

**City of Scio
City Council Minutes
March 25, 2024**

LOCATION: SCIO CITY COUNCIL CHAMBER, 38957 NW 1ST AVENUE, SCIO
Public was allowed to attend in person or via Zoom.

Time Start: 6:00 P.M.

Time End: 7:38 P.M.

CALL TO ORDER

The meeting was called to order at 6:00 pm by Mayor Debbie Nuber. Everyone stood for the Pledge of Allegiance. Roll call was taken by Cathy Martin, Administrative Assistant.

COUNCIL MEETING ATTENDANCE LOG

COUNCIL	SCIO STAFF
Mayor Debbie Nuber	Ginger Allen, City Manager
Councilor Karen Eckhart	John Tre' Kennedy, City Attorney
Councilor Joey Ferguson – arrived at 6:19 pm	Cathy Martin, Administrative Assistant
Councilor Tom Gray	LaVonne Murray, Librarian
Councilor Tom Meyer	
Councilor Dennis Shaffer	
Councilor Luke Zedwick	

AUDIENCE MEMBERS IN ATTENDANCE

Karen Borchard Issac	Loren Kuipers
Susan Yoder-Guardipee	Tim Dehne
Dean Schrunk	Deborah Lee
Scott Beck	

AGENDA	ACTIONS
<p><u>CONSENT AGENDA</u></p> <ul style="list-style-type: none"> • February 2024 Council Minutes • January 2024 Statement of Revenues & Expenditures • January 2024 Payment Journal • November 14, 2023 Library Advisory Committee Minutes 	<p>Motion from Councilor Zedwick seconded by Councilor Shaffer to approve the Consent Agenda as presented.</p> <p>Motion passed 5 yeas / 0 nays</p>
<p><u>Correspondence</u></p> <ul style="list-style-type: none"> • Letter to City of Stayton 	<p>Copy of Letter to City of Stayton was provided to council.</p>
<p><u>PRESENTATIONS</u></p> <p>Linn County Sheriff Report</p> <p>a. February 2024 Reports – Sgt Frambes</p>	<p>Sgt. Frambes reviewed February's Linn County Sheriff's Report with the council. Only notable thing was a disturbance at a bar.</p> <p>Gray asked about the disturbance at the bar. Frambes stated that they were uncooperative during the incident.</p>

<p>Library Report</p> <p>a. Presentation by LaVonne Murray, Librarian</p>	<p>Zedwick asked what tools does OLCC have that can help with this type of situation. Frambes stated that they can revoke licenses, among other steps to help gain cooperation.</p> <p>The Sheriff’s office can alert OLCC to issues that are happening with an establishment. OLCC will do their own investigation.</p> <p>Ms. Murray reported the following:</p> <ul style="list-style-type: none"> • March was busy programming month • Storytime - 1st Grade & Preschool • STEM days will continue as they had some cancellations and programs are planned in April and June. • OSU Extension Service – small farms program was well attended. They will be coming back for a Veteran Farmers Coffee and Chat morning later this month. • Salem Arts Exhibit • Friends of Library is hosting a local poet on April 18th at 7 pm.
<p><u>PUBLIC COMMENTS</u></p>	<p>NONE</p>
<p><u>REGULAR SESSION</u></p> <p>Letter of Support for Lost Shelton Cemetery Presented by – Deborah Lee</p> <p>a. Council Discussion</p> <p>b. Council Decision</p> <p>Bid Award to Accuity LLC for City of Scio Auditing Purposes Presented by – Ginger Allen, City Manager</p>	<p>Ms. Lee presented request for letter of support for Cemetery to apply for a grant to fence the Cemetery and clean it up</p> <p>Gray asked about community access. Ms. Lee said that they hope to have it open annually on Memorial Weekend.</p> <p>Motion was made by Eckhart, seconded by Zedwick to send a letter of support.</p> <p>Motion passed 6 yeas/ 0 nays</p> <p>Ms. Allen reviewed the memo in the packet. A request for proposal was sent out to 5 agencies, the results are in the packet.</p> <p>Ms. Allen and Mayor Nuber met with Accuity. They are excited to continue the service with the city.</p>

a. Council Discussion

None

b. Council Decision

Motion from Councilor Ferguson seconded by Councilor Eckhart to approve the bid award to Accuity.

Motion passed 6 yeas / 0 nays

Lamb & Wool Fair Board – Water System Update

Karen Borchard Issac
40411 Shimanek Bridge Drive

Loren Kuipers
38907 SW 2nd Place

Ms. Allen stated that over the past several months she has been asked for an update on the Water System upgrades for the Lamb and Wool Fair. An invitation was sent to the Lamb Fair Board to come before council to give an update. Copies of an email received this morning from the Lamb & Wool Fair are on your desk. Ms. Allen stated that no matter what takes place tonight, there is always a review process when there are infrastructure upgrades.

Ms. Borchard stated that she would like to schedule a pre-construction meeting.

Ms. Allen stated that this usually takes place after the contractor is selected.

Ms. Borchard stated that their biggest problem is lack of funding. Borchard said they will move forward with the project, share information about it at the upcoming fair, to hopefully get people behind the project. They are planning on replacing what is in the ground, replacing water and electrical lines at the same time.

Ms. Allen stated that based upon what has been presented, that the city could do a development review meeting as soon as possible. And the engineer could determine exactly what must be done. What the city wants is compliance as this is a safety/health issue.

a. Council Discussion

Ms. Allen asked when the Lamb Fair plans to complete the project.

Ms. Borchard stated that based on the bids that they have received, they need to raise additional funds to compete the project. They have applied for some grants to assist with funding.

