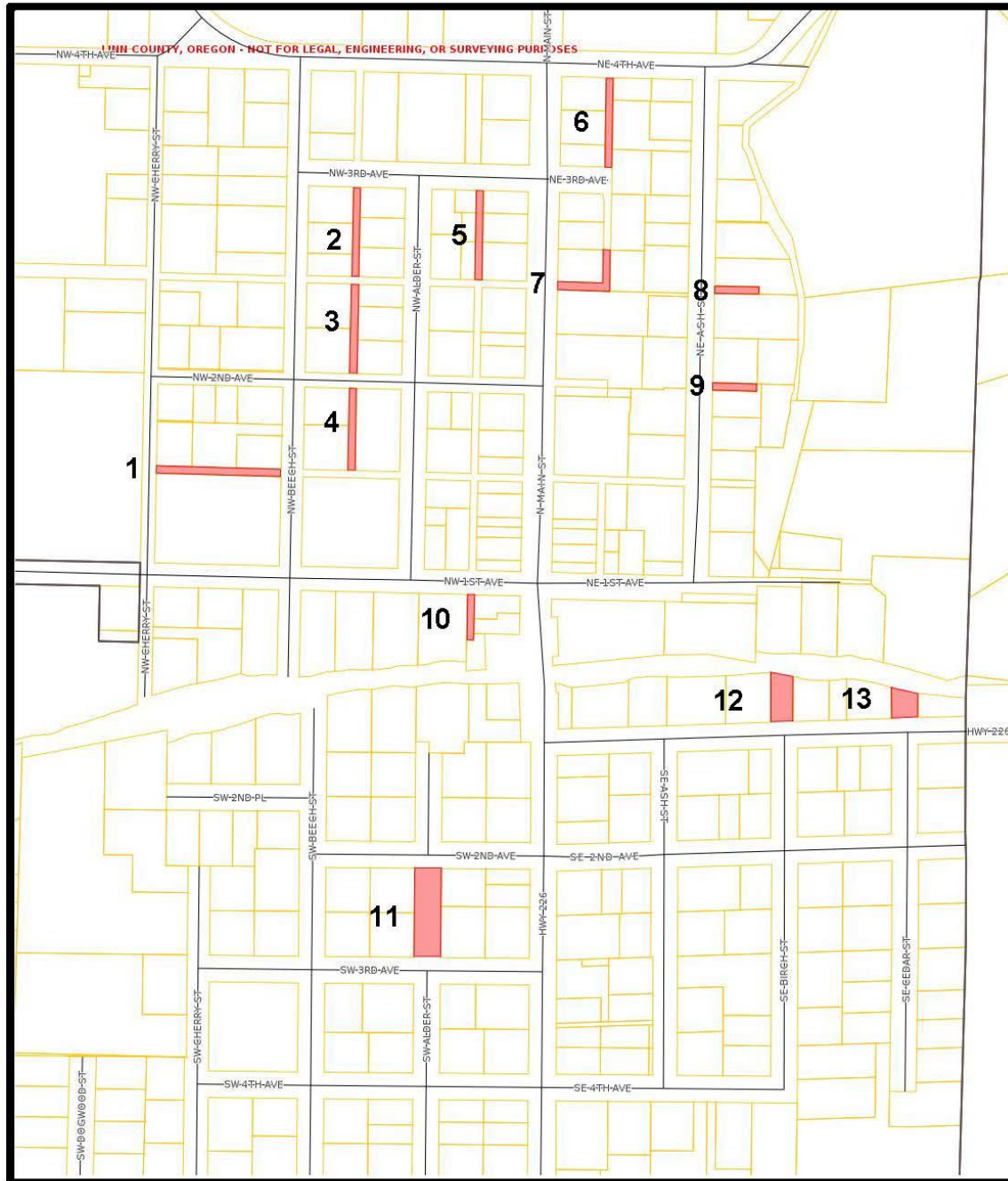
The properties that the city is wishing to vacated are listed below along with the attached map showing their proximity within the city limits.

"S" = Street "A" = Alley "TL" = Tax Lot	# of Adjacent Property Owners	Year Platted	Current Use
#1 (A) NW Cherry & NW Beech Streets	3	1865	School Playground
#2 (A) NW 3 rd & 2 nd Avenues- Between Beech and Alder St.	6	1865	Yard
#3 (A) NW 3 rd & 2 nd Avenues- Between Beech and Alder	5	1865	Yard
#4 (A) NW 3 rd & 2 nd Avenues- Between Beech and Alder	3	1865	Yard
#5 (A) NW 3 rd & 2 nd Avenues –Between Alder & Main Street	4	1865	Part of house sits on alley way; yards, driveway
#6 (A) NE 4 th & 3 rd	6	1865-1883	Yard

