

**City of Scio
City Council Minutes
May 22, 2023**

LOCATION: SCIO CITY COUNCIL CHAMBER, 38957 NW 1ST AVENUE, SCIO
Public was allowed to attend in person or via Zoom.

Time Start: 6:00 P.M.

Time End: 7:22 P.M.

CALL TO ORDER

The meeting was called to order at 6:02 pm by Mayor Debbie Nuber. Everyone stood for the Pledge of Allegiance. Roll call was taken by Cathy Martin, Administrative Assistant.

COUNCIL MEETING ATTENDANCE LOG

COUNCIL	SCIO STAFF
Mayor Debbie Nuber	Ginger Allen, City Manager
Councilor Karen Eckhart	Cathy Martin, Administrative Assistant
Councilor Joey Ferguson	Tre' Kennedy, City Attorney
Councilor Tom Gray	Ryan Quigley, City Engineer
Councilor Tom Meyer	LaVonne Murray, Librarian
Councilor Dennis Shaffer	
Councilor Luke Zedwick - excused	

AUDIENCE MEMBERS IN ATTENDANCE

Sgt. Steve Frambes, Linn County Sheriff's Office	
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AGENDA	ACTIONS
<p><u>CONSENT AGENDA</u></p> <ul style="list-style-type: none"> • April 10, 2023 City Council Minutes • April 2023 Statement of Revenue & Expenditures • April 2023 Payment Journal 	<p>Motion from Councilor Ferguson, seconded by Councilor Gray, to approve the Consent Agenda as presented. Motion passed 5 yeas / 0 nays</p>
<p><u>Correspondence</u></p> <ul style="list-style-type: none"> • Scio High School Class of 2023 – Thank you 	<p>Council appreciated the card.</p>
<p><u>PRESENTATIONS</u></p> <p>Linn County Sheriff Report</p> <p>a. March 2023 Report – Sgt Frambes</p>	<p>Sgt. Frambes hit on several points.</p> <ul style="list-style-type: none"> • April had more activity • Someone tried to steal a car at the Auction, this was not a local, a citizen noticed, vehicle was left unlocked. • Theft of livestock feed, this is happening a pattern around the state. • Still dealing with people wearing masks, difficult to tell. • Dog issues with individual – barking and running at large – citation issued. • Elementary School visits – will be doing some additional things as part of the Library Summer Reading Program

	<p>Shaffer asked if we had any idea about cost of maintenance? Allen stated that it was unknown at this time, what the cost of product (TP, etc.), however the city will save on power as the electricity will come off of the current City Hall building. Pacific Power recommended this to the city, stating that it would be the best option and least amount of cost.</p>
<p>Ordinance No. 624 Sidewalks a. Staff Report – Ginger Allen –</p> <p>b. Council Decision</p>	<p>Allen announced the Ordinance and turned over discussion to City Attorney Kennedy who then spoke about liability on taking care of sidewalks. In Oregon this can be the landowner’s responsibility. This ordinance will take care of sidewalk repair situations.</p> <p>Motion from Councilor Eckhart, seconded by Councilor Meyer, to approve Ordinance No. 624, An Ordinance Regulating Sidewalks Inside the City of Scio, as read by title only. Kennedy read the Ordinance by title only. Motion passed 5 yeas / 0 nays</p>
<p>Ordinance No. 625 Basketball Hoops a. Staff Report – Ginger Allen</p> <p>b. Council Discussion</p> <p>c. Council Decision</p>	<p>Allen announced the Ordinance and turned over the discussion to City Attorney Kennedy who stated that there were a few minor language clarification and definitions for easier reading.</p> <p>Annual fee – could consider permit without fee.</p> <p>Discussion was held regarding the permit fee.</p> <p>Motion from Councilor Eckhart, seconded by Councilor Shaffer, to approve Ordinance No. 625, read by title only</p> <p>Kennedy read the Ordinance No. 625, An Ordinance Regulating Portable Basketball Hoops Inside the City of Scio, by title only.</p> <p>Discussion. – Proposed amendment that includes the initial cost of the permit will be \$50.00 per year, added to the fee schedule that will be adopted each year. Ferguson stated that this will allow the council to adjust the fee.</p> <p>Ferguson made a motion to amend language regarding the fee schedule that it be reviewed and adopted each year, seconded by Eckart, Motion passed 5 yeas / 0 nays Motion from Councilor Ferguson, Gray to approve the ordinance as amended. Motion passed 5 yeas / 0 nays</p>

