



SCIO CITY COUNCIL MEETING MINUTES
MONDAY May 13, 2019

COUNCIL PRESENT: Councilors Karen Eckhart, Joey Ferguson, Tom Gray, Tom Meyer, and Debbie Nuber.

STAFF PRESENT: City Manager Ginger Allen, City Attorney Tre' Kennedy and Administrative Assistant Cathy Martin.

CALL TO ORDER: Council President Nuber called the Regular Session of the Scio City Council to order at 6:00 P.M. at Scio City Hall, followed with the flag salute.

ROLL CALL: Roll call was taken with Dennis Thomas absent and Mayor Chadd Weaver excused.

APPROVAL OF CONSENT AGENDA: Ferguson asked about the minutes of the Library Board meetings. Eckhart asked about the payments to Dyer Partnership, USGS and Linn County Planning and Development.

Councilor Ferguson moved, Councilor Eckhart seconded, to approve the Consent Agenda as Presented. Motion passed 4/0

PROCLAMATION: Council President Nuber read a proclamation declaring May 2019 – “Mental Health Awareness Month”. Ms. Allen introduced Dick Knowles, Chairperson of the Linn County Health Advisory Board. Mr. Knowles thanked the council for supporting the Proclamation and left information brochures for public distribution. There are free classes held throughout the county which include mental health and first aid. Ferguson asked what kind of support is being provided to schools. Mr. Knowles stated that there is one person from the Health Department who goes to schools on a weekly basis.

CORRESPONDENCE:

1. None

PRESENTATIONS:

1. Linn County Sheriff's Report – Sgt. Greg Klein reported on the report for April 2019 (see April 2019 report for details). The traffic crash was an assist with OSP. This coming weekend is the Lamb and Wool Fair. A schedule has been given to the city manager. Karen Borchard asked if the Sheriff's Office could meet with the Chemeketa Cadets at 10:00 p.m. She also asked about a homeless camp east of town. She asked if it was located on state property/county right of way. Klein said he would have the deputies meet with the cadets as requested.

REGULAR SESSION:

- 1) Sewer Fund Transfer – Presented by: Ginger Allen, City Manager** – Ms. Allen stated that the Public Works Division has been faced with a series of equipment deficiencies this fiscal year. One of the pieces of equipment that need immediate attention was a grinder located at the city lagoon. This piece of equipment, known as a “Muffin Monster”, grinds the waste before being discharged into the lagoon. It is an expensive piece of equipment and needed repairs. This was an unforeseen expense and a fund transfer from Sewer Contingencies to the Capital Equipment line item in the amount of \$14,000 is necessary. Ferguson asked if this was a repaired or new purchase. Allen stated that this was a repair.

Councilor Ferguson moved, Councilor Eckhart seconded, to approve the Resolution No. 19-02 as prepared. Motion passed 4/0

Gray asked for a list of harmful items for the sewer system.

- 2) Government Auditing Standard – Letter Requested – Presented by: Ginger Allen, City Manager** – Ms. Allen stated that the City was placed on notice by our accounting firm Accuity, LLC that a letter from the Oregon Secretary of State’s office would be going out to all small cities regarding deficiencies relating to fiscal controls. A reply to that letter has been drafted as a response to the Oregon Secretary of State, under the direction of our auditor Accuity, LLC. The letter requires council notice and approval

CITY MANAGER REPORT: Presented by Ginger Allen – Ms. Allen reported on the following topics:

Scio Community Clean-up Days Update – Scio Clean-up Day is well underway and working with S.C.I.O. and the Scio High School leadership team has been a delight. Our final meeting was held today, Monday, May 13, the Clean-up Day is on scheduled for Thursday, May 16th from 8:30 a.m. to 11:30 a.m. Over 200 high school students will participate and teachers will assist as supervisors. Members of S.C.I.O. and city staff will also be participating in the clean-up efforts.

Parks and Tree Board Update – Ms. Allen is still working on the final draft of the revised 2001 Tree Board Ordinance. She has rescheduled the presentation of this ordinance for the August 2019 city council meeting. May and June are very busy months due to Lamb and Wool Fair, Clean-up Date preparation, and the annual city budget process. There is a real need for this board.

