



SCIO CITY COUNCIL ELECTRONIC MEETING MINUTES
MONDAY June 22, 2020

COUNCIL PRESENT: Mayor Chadd Weaver, Councilors Karen Eckhart, Joey Ferguson, John Whalen, and Debbie Nuber, were all present via video. Councilor Tom Meyer joined the meeting via phone.

STAFF PRESENT: City Manager Ginger Allen, Assistant City Attorney Jeffrey Clayson, and Administrative Assistant Cathy Martin were present via video.

AUDIENCE MEMBERS: none.

CALL TO ORDER: Mayor Weaver called the Regular Session of the Scio City Council to order at 6:06 P.M., followed by the flag salute.

ROLL CALL: Mayor Weaver asked Cathy Martin to take roll: Roll call was taken with Tom Gray excused and with Councilor Meyer joining the meeting at 6:15 p.m. due to connection delays.

OATH OF OFFICE: City Manager Allen administered the Scio City Council Oath of Office to John Whalen.

APPROVAL OF CONSENT AGENDA: Mayor Weaver asked for comments.

Councilor Ferguson moved, Councilor Eckhart seconded, to approve the Consent Agenda as presented. A vote roll call vote was taken. Motion passed 4/0

CORRESPONDENCE: None.

REGULAR SESSION:

- 1. Crack Seal Bid Award – Presented by: Kostanty Knurowski, Public Works Staff** – Knurowski gave an overview of the project. Knurowski briefly discussed his cover memo that outlined the bids that were submitted and recommended that the city council award the bid to Oregon Asphalt Maintenance in the amount of \$23,562.80. Weaver asked where the crack sealing was going to be done. Knurowski stated that project would include SE Cedar Street and all of Thomas Creek subdivision. Whalen asked him to describe the work and the frequency that they recommend crack sealing to be done. Knurowski stated that it would be similar to what Linn County has done on Main Street. They will be sealing the cracks in the road using sand to cover it up. Ms. Allen stated that a tar slurry is also placed over the sand to seal the cracks. The recommendation for sealing is based on the degree of cracking.

Ferguson asked why the city is having to do maintenance on the roads within the Thomas Creek Estates subdivision. Weaver stated that he was wondering the

same thing. Knurowski stated that the city wishes to prevent the cracks from getting larger. Allen stated that there were signs of the cracking beginning about 4 years ago. According to city records the original streets were built to withstand the weight of a fully loaded fire truck. As the subdivision built out the streets were used by some homeowners for the parking of their semi-trucks, sometimes fully loaded, this activity took a toll on the streets.

Councilor Nuber moved, Councilor Ferguson seconded, to award the Crack Seal Bid to Oregon Asphalt Maintenance in the amount of \$23,562.80. A hand vote was taken, Meyer's vote was verbal and the motion passed with a vote of 5/0.

- 2. Smart Water Meter Bid Award - Presented by: Kostanty Knurowski, Public Works Staff** – Knurowski gave an overview of the project. Knurowski brought the water loss percentage to the council. Annually, the city is above 15 percent. With this new technology we should be able to reduce this to less than 7%. The accuracy should also increase revenue. Conversations with the City of Aurora and Brownsville indicate that the city could recoup the cost of the installation of the meters in 2 to 3 years. Knurowski advised that the city is on a shared aquifer, and that we have to be as fiscally responsible as possible with the usage. The new meters will be able to detect leaks quickly and with precision. Knurowski briefly discussed his cover memo that outlined the bids that were submitted and recommended the city council award the bid to Kamstrup/Correct Equipment in the amount of \$82,477.96.

Allen asked Knurowski to also talk about the time saved in reading the meters. Knurowski stated that with the size of Scio and the meters located fairly close that they should be able to read in less than an hour. It usually takes 8 to 12 man hours. They will be able to read the meters simultaneously. Weaver asked how many hours. Knurowski state conservatively within 2 hours and a lot of them will be able to be read without leaving city hall.

Whalen asked about the difference in price between the vendors. Knurowski stated that Kamstrup has become the leader in both meter cost and in the warranty.

Allen asked if the price from Sensus included them installing the meters. Knurowski stated that it did not.

Eckhart asked who would be installing the meters. Knurowski stated that the quote is for the installation by the city. Kamstrup was asking for an additional \$32K to install the meters. The city thinks we can install them in approximately 2-3 months. Allen stated that she did put in \$110K for this project in the budget so if we fall behind in the installation, there would be some \$ to pay for that. Knurowski stated that they meters have geo-locating built in the meters. This will make locating the meters easier.

Whalen asked how water loss is calculated. Knurowski stated that this is calculated by how much water is produced by the well and then how much is

used by the customers. Martin stated that the total customer usage is subtracted from the amount produced and that difference is water loss. Knurowski stated that the majority of the meters are over 15 years.

Eckhart asked if the bid price covered the meters and the cost of the software. Knurowski stated that it does.

Councilor Nuber moved, seconded by Councilor Whalen, to buy the smart water meters from Kamstrup/Correct Equipment, in the amount of \$82,477.96. A hand vote was taken, Meyer's vote was verbal and the motion passed with a vote of 5/0.

