

**City of Scio
City Council Minutes
June 26, 2023**

LOCATION: SCIO CITY COUNCIL CHAMBER, 38957 NW 1ST AVENUE, SCIO
Public was allowed to attend in person or via Zoom.

Time Start: 6:00 P.M.

Time End: 7:22 P.M.

CALL TO ORDER

The meeting was called to order at 6:00 pm by Mayor Debbie Nuber. Everyone stood for the Pledge of Allegiance. Roll call was taken by Cathy Martin, Administrative Assistant.

COUNCIL MEETING ATTENDANCE LOG

COUNCIL	SCIO STAFF
Mayor Debbie Nuber	Ginger Allen, City Manager
Councilor Karen Eckhart	Cathy Martin, Administrative Assistant
Councilor Joey Ferguson	Tre' Kennedy, City Attorney
Councilor Tom Gray - excused	LaVonne Murray, Librarian
Councilor Tom Meyer	
Councilor Dennis Shaffer - excused	
Councilor Luke Zedwick	

AUDIENCE MEMBERS IN ATTENDANCE

Sgt. Steve Frambes, Linn County Sheriff's Office	Dean Schrunk
Nadji Vogel	

AGENDA	ACTIONS
<p><u>CONSENT AGENDA</u></p> <ul style="list-style-type: none"> • May 22, 2023 City Council Minutes • May 2023 Statement of Revenue & Expenditures • May 2023 Payment Journal 	<p>Motion from Councilor Ferguson, seconded by Councilor Eckhart to approve the Consent Agenda as presented. Motion passed 4 years / 0 nays</p>
<p><u>Correspondence</u></p> <ul style="list-style-type: none"> • Scio Friends of the Library – Thank you card • S.C.I.O. Beautification Committee – Thank you card 	<p>Council appreciated the cards. Ferguson stated that the flower baskets are beautiful</p>
<p><u>PRESENTATIONS</u></p> <p>Linn County Sheriff Report</p> <p>a. May 2023 Report – Sgt Frambes</p> <p>b. Council Discussion</p>	<p>Sgt. Frambes hit on several points.</p> <ul style="list-style-type: none"> • Contract hours a little high, over contract amount, due to Lamb & Wool Fair – deputies covered over 20 miles walking • More Traffic stops • Minimal property crime during the month <p>Meyer noted a large number of dropped calls. Frambes stated that it happens a lot during events. If the calls do</p>

not stay connected for a period of time, they cannot investigate.

Allen asked about golf carts, people not licensed properly. Three calls, carts traversing main street, side streets, walking bridge. Frambes – calls come from the city; citations can only occur if seen. Allen asked about the vehicles on the bridge and if the video tape can be used. Frambes stated that if they can identify the persons in the cart the video may be used for issuance of the citation. City would have to testify. Need phone calls, in order to investigate. No calls are coming in through the dispatch center.

Allen stated that the city would like sheriff office presence at National Night Out. Frambes asked her to send info to him regarding the event.

Library Report

a. Presentation by LaVonne Murray, Librarian

Ms. Murray talked about the programs.

- 75th Anniversary Celebration – thanked the council and Mayor Nuber for attending and speaking. – 100 people attended the event. Historical display is from the event.
- STEM program
- Received a grant from the Mid-Valley STEM Hub in the amount of \$750
- Storytime – Tuesday mornings
- Summer Reading Program - Wednesdays

Mayor Nuber addressed the council regarding a request to change the agenda order to place citizen comments to the beginning.

Kennedy stated that some councils have citizen comments at both ends of the agenda. If the city only wanted to have it once, then it is best at beginning.

Allen said that it was good to have protocol in place.

After further discussion by the council, it was decided to move citizen comment on the agenda and have it before the regular session.