Kennedy will make the amendments to the ordinance prior to the gathering of necessary signatures.

Small City Allotment Grant – Bid Award

a. Staff Report – Ginger Allen

Ms. Allen stated that the city received 7 bids on the small city allotment grant.

The city received \$100K in grant funds and the city will have to pay the balance of the project. This project is for the placement of sidewalk from NE 4th Avenue to the high school. The project is to be completed prior to the start of school in the fall. We hope to be done with the project in time to apply for the next grant session.

Allen asked the council to award the bid to Turney Excavation.

b. Council Discussion

None

c. Council Decision

Motion from Councilor Ferguson, seconded by Councilor Shaffer, to award the bid to Turney Excavation, LLC.

Motion passed 5 yeas / 0 nays

Safe Routes to School Grant

a. Staff Report – Ginger Allen

Ms. Allen reported that the city received bids from several contractors on the Safe Route to School Project for NW 1st Avenue.

Staff recommended awarding bid to D&D Concrete Utility Inc. Allen noted that staff was pleased with the bids that were received. Engineer's estimate for the project was around \$490K and D&D Concrete came in with a low bid of \$347,032.

b. Council Discussion

Shaffer asked if the city could award the contract to Turney as well and possibly receive a better price?

Allen stated that the city could not justify awarding both contracts to Turney given the price difference on the submitted bid documents.

c. Council Decision

Motion from Councilor Eckhart, seconded by Councilor Meyer, to award the bid to D&D Concrete and Utilities.

Motion passed 5 yeas / 0 nays

COMMUNICATIONS FROM CITY STAFF

a. City Manager's Report

Ms. Allen reviewed the City Manager's report dated May 19, 2023.

- PW Shop Update – Close to be completed, ribbon cutting June 7th

<p>b. City Attorney’s Report</p>	<ul style="list-style-type: none"> • Parks and Tree Committee Update – meeting tomorrow at 9:30 am. • Council Email Accounts • 2023-2024 Budget Document – Meeting will be the last Monday, June 26th. Shaffer asked if changes can still be made to the budget? Allen stated that he would have an opportunity to propose a budget change prior to final budget approval at the June 26, 2023 city council meeting. • Eckhart asked about Community Services Consortium Water Contract – Allen has not received the contractual paperwork. Allen will reach out again. <p>None.</p>
<p><u>ITEMS FROM THE COUNCIL</u></p> <p>a. Councilor Meyer</p> <p>b. Councilor Shaffer</p> <p>c. Councilor Eckhart</p> <p>d. Councilor Ferguson</p> <p>e. Councilor Gray</p> <p>g. Mayor Nuber</p>	<p>Appreciate all the work that has taken on all these projects.</p> <p>Dito, lots of work, good job.</p> <p>Ditto, thank you for all you do.</p> <p>Keep up the good work.</p> <p>Guys are doing great. One question on purchases and trips to town for items.</p> <p>Has recently been approached by John Vogel regarding his property down by the river, would like the city to have it the land for a city park. Shaffer asked how big of a parcel. Kennedy – about 12acres. Nuber asked if the council would like her to have discussions with the landowner. Kennedy recommendation would be that staff and mayor have additional meeting. Could schedule executive session.</p> <p>Consensus was to go ahead and do research. Extend a thank you from the council.</p>
<p><u>PUBLIC COMMENTS</u></p>	<p>None.</p>