Pot Holes on North Main Street – The pot holes along North Main Street in front of the Post Office and the deep pot holes at the corner of 4th and North Main Street (going east bound toward Stayton) have been temporarily filled by the Linn County Road Department. More work on these patches could take place later on this summer.

Scio Memorial Park – Ms. Allen stated that she had a telephone conference with Lamb & Wool Board President, Karen Borchard and the Board has voted to turn over the Memorial Brick task to the City. The transition of records will be taking place in late summer in time to hold our first Brick Selling Campaign in October 2019, just in time for Veterans Day. The plans are to have a “brick selling campaign twice a year; Once prior to Memorial Day and another campaign leading up to Veterans Day in the fall.

Public Works Oversight – Water Oversight, provided by Darrell Lockard is no longer needed. Matt Winans has obtained both of his certifications for Water and Waste Water Management. Ko Knurowski will be sitting for his tests this fall after he has two years of experience.

Sink Hole – CIS, visited the site and is going to give \$500.00 towards the cost of the repairs, this didn't fit into the claim for damage of property. After opening up the hole it was determined that the “sink hole” was the result of an old rusted out septic tank. Ms. Allen thanked SMTA, Linn County Road Dept., City Engineering Firm Dyer Partnership and city staff of working together quickly in determining the cause and effect of the original sinkhole. CIS also pointed out that the City should reclaim the public Right-of-Way on this street to ensure the safety of citizens walking on SW 2nd Street and to comply with the Safe Route to School Zone. The reclaiming of the Right-of-Way will be taking place this summer and I will provide council with a comprehensive project plan. Ferguson asked which side of the street will be reclaimed. Ms. Allen stated that it will be the south side due to the location of the gas station on the north side of the intersection.

CITY ATTORNEY REPORT: Presented by Tre' Kennedy – Kennedy stated that he did not get to the RV Parking Ordinance. He promises to bring it to the June 2019 council meeting. Kennedy stated that we have a signed agreement for the purchase of the property from Jannetta Tibbs, some of terms have changed, the city will need to issue a check in the amount of \$1000.00 to take to the Title Company as earnest money. Closing will be May 23rd or as soon as it can be scheduled, with possession to take place on or before July 1st.

Councilor Eckhart moved, Councilor Meyer seconded, to accept the earnest money agreement. Motion passed 4/0

Business from the Council:

Gray – Stated that he was disappointed with the tree removal at SMTA, in particular the timing of the removal, just before Lamb and Wool Fair.

Ferguson – Asked where the city property ends on Thomas Creek park. Allen stated that city has been advised to fence the park, post signs of no trespassing/no lifeguard on duty.

Eckhart – Asked about the trees along Main Street, as to who owns them. Allen stated that they are in the County right-of-way. Eckhart asked about trimming.

Meyer – went to the last CWACT meeting. Not impressed, about 40 members, there are 80 programs going with money allocated for the next 3 years. Allen asked if it was worth his time attending the meetings? Meyer's stated that he is going to go to another meeting and then make a determination regarding time spent in attendance.

Gray – asked if he could plant trees in an area adjacent to his property. Allen will look into the area he is referencing.

Business from the Public: John Whalen asked what the city intends to do with the Tibbs property. Allen stated that the city has been talking seriously about the need for a new city hall. Where can he go to help with the clean-up on Thursday morning. Allen said that there will be a tent set up in the SMTA parking lot by 8:00 a.m. Whalen stated that he has been going down to the creek and hasn't seen anyone down there.

Karen Borchard stated that things are coming together for the fair.

Katrina Clouse thanked the city for having the county come fix the main street. She then asked if she could get notice ahead of any street sweeping so that she could put up window coverings to prevent rock chips. The Linn County Fair Information station will be housed at her office. Ms. Clouse spoke about River Fusion it will be around the beginning of the summer next year, she will be trying to get them to start with the Lamb & Wool Fair next year. She then asked if the city can get the traffic speed trailer brought to town and if there could be extra police patrol during lunch.

The regular session of the city council was adjourned at 7:00 p.m.

Budget committee meeting is Monday, May 20, 2019 at 6:00 p.m. The next regular meeting is scheduled for June 10, 2019 at 6:00 p.m.

Cathy Martin,
Administrative Assistant