



City of Scio

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SCIO CITY COUNCIL MEETING MINUTES MONDAY APRIL 10, 2017

COUNCIL PRESENT: Mayor Chadd Weaver and Councilors Wolfgang Borchard, Karen Eckhart, Joey Ferguson, Tom Gray, Richard Nelson and Debbie Nuber.

STAFF PRESENT: Interim City Manager Ginger Allen, City Attorney Tre' Kennedy, Administrative Assistant Cathy Martin.

CALL TO ORDER: Mayor Weaver called the Regular Session of the Scio City Council was called to order at 6:05 P.M. in the main meeting room of Scio City Hall, followed with the flag salute.

INTRODUCTION:

ROLL CALL: Roll call was taken with everyone present.

APPROVAL OF CONSENT AGENDA:

- Approval of March 13, 2017 Council Minutes
- Approval of February 22, 2017 Planning Commission Minutes
- July 2016 – April 1, 2017 Profit and Loss Reports – General, Road, Water and Sewer Funds
- Check Detail Report – March 2017

Councilor Borchard moved, Councilor Nuber seconded, to approve the Consent Agenda as presented. Motion passed 6/0

CORRESPONDENCE:

- Public Notice Regarding Hazardous Waste Drop-off Site
- National Drug Take Back Initiative XII information
- Scio Senior Citizen Thank-you Letter
- Linn County Sheriff's Office Letter of Correspondence
- Thank you Note to City Staff

PRESENTATIONS:

1. Linn County Sheriff's Report – Sgt. Greg Klein gave the March 2017 Sheriff's report citing: 2 citations, 11 traffic warnings, 33 complaints, 14 hour dedicated to traffic enforcement. Klein noted that after speaking with one of the audience members prior to the meeting that extra focus patrol, for semi-trucks using jake brakes, will be added to some early morning patrol. Klein also urged people to take keys and valuables out of vehicles, and lock them to help reduce theft. A

reported abandoned vehicle that was located in the south area of town was eventually towed, with no one claiming vehicle. The Sheriff's office is working with Rob Zurfluh for the Linn County Lamb and Wool Fair in May. There will be a marked unit on each end of the street closures for the parade.

REGULAR SESSION:

- 1) **Agenda Adendum: - 2017-2018 Budget Committee Appointees** – Presented by Ginger Allen. Ms. Allen requested the appointment of Eloise Peaslee and Elijah Floro to the Budget Committee.

Councilor Ferguson moved, Councilor Nuber seconded, to appoint Eloise Peaslee & Elijah Floro to 3 year terms on the 2017-2018 Budget Committee. Motion passed 6/0

- 2) **Eclipse Event Update/Request for Funding** – Presented by Ginger Allen, Interim City Manager. Ms. Allen gave an update on the amount of work time spent by staff on this community event. Allen reported that multiple hours of staff time had been spent on the Eclipse event and estimated the city's financial contribution to be approximately \$1,500. Ms. Allen stated that she committed the city to purchase the solar eclipse event glasses, and plans to order 3,500 glasses. Ms. Allen presented a funding request from the Eclipse Committee, a "loan" with risk, committee needs money up front to order the eclipse memorabilia and will be paid back once the memorabilia be sold and repaid. They are asking for a \$2,000 loan to be made to the Scio Community Improvement Organization for the Eclipse Committee. Mayor Weaver also stated that he was aware of the solar glasses commitment and knew about it prior to the purchase.

Councilor Ferguson moved, Councilor Eckhart seconded, to loan the Eclipse Committee \$2,000. Motion passed 6/0

- 3) **Public Event Permit Reviews** – Presented by Ginger Allen, Interim City Manager. Ms. Allen
 - a. Linn County Lamb and Wool Fair Presentation: Karen Borchard Isaac, Linn County Lamb & Wool Fair President, presented their application for the 82nd Annual Fair Linn County Lamb & Wool Fair – "Continuing with Tradition". Ms. Allen stated that everything has been provided, that no fees have been collected at this time, certificate of insurance will be issued by the insurance agent closer to the event time. Ms. Allen recommended approval of the permit.

Councilor Ferguson moved, Councilor Borchard seconded, to accept the application for a Public Event Permit from the Linn County Lamb and Wool Fair as presented. Motion passed 6/0

- b. Solar Eclipse Public Event Permit Presentation: Nadji Vogel, Application – Ms. Vogel stated that she has a map for the camping, although she did not have it with her. Ms. Allen stated that Mrs. Vogel has had a recent turn of events and was unable to submit it. Mrs. Vogel stated that they are proposing to have entertainment – live music with dancing on Friday, Saturday and Sunday. Ferguson – Nelson stated that the applicant needed to adhere to city ordinance on noise. Weaver stated that he feels that this is a family event, unless council desires, that the 11:00 pm limit on noise needs to stand. Gray asked about the use of fire pits. Allen stated that there will be no fires or charcoal, however propane will be allowed. Kennedy inquired about contact with Linn County Environmental Health. Allen reported that she had been in contact with Linn County and that they require one porta-pot per 100 people, with a wash station. The application was lacking a completed site map, council could allow permit to be issued if site plan is received no later than April 21st and a listing defining entertainment.

