City of Scio City Council Minutes May 22, 2023

LOCATION: SCIO CITY COUNCIL CHAMBER, 38957 NW 1ST AVENUE, SCIO Public was allowed to attend in person or via Zoom.

Time Start: 6:00 P.M. Time End: 7:22 P.M.

CALL TO ORDER

The meeting was called to order at 6:02 pm by Mayor Debbie Nuber. Everyone stood for the Pledge of Allegiance. Roll call was taken by Cathy Martin, Administrative Assistant.

COUNCIL MEETING ATTENDANCE LOG

COUNCIL	SCIO STAFF
Mayor Debbie Nuber	Ginger Allen, City Manager
Councilor Karen Eckhart	Cathy Martin, Administrative Assistant
Councilor Joey Ferguson	Tre' Kennedy, City Attorney
Councilor Tom Gray	Ryan Quigley, City Engineer
Councilor Tom Meyer	LaVonne Murray, Librarian
Councilor Dennis Shaffer	
Councilor Luke Zedwick - excused	

AUDIENCE MEMBERS IN ATTENDANCE

Sgt. Steve Frambes, Linn County Sheriff's Office	
ogt. Steve Frambes, Emil country sherm's office	

AGENDA	ACTIONS
CONSENT AGENDA	Actions
 April 10, 2023 City Council Minutes April 2023 Statement of Revenue & Expenditures April 2023 Payment Journal 	Motion from Councilor Ferguson, seconded by Councilor Gray, to approve the Consent Agenda as presented. Motion passed 5 yeas / 0 nays
Correspondence ■ Scio High School Class of 2023 – Thank you	Council appreciated the card.
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PRESENTATIONS Linn County Sheriff Report a. March 2023 Report – Sgt Frambes	 Sgt. Frambes hit on several points. April had more activity Someone tried to steal a car at the Auction, this was not a local, a citizen noticed, vehicle was left unlocked. Theft of livestock feed, this is happening a pattern around the state. Still dealing with people wearing masks, difficult to tell. Dog issues with individual – barking and running at large – citation issued. Elementary School visits – will be doing some additional things as part of the Library Summer Reading Program

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Lamb & Wool Fair - 0 calls for service - 3 deputies did 20 miles on foot patrol. b. Council Discussion No questions from the council. **Library Report** a. Presentation by LaVonne Murray, Librarian Ms. Murray talked about the programs. Storytime **STEM** • 75th Anniversary Celebration – 2 door prizes this Historical society has provided some historical pictures of the library. Oral history form – please share memories Promotion – flyers, Facebook, postcards, posters around town Tom Gray asked where the library was located. The picture posted on Facebook today showed the former library building on the lot where the Veteran's Memorial Park is located. Ferguson asked how many t-shirts have been sold. LaVonne said that she did not have tally at this time. Nuber said she knew of a couple of people she would ask about their memories. **REGULAR SESSION Public Restroom Update** a. Staff Report – Ginger Allen Ms. Allen shared with the city council that the Restroom Project is larger than expected due to infrastructure issues. Ms. Allen stated that we will use every \$ of the Grant funds. The \$3K for storm drain in the memo – was for design. Approximately 27K from new storm drain fees will help pay for the storm drain infrastructure needed for the restroom and city hall renovation projects. b. Council Decision Shaffer asked if the public restroom is really needed. Allen stated that the citizens have wanted a public restroom prior to her arrival as city manager in 2016. The city is using covid relief funds for the 80% of the cost of this project. Allen stated that she is moving funds into the Park line item for fiscal year 2023-24 to assist with the development of Thomas Creek Park. Ferguson stated that the people have wanted a public restroom for a long time.

