



SCIO CITY COUNCIL ELECTRONIC MEETING MINUTES
MONDAY July 13, 2020

COUNCIL PRESENT: Mayor Chadd Weaver, Councilors Karen Eckhart, Joey Ferguson, Tom Gray, Tom Meyer, Debbie Nuber and John Whalen, were all present via video.

STAFF PRESENT: City Manager Ginger Allen, Assistant City Attorney Jeffrey Clayson and Administrative Assistant Cathy Martin were present via video.

AUDIENCE MEMBERS: Sgt. Greg Klein, Linn County Sheriff's Office, present via phone. Brian Vandetta, David Dodson, William Miller, Katrina Clouse, Bryan Whisenhunt, and Jennifer Clevenger were present via video.

CALL TO ORDER: Mayor Weaver called the Regular Session of the Scio City Council to order at 6:00 P.M., followed by the flag salute.

ROLL CALL: Mayor Weaver asked Cathy Martin to take roll: Roll call was taken with all members present.

APPROVAL OF CONSENT AGENDA: Mayor Weaver asked for comments.

Councilor Ferguson moved, Councilor Eckhart seconded, to approve the Consent Agenda as presented. A hand vote was taken. Motion passed 6/0

CORRESPONDENCE: none

PRESENTATIONS:

- **Linn County Sheriff's Report – Presented by Sgt. Greg Klein, Linn County Sheriff** – Sgt. Greg Klein reviewed the monthly report for June 2020 (see attached). Weaver asked about an incident that occurred on NW Beech Street on Saturday, July 11th. Klein stated that he would look into it. A brief discussion was held regarding the Green's Bridge area on the North Santiam River. Nuber stated that someone has been taking the Trump election signs throughout town. She stated that she does not know if it was reported by the property owners. Klein stated that they can put it on focus patrol.

REGULAR SESSION:

1. **COVID-19 Service Hours & Operations – Presented by: Ginger Allen, City Manager** – Allen stated that the letter in the council packet, gives service hours, subject to change should mandates come from the governor's office. A new one did come out today, effective July 15th, facemasks will also be required outdoors in any place where social distancing cannot be maintained, indoor gatherings are limited to no more than 10 people. This does not affect the service operations currently in place. It may affect the library once we move to

appointments. We are assisting people at the window as needed using masks and social distancing. Ferguson asked about city hall hours. Allen reviewed the service hours – the reduction is a way to reduce exposure. This has allowed the employees to use some of the high sick leave and comp banks. Ms. Allen stated that she has not spoken to anyone who has indicated that they have a hardship with these hours. Mayor Weaver stated that this work schedule will remain through September, we do not want to go back to the regular schedule and then have to change it again in light of some current set-backs. Allen stated that the two public works employees are working 40 hours, due to the workload at this time of year. Allen prefers to remain closed to the public until the Plexiglas panels are installed. Ferguson asked if the Administrative Assistant and the City Manager can work from home. Allen – while certain things could be done at home, utility payments, banking, mail processing, among other tasks, could not. Issuing permits could not be done from home. Councilor Gray stated that he would like to see staff hours to to four 10 hour days. It makes for happier workers. Mayor Weaver is concerned about the citizens and how they would feel about no Friday hours. Whalen stated that we should leave it as it is now until this is over. Weaver stated the workers are getting the work done. Public works staff is working 40 hours to get the seasonal tasks completed over the summer. Eckhart asked what happens on Fridays if there is a problem, Allen stated it depends on how many hours they have worked. Consensus by council is to leave it as it is.

2. **Resolution No. 20-07 Municipal Fees, Water & Sewer Rates, Fees, Charges - Presented by: Ginger Allen, City Manager** – Allen stated that this resolution is for the sewer rate increase. The resolution has language regarding the automatic annual rate increase for next fiscal year, and the city council will revisit prior to any other increases. Whalen asked if the letter that he received via email had been sent to the city residents. Allen stated that it had not. She was waiting for comments back from the council before sending it out. He stated that the letter does a good job of explaining the reasons for the sewer increase. Ferguson asked about the 15% increase? Martin stated that the monthly base rate reflects the 15% increase and the overage charge reflects the 10% increase in the overage rate that was proposed. Allen stated that the monthly base does not state the actual increase. Allen asked if this needed to be clarified. Ferguson stated that it was not clear. Allen stated the important point was that the council will be revisiting the rate increases in 2 years. Meyer stated that he has explained the reason for the rate increase to several of his neighbors and they have no problem with the increases. Allen read Resolution No. 20-07, “A Resolution Establishing Municipal Fees, Water and Sewer System Rates, Fees, Charges and Other Expenses Under the Jurisdiction of the City of Scio” by title only.