Avenues –Between Main Street and Ash Street			
#7 (A) Alley	2	1865-1883	Property Access; yard; driveway
#8 (TL) 10S01W18AA00699	2	1883	Yard
#9 (TL) 10S01W18AA00698	2	1883	Yard
#10 (A) NW 1 st Ave. and Thomas Creek	3	1865	Driveway
#11 (S) SW Alder Between 2 nd and 3rd	4	1889	Yard
#12 (S) SE Birch Street Between Hwy 226 & Thomas Creek	2	1858/1878	Driveway
13# (S) SE Cedar Street Between Hwy 226 & Thomas Creek	1	1858/1878	Yard; Driveway

The properties listed above are no longer of value to the City of Scio and thus can be returned to the adjacent neighbors. The city, as well as, all utility companies will retain rights to access all the properties having infrastructure located on the parcels.

Council will need to confer with Scio City Attorney to determine any costs associated with the vacation of these properties.



CITY MANAGERS REPORT

Report Period July 8, 2020 – July 31, 2020

Ginger Allen, City Manager

Scio City Hall Services Update: The Plexiglas protection panels were installed at city hall on Monday, July 27, 2020. Plexiglas protection is around the Librarian Work Desk, in the window of city hall facing NW 1st Avenue for walk up service and at the front counter of the utility billing desk.

City Hall will be open to the public beginning Monday, August 3, 2020 for the following services:

Utility Services: Anyone wishing to make a utility payment or discuss any type of city business can do so in person by coming inside city hall to the utility payment counter or by using the walk-up window.

Library Services: Anyone or any family wishing to visit the Library may do so by appointment.

Individual appointments or Library Service appointments will be made under the following guidelines:

- Each individual will be asked, “Are you experiencing any cold or flu symptoms not associated with allergies? Have you been around anyone with Covid-19 in the past 14 days?”
- Each individual will have their temperature taken.
- Social Distancing will be required.
- All individuals over the age of 5 must wear a mask.

Use of City Council Chambers: Any group needing a meeting space may contact City Hall and schedule the use of the council chambers under the following guidelines:

- No more than 8 individuals can attend any one meeting.
- A meeting must not be longer than 2 hours.
- Only the designated public restroom will be available to those attending the meeting. If the restroom is used staff is to be notified in order to sanitize the restroom in a timely manner.
Employee restrooms are not to be used by meeting attendees.
- Each individual will be asked, “Are you experiencing any cold or flu symptoms not associated with allergies? Have you been around anyone with Covid-19 in the past 14 days?”
- Each individual will have their temperature taken.
- Social Distancing will be required.
- All individuals over the age of 5 must wear a mask.

The Senior Center remains closed at this time.

November 3, 2020, General Election: Packets are also available to all residents of Scio, living within the Scio City limits, wishing to serve on the Scio City Council. The following council seats will be on the Linn County, November General Election ballot

- Scio City Mayor – Currently held by Gary C. Weaver
- Scio City Council Position No. 2 – Currently held by Tom Meyer
- Scio City Council Position No. 4 – Currently held by Joey L. Ferguson
- Scio City Council Position No. 5 – Currently held by Karen Eckhart

City election packets will be available thru August 20, 2020 until 4:00 p.m.

PW Shop Update: I met with our Project Manager, Ryan Quigley of Dyer Partnership and went over the Scope of Work agreement for the Public Works Shop. After a lengthy discussion and conferring with staff we made some changes to the scope of work and reduced the over-all project management costs were reduced from \$146,880 to \$139,330. It was decided not to pay for interior design of the shop and the mezzanine storage was also eliminated.

Below is the “Anticipated Project Schedule”

- | | |
|---|--------------------------|
| • <i>Design Services Start</i> | <i>August 3, 2020</i> |
| • <i>Draft Completion Date (Plans, Specifications & Bid Docs)</i> | <i>November 27, 2020</i> |
| • <i>Final Completion Date (Plans, Specification & Bid Docs)</i> | <i>December 31, 2020</i> |
| • <i>County Review Completion (Permits)</i> | <i>January 29, 2021</i> |
| • <i>Advertise for Construction Bids</i> | <i>February 3, 2021</i> |
| • <i>Receive Bids</i> | <i>February 24, 2021</i> |
| • <i>Start of construction</i> | <i>March 29, 2021</i> |
| • <i>Completion of Construction</i> | <i>November 30, 2021</i> |
| • <i>Construction Closeout and record drawings:</i> | <i>December 15, 2021</i> |

*** Please note these are “anticipated dates”.*

I am currently reviewing the City Hall Scope of Work document and will be providing a City Hall update at the September 14th council meeting.

Street Chip Sealing: The chip sealing project was completed on July 30, 2020 by Oregon Asphalt.