		Shaffer asked if we had any idea about cost of maintenance? Allen stated that it was unknown at this time, what the cost of product (TP, etc.), however the city will save on power as the electricity will come off of the current City Hall building. Pacific Power recommended this to the city, stating that it would be the best option and least amount of cost.
	nce No. 624 Sidewalks	
a.	Staff Report – Ginger Allen –	Allen announced the Ordinance and turned over discussion to City Attorney Kennedy who then spoke about liability on taking care of sidewalks. In Oregon this can be the landowner's responsibility. This ordinance will take care of sidewalk repair situations.
b.	Council Decision	Motion from Councilor Eckhart, seconded by Councilor Meyer, to approve Ordinance No. 624, An Ordinance Regulating Sidewalks Inside the City of Scio, as read by title only. Kennedy read the Ordinance by title only. Motion passed 5 yeas / 0 nays
Ordina	nce No. 625 Basketball Hoops	
a.	Staff Report – Ginger Allen	Allen announced the Ordinance and turned over the discussion to City Attorney Kennedy who stated that there were a few minor language clarification and definitions for easier reading.
		Annual fee – could consider permit without fee.
b.	Council Discussion	Discussion was held regarding the permit fee.
C.	Council Decision	Motion from Councilor Eckhart, seconded by Councilor Shaffer, to approve Ordinance No. 625, read by title only
		Kennedy read the Ordinance No. 625, An Ordinance Regulating Portable Basketball Hoops Inside the City of Scio, by title only.
		Discussion. – Proposed amendment that includes the initial cost of the permit will be \$50.00 per year, added to the fee schedule that will be adopted each year. Ferguson stated that this will allow the council to adjust the fee.
		Ferguson made a motion to amend language regarding the fee schedule that it be reviewed and adopted each year, seconded by Eckart, Motion passed 5 yeas / 0 nays
		Motion from Councilor Ferguson, Gray to approve the ordinance as amended.
		Motion passed 5 yeas / 0 nays

	Kennedy will make the amendments to the ordinance prior to the gathering of necessary signatures.
Small City Allotment Grant – Bid Award a. Staff Report – Ginger Allen	Ms. Allen stated that the city received 7 bids on the small city allotment grant.
	The city received \$100K in grant funds and the city will have to pay the balance of the project. This project is for the placement of sidewalk from NE 4 th Avenue to the high school. The project is to be completed prior to the start of school in the fall. We hope to be done with the project in time to apply for the next grant session.
	Allen asked the council to award the bid to Turney Excavation.
b. Council Discussion	None
c. Council Decision	Motion from Councilor Ferguson, seconded by Councilor Shaffer, to award the bid to Tourney Excavation, LLC. Motion passed 5 yeas / 0 nays
Safe Routes to School Grant a. Staff Report – Ginger Allen	Ms. Allen reported that the city received bids from several contractors on the Safe Route to School Project for NW 1 st Avenue.
	Staff recommended awarding bid to D&D Concrete Utility Inc. Allen noted that staff was pleased with the bids that were received. Engineer's estimate for the project was around \$490K and D&D Concrete came in with a low bid of \$347,032.
b. Council Discussion	Shaffer asked if the city could award the contract to Turney as well and possibly receive a better price?
	Allen stated that the city could not justify awarding both contracts to Turney given the price difference on the submitted bid documents.
c. Council Decision	Motion from Councilor Eckhart, seconded by Councilor Meyer, to award the bid to D&D Concrete and Utilities. Motion passed 5 yeas / 0 nays
COMMUNICATIONS FROM CITY STAFF	
a. City Manager's Report	Ms. Allen reviewed the City Manager's report dated May 19, 2023. • PW Shop Update – Close to be completed, ribbon
	cutting June 7th

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PUBLIC COMMENTS	None.
	Consensus was to go ahead and do research. Extend a thank you from the council.
g. Mayor Nuber	Has recently been approached by John Vogel regarding his property down by the river, would like the city to have it the land for a city park. Shaffer asked how big of a parcel. Kennedy – about 12acres. Nuber asked if the council would like her to have discussions with the landowner. Kennedy recommendation would be that staff and mayor have additional meeting. Could schedule executive session.
e. Councilor Gray	Guys are doing great. One question on purchases and trips to town for items.
d. Councilor Ferguson	Keep up the good work.
c. Councilor Eckhart	Ditto, thank you for all you do.
b. Councilor Shaffer	Dito, lots of work, good job.
a. Councilor Meyer	Appreciate all the work that has taken on all these projects.
b. City Attorney's Report	received the contractual paperwork. Allen will reach out again. None.
	 tomorrow at 9:30 am. Council Email Accounts 2023-2024 Budget Document – Meeting will be the last Monday, June 26th. Shaffer asked if changes can still be made to the budget? Allen stated that he would have an opportunity to propose a budget change prior to final budget approval at the June 26, 2023 city council meeting. Eckhart asked about Community Services Consortium Water Contract – Allen has not
	Parks and Tree Committee Update – meeting