Councilor Meyer moved to approve Resolution No. 20-07 as read by title only, seconded by Councilor Nuber. A hand vote was taken and the motion passed with a vote of 6/0.

Weaver closed the regular session at 6:30 p.m.

3. Public Hearing – PL2020-04 Iceland – Comp Plan Map and Zoning Map Amendment – Presented by Dave Kinney, Planning Consultant

Mayor Weaver opened the public hearing at 6:30 p.m. Mayor Weaver read the opening statements. This is a public hearing to consider Land Use File #2020-04, an application from Randy Nelson, Iceland Construction, Inc., to redesignate and rezone a 0.90-acre parcel from Single-Family Residential (R-1) to Multi-Family Residential (R-2). The site is located in the block bordered by SW Beech, SW 3rd, SW 4th and SW Cherry streets in Scio. Weaver stated that Oregon land use law requires a statement be made available to those in attendance. The detailed Statement, with the information required under ORS 197.763(5), was included in tonight's council agenda packet and has been posted on the city website.

Mayor Weaver asked the audience several questions: 1) Are there any objections to the notice that was sent in this case? and 2) Are there any objections to the jurisdiction of the city council to hear and consider this case? There were no objections.

Mayor Weaver asked the city councilors if they had any conflicts of interest, exparte contact and bias that needed to be declared. Martin asked Mr. Kinney if Councilor Ferguson, due to attending the Planning Commission hearing, had a conflict or if Councilor Whalen needed to declare anything. Dave Kinney, Planning Consultant stated that Councilor Whalen was a member of the Planning Commission at the time of the public hearing and has since been appointed as a member of the City Council. He asked a series of additional questions of Councilors Whalen and Ferguson as they both participated in the public hearings before the Planning Commission. Both stated they could make impartial decisions and no objections were made by the applicant or hearing participants.

David Dodson, Planning Consultant for Iceland Construction, presented the applicants testimony. Mr. Dodson reviewed a PowerPoint presentation (copy attached) with the council. Mr. Dodson stated that the site is just under an acre and encompasses the entire block bound by SW Cherry Street, SW Beech Street, SW 3rd Avenue and SW 4th Avenue. The site is surrounded by single-family residential homes, most of which are on 10,000 SF lots. Originally this property was platted with eight 5,000 SF city lots as part of South Addition. Later the 8 lots were consolidated into one lot as it stands today. The owner is interested in creating 4 lots of roughly 10,000 square feet and constructing a duplex on each lot. The R-1 zoning allows for single-family dwellings; however, duplexes are considered multi-family. To construct duplexes on the newly created lots, the zoning needs to change from R-1 to R-2 and the City's Comprehensive Plan Map needs to be amended from Residential to Multi-Family Residential. The City's 2014 Buildable Lands Inventory (BLI) shows that for 24 years from 1990 to 2014 there were no duplexes or apartments constructed in the City of Scio. The City's BLI estimated a housing mix of 73% single family homes and 27% multi-family dwellings units for the 20-year planning horizon. The BLI concluded that the 3% housing stock of duplexes should be increased to

13% to meet anticipated housing needs. You may recall this property was originally platted with 8 lots, each of which allowed for a single-family home. Our desire to rezone this property to allow 8 units is consistent with what was originally allowed and helps the city address its housing needs for duplexes. The site is within the Thomas Creek 100-year flood plain and a small portion of the site was affected by the 2012 flood. The applicant will be required to complete a storm drainage analysis and design storm drainage improvements in compliance with the City of Scio standards, along with constructing new dwellings above the mean flood elevation. This is a preliminary layout of how the duplexes would be configured on the property, each facing the street with 20-foot front yard setbacks and 20-foot rear yard setbacks. Mr. Dodson concluded by stating that we concur with staff and the Planning Commission's recommendation to approve the Comp Plan Amendment and Zone Change from R-1 to R-2.

Councilor Ferguson asked if he could briefly explain what they have planned for sidewalks or safe routes to school.

Mr. Dodson reviewed the last slide of the presentation. He stated that in developing the new block there will be sidewalks. Pathway on SW Beech Street, Sidewalks along SW Cherry street as the street will be extended along that side of the development. Brian Vandetta, Udell Engineering and Land Surveying, applicant's engineer stated that they would be adding additional sidewalks on SW 4th Avenue, in response to the city engineer's memo. This will give the connection from Cherry Street to Beech Street and north to the pedestrian bridge.