Ms. Allen stated that if council wants to carry the funds over to a new year, then it would be a decision of the budget committee. Since these are General Fund Dollars, if the money is not spent it goes back to the fund, it does not automatically carry over. The money will have to go

<p>b. Council Decision</p>	<p>through the budget process again. Council will adopt the final budget.</p> <p>Nuber asked the council for consensus on placing funds in the budget.</p> <p>Ferguson asked how this will affect the fair this year.</p> <p>Borchard stated that the Linn County Health Department considered the fair as a temporary use as it is only once per year. The Fair Board has received permission to use the RV potable water hoses that connect to the system.</p> <p>Allen stated that she had contacted Linn County, and they indicated that they would accept it one more year, but they are expecting improvements to be done. the council could allow for 1 more year, with the expectation of the upgrades being completed next fiscal year.</p> <p>Allen stated that based on the discussion she will add the donation for the completion of the water improvements into the budget process. She will also reach out and set a meeting.</p>
<p>Pacific Power Franchise Fee Rate Increase Revisited Staff Report – Ginger Allen, City Manager</p> <p>a. Council Discussion</p>	<p>Ms. Allen stated that the memo provided additional information that was requested. She reviewed the memo with the council.</p> <p>Mayor Nuber stated that this is where we get our money to improve roads.</p> <p>Zedwick stated that our current rate is 3.5%. Allen stated that the city has been at that rate for 20 years.</p> <p>Shaffer asked how long have the other cities had been at 5%. Allen stated that she did not ask that question.</p> <p>Nuber stated that in order to make a difference, the city will need to make the increase to at least 5%.</p> <p>Eckhart and Shaffer both indicated that they could support a 5% franchise fee rate.</p> <p>Zedwick asked if the city was going to add a streetlight to the intersection of SW Beech and SW 3rd Avenue, this was one of the points of the discussion and part of the answers in the memo. Allen stated that staff can check into the cost of adding a streetlight to that intersection.</p>

<p>b. Council Decision</p>	<p>Kennedy recapped the increase in revenue generated from an increase in the Franchise rate from 3.5% to 5% would cost the Scio customer \$1.75 to \$2.00 per month. If the city increased the rate to 7%, then it would be \$4.50.</p> <p>Ms. Allen stated that Mr. Salazar had stated at the previous meeting that this could be changed at any time. Shaffer stated that Mr. Salazar stated that a 12% increase in the power utility rate went into effect in January and that there would be an additional increase.</p> <p>Motion from Councilor Zedwick seconded by Councilor Shaffer to approve the Pacific Power Franchise Agreement with the 5% rate.</p> <p>Motion passed 6 yeas / 0 nays</p>
<p>Resolution No. 24-04 – Linn County Cultural Coalition Grant Staff Report –</p> <p>a. Council Discussion</p> <p>b. Council Decision</p>	<p>City received \$1,200 grant from the Linn County Cultural Coalition to print new Scio Region Guides/Brochures.</p> <p>Motion from Councilor Eckhart seconded by Councilor Gray, to approve Resolution No. 24-04 read by title only.</p> <p>Ms. Allen read Resolution No. 24-04, A Resolution Appropriating Unanticipated Revenue to the General Fund of the City of Scio.</p> <p>Motion passed 6 yeas / 0 nays</p>
<p>City Hall Design Presentation Presentation by – Scott Beck, Architect, LLC</p>	<p>Mr. Beck reviewed a PowerPoint presentation of the proposed City Hall Design with the City Council.</p>

<p>a. Council Discussion</p>	<p>Allen stated that the next steps, would include displaying the drawings and getting comments from public. Appear at civic group meetings. Need time to solicit public input. Look at interest rates, financing – then next engineering phase.</p> <p>The Dyer Partnership has agreed to be our project engineer for the City Hall project.</p> <p>Susan Yoder – Guardipee, 38924 NW 1st Avenue – commented about location of public restroom and windows in the public meeting room.</p> <p>Council in agreement to move forward with the looking into financing.</p>
<p>COMMUNICATIONS FROM CITY STAFF</p> <p>a. City Manager’s Report</p> <p>b. City Attorney’s Report</p>	<p>Ms. Allen reviewed the City Manager’s report dated March 7th.</p> <ul style="list-style-type: none"> • Public Restroom – preconstruction meeting last week, blocked off all of the parking lot for the construction period. Anticipate setting the restroom about the 1st of May • Basketball Hoop warning/permit forms – this will start the process. Date will start the enforcement of the basketball hoop ordinance. • Walking Bridge – public works staff will be looking into a chain – removable bolster in center • One of the SMAC topics is the grant application/awards process • SMAC will be attending a hearing with the State Legislatures about the DEQ Certification process for lagoon operators. <p>Mr. Kennedy stated that a Bill passed at legislature that is good for public immunity for trails it has added walking, running and bicycling within purpose of the law, hopefully it will be signed by the governor soon.</p>
<p>ITEMS FROM THE COUNCIL</p> <p>a. Councilor Shaffer</p> <p>b. Councilor Meyer</p> <p>b. Councilor Eckhart</p> <p>c. Councilor Ferguson</p>	<p>Article – Senator Jeff Merkley gave the City of Aumsville \$15 M towards sewer projects.</p> <p>None</p> <p>None</p> <p>Asked if there was any follow-up on what may go in the old restaurant space. Allen stated that the owner did not show up for the meeting that was schedule.</p>

d. Councilor Zedwick	None
e. Councilor Gray	None
f. Mayor Nuber	None

Meeting adjourned at 7:39 pm