REGULAR SESSION

Public Event Permit – National Night Out

a. Staff Report – Ginger Allen

Ms. Allen stated that she is one of the city liaisons for National Night Out, everything has been submitted except for the site permit. They are requesting to use the fairgrounds for National Night Out on Tuesday, August 1st. Ms. Allen requested council to approve.

b. Council Discussion

None

<p>c. Council Decision</p>	<p>Motion from Councilor Zedwick seconded by Councilor Ferguson, to accept the Public Event Permit for National Night Out. Motion passed 4 yeas / 0 nays</p>
<p>Resolution No. 23-03 – Municipal Fees, Water and Sewer System Rates</p> <p>a. Staff Report – Ginger Allen –</p> <p>b. Council Discussion</p> <p>c. Council Decision</p>	<p>Allen stated that the resolution was required to be approved to enact the water, sewer and storm drain rates approved by the budget committee.</p> <p>Martin reviewed the changes in the rates.</p> <p>Allen commented that we have noticed a change in payment habits due to the change in fees that were implemented.</p> <p>None</p> <p>Motion from Councilor Eckhart, seconded by Councilor Zedwick, to approve Resolution No. 23-03 Establishing Municipal Fees, Water and Sewer System Rates, Fees, Charges and Other Expenses Under the Jurisdiction of the City of Scio, and requested the resolution be read by title only. Allen read the resolution by title only. Motion passed 4 yeas / 0 nays</p>
<p>Resolution No. 23-04 Unanticipated Revenue Funds – Library Services</p> <p>a. Staff Report – Ginger Allen</p> <p>b. Council Discussion</p> <p>c. Council Decision</p>	<p>Allen stated that this was the STEM Grant that Ms. Murray spoke about. These funds will be carried forward to FY 2023-2024</p> <p>None</p> <p>Motion from Councilor Zedwick seconded by Councilor Ferguson, to approve Resolution No. 23-04, A Resolution Appropriating Unanticipated Revenue to the General Fund of the City of Scio. Motion passed 4 yeas / 0 nays</p>
<p>Resolution No. 23-09 Transfer of Contingency Funds</p> <p>a. Staff Report – Ginger Allen</p> <p>b. Council Discussion</p>	<p>Ms. Allen asked that the record be shown that the Resolution No, has been taken out of sequence. The water fund needed to move \$3,200 from water contingency to Contract Services.</p> <p>None</p>

<p>c. Council Decision</p>	<p>Motion from Councilor Meyer, seconded by Councilor Zedwick, to approve Resolution No. 23-09, A Resolution of the City Council of the City of Scio for the Purpose of Transferring Appropriations Within a Fund. Motion passed 4 years / 0 nays</p>
<p>PUBLIC HEARING 2023-2024 Scio City Budget a. Staff Report – Ginger Allen</p>	<p>Ms. Allen presented the 2023-2024 Fiscal Year Budget. She reviewed the proposed changes to the budget that was approved by the budget committee.</p> <p>General Fund</p> <ul style="list-style-type: none"> • <i>Beginning Cash Balance</i> increased by \$161,147 • <i>Total Revenues</i> increased by \$161,327 • <i>Personnel Services</i> increased by \$1,071 • <i>Materials and Services</i> decreased by \$205,024 • <i>Capital Outlay</i> increased by \$73,982 • <i>Interfund Transfers Out</i> increased by \$21,280 • <i>Operating Contingency</i> increased by \$269,968 <p>Road Fund</p> <ul style="list-style-type: none"> • <i>Beginning Cash Balance</i> decreased by \$7,742 • <i>Total Revenues</i> increased by \$20,536 • <i>Personnel Services</i> increased by \$179 • <i>Materials and Services</i> increased by \$6,573 • <i>Operating Contingency</i> increased by \$13,784 <p>Water Fund</p> <ul style="list-style-type: none"> • <i>Beginning Cash Balance</i> increased by \$7,786 • <i>Total Revenues</i> increased by \$7,786 • <i>Personnel Services</i> increased by \$1,468 • <i>Materials and Services</i> decreased by \$180 • <i>Interfund Transfers Out</i> increased by \$45,000 • <i>Operating Contingency</i> decreased by \$38,502 <p>Sewer Fund</p> <ul style="list-style-type: none"> • <i>Beginning Cash Balance</i> increased by \$12,105 • <i>Interfund Transfers In</i> increased by \$33,280 • <i>Total Revenue</i> increased by \$45,385 • <i>Personnel Services</i> increased by \$891 • <i>Materials and Services</i> decreased by \$5,680 • <i>Capital Outlay</i> increased by \$65,412 • <i>Operating Contingency</i> decreased by \$15,238 <p>Equipment Reserve Fund</p> <ul style="list-style-type: none"> • <i>Interfund Transfer Out</i> to the Sewer Fund in the amount of \$12,000