Ferguson stated that there would only not be a sidewalk on SW 3rd Avenue. Mr. Vandetta stated that this is the current proposal. Ferguson asked why there wouldn't be one there as well. Vandetta stated that the main foot traffic is considered to be along NW 4th Avenue from Beech to Cherry. He stated that the client is not opposed to installing, this was a draft proposal, if this zone change is approved a development proposal will be submitted. And at that time, the city planner, staff and city engineer will give more consideration to those improvement needs.

Ms. Allen shared that the city is working on safe routes to school committee, this committee is comprised of Jenna Bremmen, ODOT, Steve Martinelli, Scio School Superintendent, Darrel James, ODOT Region 2 Senior Roadway Design Engineer, Nicole and Ben Zedwick, Scio Citizens, and Linn County Road Department Darin Lane and Dave Currin. This committee has been meeting for 6 months and is preparing for the city to apply for a grant in 2022. With the need for matching project funds, with the city hall project, the installation of the new sidewalks will provide matching funds to the grant application. One of the designing features by safe routes to school, will be putting sidewalks on SW 4th Avenue, the city did not ask for them on SW 3rd as the connection to the subdivision is on SW 4th. This is important to this project as the city will be requesting the sidewalks on SW 4th.

Mayor Weaver asked if they could talk about parking, how many spots for each dwelling.

Vandetta stated that the city code requires for duplexes and single family dwellings that there be 2 spaces on site. This proposal shows single car garages with an apron out front. Each unit would have 2 parking spaces on site. The street widening will allow the parking of 4 to 5 cars on each side street and with the number required on site, roughly, 32 parking spaces will be available – 16 on street and 16 on site will be provided.

David Dodson, Planning Consultant for the applicant, stated that this concluded their presentation.

Dave Kinney, Planning Consultant, presented the staff report, he stated that he would go over the highlights of the staff report, the public testimony that was received and the planning commission's recommendation to the council. Mr. Kinney stated that this is a proposal to re-zone the property to R-2 and designate it for multi-family housing. In either case, whether this is approved or not approved the applicant has the right to develop the property for housing. The staff report identifies the statewide planning goals, the comprehensive plan policies, as well as development code requirements that the applicant has to comply with as they go through their process. Mr. Kinney re-iterated that this proceeding is for the zone change and comprehensive plan amendment, it is not the detailed development review. The city engineer and staff will look at a development proposal for the subdivision and look at streets, curbs, gutters, sidewalks, water, sewer, storm drainage facilities, and flood plain compliance in a more detailed review as part of that subdivision application. Kinney stated that the findings document is not a specific thing about the number of parking spaces per unit, on-site or off-site, that will be part of the subdivision process. Mr. Kinney stated the key issues identified in the staff report and the testimony the city received were: 1) is this the appropriate place for MFH and 2) is there a need for additional vacant land for multi-family housing units in the city. The Planning Commission's conclusion is that there is a need for 1 or more acres in the MF zone to allow for duplex and multi-family development. There are several other parcels in the city which are currently designated or zoned for multi-family. But the problem with some of them is that they do not have the services readily available to those sites to be developed within the next 5-7 years. Mr. Whisenhunt's written testimony did a very good job of summarizing the need question. The city also received testimony from the Fair Housing Council of Oregon, stressing that the city also needs to provide opportunities for housing for people of all income levels and of all housing types. So the policy choice for the council is: Is this the appropriate site for multi-family and is there a need? or Is this not the appropriate site to allow for multi-family development and there is not a need? The planning commission's conclusion was this seemed to be an appropriate property and they recommended approval for that purpose. One of the questions raised by several property owners was traffic and pedestrian safety, from Thomas Creek Estates subdivision and this subdivision, for the kids walking back and forth to school. Mr. Kinney stated that Ms. Allen addressed the

city's plan for doing a "Safe Routes to School" over a period of years if funding becomes available. One of the issues that the staff and planning commission must pay attention to is that we cannot require a developer to build off-site improvements that are beyond the need of that particular development. Ideally the city would like to see a pedestrian path built from the pedestrian bridge down along Beech Street all the way past this development site and get to SW 5th or 6th. Reasonably the city has to require improvements that are proportional to the development. In this case proportional probably indicates that they are doing frontage improvements, the planning commission will look very carefully at which sidewalks will need to be improved, whether they are on Beech, 3rd, 4th or Cherry Street as part of that detailed site review of a subdivision. Traffic safety is a concern raised by the residents as well. The concern was the number of new vehicles that would be added, generated by the duplexes and single family homes. A typical single-family home or duplex unit generates between 8-10 vehicle trips per day in an out of that dwelling unit. So if you had 8 units, you could see an additional 80 traffic trips per day. Local streets can typically handle between 500-1000 vehicle traffic trips per day. When you look at the number of homes in the area residential streets should be able to handle the traffic flow for all of the homes in the area even if you add an additional dwelling 8 units to the neighborhood. The planning commission has recommended that the council approve the Comprehensive Plan Amendment and the Zone Change. The council packet includes all of the exhibits, all of the public testimony presented by members of the public, the minutes from Planning Commission hearings, and if you decide to approve the development, there is a draft ordinance that would re-designate and re-zone the property.