Weaver closed the regular session at 6:33 p.m.

PUBLIC HEARING: Weaver opened the public hearing on the Scio City Budget for Fiscal Year 2020-2021, as approved by the Scio Budget Committee on Wednesday, June 10, 2020 at 6:33 p.m. Allen asked if any public had joined the meeting. Martin stated that there were no audience members from the public logged into the meeting. There were no comments, and Weaver closed the public hearing at 6:35 p.m.

RE-OPEN REGULAR SESSION: Mayor Weaver reopened the regular session.

3. 2020-2021 Budget Adjustments – Presented by Ginger Allen, City Manager

Before presenting the required budget resolution Allen stated that some of the figures have been updated due to revenues received, this has affected the cash carry forward; in addition some adjustments have been made in the proposed income in the library area. Fees/fines, donations and grants have been adjusted do to receipt of a grant in the amount of \$3,000; similar changes were also made in library expenditures. A change in the capital outlay in the Road Fund was increased to \$25,000 due to the bid for the crack sealing project. This decreased the contingency balance in the road fund. Water fund – beginning cash total has changed due to increased expenses, revenues were increased to account for additional new connections for proposed development project. Contract Services were increased due to an annual contract. User fees were adjusted in Sewer Fund revenues due to the proposed increase in Sewer rates. An increase in the Contract Services was also made in the sewer fund.

Adoption of Resolution Numbers 20-03 through 20-06 – Allen reviewed the resolutions that are necessary for the council to adopt the budget. Allen asked if the council wished to have each resolution read in full or by title only. The Council consented to have them read by title only.

a) Resolution No. 20-03 – Declaring Municipal Services for Fiscal Year 2020-2021 – Resolution read by title only.

Councilor Ferguson moved, seconded by Councilor Eckhart, to approve Resolution No. 20-03 – Declaring Municipal Services for Fiscal Year 2020-

2021, as read by title only. A hand vote was taken and the motion passed with a vote of 5/0.

b) Resolution No. 20-04 – Declaring the City’s Election to Receive State Revenues – Resolution read by title only.

Councilor Eckhart moved, seconded by Councilor Whalen, to approve Resolution No. 20-04 – Declaring the City’s Election to Receive State Revenues, as read by title only. A hand vote was taken and the motion passed with a vote of 5/0.

c) Resolution No. 20-05 – Adopting and Making Appropriations to the 2020-2021 Budget – Resolution read by title only.

Councilor Whalen moved, seconded by Councilor Eckhart, to approve Resolution No. 20-05 – Adopting and Making Appropriations to the 2020-2021 Budget, as read by title only. A hand vote was taken and the motion passed with a vote of 5/0.

d) Resolution No. 20-06 – Imposing and Categorizing Taxes for Fiscal Year 2019-2020 – Resolution read by title only.

Councilor Eckhart moved, seconded by Councilor Whalen, to approve Resolution No. 20-06 – Imposing and Categorizing Taxes for Fiscal Year 2019-2020, as read by title only. A hand vote was taken and the motion passed with a vote of 5/0.

Councilor Whalen asked if the city has heard anything encouraging from the county or state on budgets. Ms. Allen stated that she had not. The only information that she received was from an inquiry that she had made of the Assessor’s office.

Allen advised the council that she had made an error on the bottom of the agenda about City Hall being closed at noon on July 3rd, we are actually closed at noon on Thursday, July 2nd.

ITEMS FROM THE COUNCIL: Mayor Weaver asked if anyone had anything they would like to discuss.

Nuber: No comments

Ferguson: No comments

Eckhart: Just wanted to thank Ginger & Cathy for all the work on the budget

Whalen: Asked how the city was going to present the sewer rate increase to the citizens. He said that this makes him nervous. Allen said that she feels the same way, she has spoken to several citizens and discussed how the city had fallen behind on rate

increases and maintenance. Allen stated that she is working on a letter that she wants to send to every resident regarding the rate increase. She will present that letter to the council in the council packet for the July 13th meeting.

Eckhart: Asked what kind of hope can be given to some of the elderly citizens, for any reductions in the future. Ms. Allen stated that by revisiting this in two years, that gives some hope.

Nuber: Stated that the increase will affect everyone, but we have to pay for what we have and what we are getting. It doesn't look good no matter how you put it, people are not going to like it. Allen has a man who is assisting the city with some oversight of the sewer facilities while staff gets the required certification. He has been a public works superintendent in several cities during his career and now is a consultant. He stated that could not believe how the system has been neglected for years, by kicking the can down the road. When this system fails it will cost a lot more to repair when it is failing, than to do something proactively. Nuber stated this will affect everyone. Meyer stated that paying a little extra money is a lot better than the alternative. Weaver stated that it is the responsibility of the council to take care of the sewer system. We just have to tell the truth.

Meyer: No Comments

Attorney Clayson: No Comments

Weaver thanked everyone for being here. The meeting was adjourned at 7:01 p.m. The next regular meeting is scheduled for July 13, 2020 at 6:00 p.m.

Cathy Martin
Administrative Assistant