<p>b. Council Discussion</p> <p>Public Hearing Closed</p> <p>Resolution No. 23-05, A Resolution Declaring Municipal Services for Fiscal Year 2023-2024 a. Staff Report – Ginger Allen</p> <p>Resolution No. 23-06, A Resolution Declaring the City’s Election to Receive State Revenues a. Staff Report – Ginger Allen</p> <p>Nuber stated that a request had been made by Councilor Shaffer (who was unable to attend the meeting) to grant City Manager, Ginger Allen the same COLA as that received by staff (7% cola instead of 3.5%)</p> <p>Resolution No. 23-07, A Resolution Adopting & Making Appropriations to the 2023-2024 Fiscal Budget a. Staff Report – Ginger Allen</p> <p>Resolution No. 23-08, A Resolution to Impose and Categorize Taxes for Fiscal Year 2023-2024 a. Staff Report – Ginger Allen</p>	<p>6:39 pm</p> <p>Motion from Councilor Eckhart, seconded by Councilor Meyer, to approve Resolution No. 23-05, A Resolution Declaring Municipal Services for Fiscal Year 2023-2024, requesting that the resolution be read by title only, Allen read the resolution by title only. Motion passed 4 yeas / 0 nays</p> <p>Motion from Councilor Eckhart, seconded by Councilor Zedwick, to approve Resolution No. 23-06, A Resolution Declaring the City’s Election to Receive State Revenues, requesting be read by title only. Allen read the resolution by title only. Motion passed 4 yeas / 0 nays</p> <p>Motion by Eckhart, second by Meyer to approve a 7% Cola for Allen – Motion passed 4 yeas/0 nays</p> <p>Motion from Councilor Eckhart, seconded by Councilor Meyer, to approve Resolution No. 23-07, A Resolution Adopting & Making Appropriations to the 2023-2024 Fiscal Budget, requesting read by title only Allen read the resolution by title only. Motion passed 4 yeas / 0 nays</p> <p>Motion from Councilor Zedwick, seconded by Councilor Eckhart to approve Resolution No. 23-08, A Resolution to Impose and Categorize Taxes for Fiscal Year 2023-2024, read by title only. Allen read the resolution by title only. Motion passed 4 yeas / 0 nays</p>
<p>COMMUNICATIONS FROM CITY STAFF</p> <p>a. City Manager’s Report</p>	<p>Ms. Allen reviewed the City Manager’s report dated June 22, 2023</p> <ul style="list-style-type: none"> • PW Shop Update – June 7th, Opening Celebration was really nice. Still have some things to complete by staff. A small punch list to be completed by the contractor. Final payment will not be issued until the punch list is completed. • Parks and Tree Committee Update – money added to the parks fund. • Council Email Accounts – • Safe Routes to School Project – project is underway. Question as to placing a bulb-out at

<p>b. City Attorney's Report</p>	<p>the school and park area. The adjustment to the sidewalk/school entrance to high of a grade. County required that the bulb out be eliminated. Contractor plans to be done in advance of the start of school.</p> <ul style="list-style-type: none"> • Small City Allotment Grant – will be starting on July 10th – 4-6 weeks for completion. City will be able to apply for another grant. Question was asked if there will be enough radius for trucks to turn at that intersection. There will not be handicap bulb outs, only ramps. • July City Council Meeting – No meeting planned at this time. <p>None</p>
<p><u>ITEMS FROM THE COUNCIL</u></p> <p>a. Councilor Meyer</p> <p>b. Councilor Eckhart</p> <p>c. Mayor Nuber</p> <p>d. Councilor Ferguson</p> <p>g. Councilor Zedwick</p>	<p>Appreciate all you have done.</p> <p>National Night out, Tuesday, August 1st – asked if the council would be willing to serve. Thank you for all the work on the budget</p> <p>All School Alumni on Sunday, Class of 1973 at the Highschool, Class of 1965 also had an event. Great weekend in Scio.</p> <p>Thank you for all the work on the budget and special projects.</p> <p>Excited about the projects, enhanced livability. Allen spoke about Councilor Zedwick's work on a committee with ODOT engineering study – Sidewalks on Highway 226.</p>
<p><u>PUBLIC COMMENTS</u></p> <p>a. None</p>	