Kinney stated that the city has received two pieces of written testimony today.

Ms. Martin read into the record additional emailed testimony submitted by Jennifer and Jerod Clevenger (Exhibit B-6) and by William Miller (Exhibit B-7) on Monday, July 13, 2020. Mr. & Mrs. Clevenger stated that they are concerned with loss of home values due to the development, additional traffic, narrow roads, limited parking, and the city sewer system. Mr. Miller stated that he was not in favor of the zone change. He was concerned with traffic and pedestrian safety, and believed that it should remain zoned for single-family housing. These emails will be added to the exhibits in the staff report and findings of fact.

Martin stated that joining the public hearing tonight were the following members of the public: Bryan Whisenhunt and William Miller, Jennifer Clevenger was present for a period of time and lost connection. Mr. Whisenhunt stated that she had come over to his home after losing connection and had watched some of the meeting. She had to return to her home recently but may return. Katrina Clouse is also in attendance.

Proponents Testimony – Mayor Weaver asked for testimony in favor of the proposal. There was none.

Opponents Testimony – Mayor Weaver asked for testimony in opposition of the proposal.

Bryan Whisenhunt, 38628 SW Cherry Street, stated that he is opposed to the proposal. He stated that he just wants to make sure the right decision is made. He stated that it doesn't make sense to create an island of multi-family housing in the middle of single-family housing. He stated that he did not agree with the planning commission's determination that the 5.69 acres of R-2 zoned land in the comprehensive plan is undevelopable. Why do we have a comprehensive plan, that can be so easily amended?

Councilor Eckhart stated that there are other areas in town where duplexes are surrounded by single-family homes. If the council approves the zone change are they limited to duplexes or could they put in an apartment complex?

Dave Kinney stated that they could come back and apply for a multi-family development. This could be for duplexes units, for townhouse type units, or for something that is like apartments under a development review process. That opportunity is there if it is re-zoned to multi-family.

Eckhart stated that she does not see a difference between 8 single-family residences or 4 duplexes, you still have 8 dwellings. If they chose to switch it to an apartment complex would they have to bring this before the council again? Kinney stated that it would go before the planning commission for development review. Weaver asked for clarification. Kinney stated that they would be allowed to do what is allowed in the zone. R-2 Multi-family zones allow single family homes, duplexes and apartments, it is limited by the number of units.

Mr. Whisenhunt asked about the original plat, which shows 8 lots on the block. He stated that he thought that this was only one lot. Mr. Vandetta stated that it is a platted subdivision, there has been no re-plat filed so there are 8 legal lots. Mr. Vandetta stated that they have submitted a request to the city for determination as to the validity of the plat. Mr. Whisenhunt asked if 8 single family homes would be the better way to go.

Mr. Vandetta state that there has been some concern raised with the showing of duplex development at this stage to get approval and then coming back with apartments, one option is that hasn't been discussed is for the council to place a limit on the development to duplexes only for a maximum density, this would alleviate this concern.

Ms. Allen stated that the current city zoning map shows 6 segments of blocks throughout the city that are spot zoned as multi-family.

William Miller, 38930 SW 3rd Avenue, asked how this development benefits Scio.

Discussion was held on the need for housing.

Applicant Rebuttal - David Dodson, applicant's planning consultant, asked that the slide showing the preliminary layout of the development be screen shared with the audience. Mr. Dodson stated that the preliminary plan shows lots that are roughly 10,000 sf. This is similar in size to the lots that are on all sides of the adjacent block. He stated that design has oriented each home toward an adjacent home across the street. If a person resides in one of the adjacent homes and looks across the street, it will look just like a single-family home. The design has been done in a way to make it feel like there is only a single-family home there versus a duplex. Mr. Dodson also stated that Scio is a bit unique. Scio has two residential zoning designations, one is for single-family and the other is for everything else. The vast majority of jurisdictions in Oregon have 2, 3, 4, or 5 residential zoning designations. It is not uncommon for the single-family zoning designation to allow for single-family, duplexes, even triplexes. It is only because the zoning in Scio only has single-family or multi-family and duplexes are considered multi-family that the applicant is having to go this route. Lastly, Mr. Dodson stated that duplexes are often purchased by someone who needs or wants to have a separate living unit for a family member, or to offset the cost of owning a home. Mr. Dodson and Mr. Vandetta thanked the council.