Councilor Ferguson moved, Councilor Nuber seconded, to approve the application for a Public Event permit from Nadji Vogel subject to receipt of site map, entertainment agenda by April 21st and allow the payment the \$250 permit fee within 2 weeks after the Eclipse event. Motion passed 6/0

- c. Solar Eclipse Public Event Permit Presentation: Katrina Clouse, representing the Rebekah's, presented an application for 55 tent camping sites on the Clayton property. Ms. Allen stated that the staff recommendation was to approve that application contingent upon receipt of the insurance certificate by April 21st. Ms. Clouse stated that the Rebekah Lodge is hosting the campsite as a fundraiser.

Councilor Gray moved, Councilor Borchard seconded, to approve the application for a Public Event Permit from Katrina Clouse contingent to receipt of the insurance liability certificate on or before April 21st as presented. Motion passed 6/0

(Adjourn Regular Council Session and open Public Hearing) 6:56 pm

4) Public Hearing – PL2017-01, Scio Comprehensive Plan Update, Part III – Presented by Cathy Martin, Administrative Assistant

Ms. Allen announced that Dave Kinney would not be present and that Cathy Martin would be providing council with the staff report.

Cliff Wooten, Chairman of the Planning Commission, presented the planning commission recommendation of the Chapter 11.

Ms. Martin presented the staff report. The focus of Chapter 11, Public Facilities is to provide a comprehensive snapshot of the city's current public facilities, including public works, law enforcement, emergency services, utilities, and

schools. The information provided in this chapter, will be used by the city for planning future development. The Goals and Policies listed in the Plan will be used to evaluate the future needs of the city in regards to any proposed development project.

Ferguson asked how people get copies of the city's Comprehensive Plan. Martin advised that the plan is available on the city's website, and that the city has received positive feedback from developers and the Department of Land Conservation and Development on the city's current updated portions of the plan. DLCD has even promoted the work that Scio has done to other cities as a model for them to use to update their own plans.

There were no Proponents nor Opponents.

(Closed the Public Hearing and re-opened City Council Regular Session) 7:07 pm.

Councilor Ferguson moved, Councilor Gray seconded, to read Ordinance No. 607 by title only. Motion passed 6/0

Kennedy read Ordinance No. 607, An Ordinance to Adopt Part 3 of the Scio Comprehensive Plan Update, by title.

Councilor Ferguson moved, Councilor Eckhart seconded, to approve Ordinance No. 607 as presented. Motion passed 6/0

- 5) Mayor Weaver reported on the City Manager Recruitment. He stated that the Council of Government's fee to run the recruitment is \$5,000-7,000. He stated that as an Alternative Plan, it is possible for the city attorney's office (Morley Thomas Law Firm) to do a search for the city manager. And the total cost for this would be less than \$1,000. There would be no additional charges for Kennedy's time, but there would be charges for an employee at \$50.00 per hour. Weaver recommended going through Morley Thomas Law Firm. Ferguson asked if Kennedy would have the city appoint a sub-committee of the council for the recruitment. Then council interview the finalists, meet & greet. Kennedy stated that he would bring an actual recruitment plan to the next meeting. Council members were in agreement that Kennedy bring back proposal/plan to May meeting.
- 6) **City Attorney Report – Presented by: Tre' Kennedy** – reported on recent developments regarding "Recreational Immunity" – this is a high priority in this Legislative Session by the League of Oregon Cities – anticipate that this will be passed and signed by the governor.
- 7) **City Manager Report – Ginger Allen** – spoke regarding a community survey for Scio Community Improvement Organization (S.C.I.O.) and the next meeting is 7:00 pm, Thursday, April 27th. Republic Services is willing to provide leaf pickup - \$2,000 to \$2,500 per time, Ms. Allen stated that she thought that this was too expensive for the city. Ms. Allen stated that the city has received notice from the

Linn County Planning & Building Department, regarding the public hearing before the Linn County Planning Commission on property by the Hannah Bridge being donated to the County for a public wayside park. The council stated that they were in support of the creation of a park. Ms. Allen will be attending the public hearing and will provide testimony on behalf of the city in support of the proposal.

Business from the Public – May Garland asked if there was a copy of the “State of the City” address, lovely, meaningful. Allen will give to Charlotte. Ms. Garland also asked if there could also be citizens on the city manager recruitment committee. Ms. Garland stated in in regards to the Eclipse Event – happy to have entertainment, appreciate, how early will music start? Should there be some time frames? Allen no restrictions as to when it can start, must comply with the noise ordinance no matter the time.

Business from the Council:

Gray – Need extra-large shirt.

Eckhart – None.

Nelson – None

Weaver – Asked if the Eclipse Event memorabilia can be sold at Lamb Fair – Roger Gaither stated that they will try. Sign at the memorial – they will be repairing them as soon as they. Lebanon and Stayton are raising funds to replace the flags.

Nuber – None

Borchard – Jake Brake signage

Ferguson – Thanked the audience for coming.

Mayor Weaver thanked the members of the audience in attendance.

There was no further business and the meeting was adjourned at 7:37 p.m.

The next regular meeting was scheduled for May 8, 2017 at 6:00 p.m.

Cathy Martin, Clerk
Scio City Council