Staff Summary – Dave Kinney, planning consultant, reviewed the following:

1. Scio's single-family zone only allows for single-family homes. They had to apply for a zone change to build duplexes. Mr. Dodson is correct in that in many other small communities in the state, single family homes and duplexes are typically allowed in an R-1 zone. With duplexes often being permitted on corner lots of 8,000 sf to 10,000 sf lot size. In Scio, there has to be an application for a zone change to R-2 to allow for duplexes to be built.
2. If the council does approve the zone change, the option is to include clause in the draft ordinance that if multi-family residences are going to be built it could limit it to duplexes only, and not allow for other developments. You would have a specialty spot zone for duplexes.
3. The council and the planning commission have an obligation to consider the application that is submitted to you. What you have before you is an application to re-zone and re-designate the property from single-family housing to multi-family. You have the choice to either approve it or deny it. The applicant was not required to submit two different proposals for your consideration. They submitted an application to change the zone for the duplex units to be developed.
4. Financial issues are not a criteria when you make your decision. The judgement of whether or not something will enhance values of adjacent homes or not enhance values of adjacent homes is subjective and is also not a criteria that you should be looking at. The council's obligation is to look at whether there is a need for the city to have additional multi-family developments and if this is the appropriate place for that to occur.
5. The Planning Commission has made a recommendation to approve the application. If it is approved, the council would have to adopt an ordinance, designating the land for multi-family and you could add a clause to the draft ordinance that it would stipulate that it would be allowed

just for duplex development on this block. If you deny the application the city council should direct the staff to modify the findings report and give some basis for your recommendation that it either you don't feel that this is the best location or it is not compatible.

6. The other item was raised was why the other R-2 properties appropriate for this type of use. One thing that occurred which changed from 2015 when some of the other properties were designated for multi-family residential, the largest piece is owned by Nadji Vogel, on the east end of NE 1st Avenue. That site was being proposed for multi-family developments. The city did a review of it's sanitary sewer system. One of the findings of the sanitary sewer system was that many of the lines coming from that neighborhood and the pump station at Beech Street had significant repairs that need to be made to that Sanitary Sewer System. The Vogel property is not readily available and unlikely to be available for multi-family use within the next 5 to 7 years or until that sewer line is upgraded. So that is a change in circumstance from what was in place 3 to 5 years ago. If this application had come up 5 years ago, the findings could have been different.

Weaver closed the public hearing at 7:46 p.m. and re-opened the general session to discuss and deliberate to make a decision.

Ferguson asked Mr. Kinney to recap what he stated regarding the Vogel's property. Why is that not an option today? Is it because of the disrepair of the Beech Street pump station? Kinney stated that it is the sewer lines coming from the 1st and Ash area back to Beech Street, that one of Dyer Partnership's conclusions was that the Beech Street pump station needs about \$500K in repairs and the lines going to it need about \$500K in repairs. The city does not have the funding right now to make those improvements.

Whalen stated that when serving on the planning commission, he asked why the property was on the map if it wasn't feasible. The need can be met on the property that is being considered tonight, as the city does need property for multi-family development. Where else are we going to get it if those properties cannot be used.

Ferguson stated that she liked the idea of adding a clause to ordinance duplexes only with maximum of 8 dwellings. Nuber and Eckhart stated that they agreed. Whalen stated that multi-family is great to have in any town, affordable housing, with Thomas Creek Estates being built out, where is the next subdivision going for single-family dwellings. Ferguson stated there is a need for housing of all types.

Kinney stated that if the council wished to proceed with the suggestion by Ferguson, it is a simple amendment to the draft ordinance, which would be to state that if the property is re-zoned, that it is limited to either single-family homes or duplexes. This leaves both options open. Whalen asked about the 5,000 sf lots, would they be able to do that as well? Kinney stated that there was a legal

question that was raised by Brian Vandetta, if those lots were considered to be lots of record, a developer would be able to come in and get building permits for them and the city would impose its development requirements on those existing lots. Ferguson asked, can there be some clarification before a vote is taken on the application? Kinney stated that he has not asked the city attorney for that, but you could get that clarification before final adoption of the ordinance, if you wanted to postpone the final reading of the ordinance to the next meeting. If the council wanted to approve the application, a motion could be made to approve the application subject to city attorney providing advice on the development of site for single-family homes on the eight existing lots or you could postpone the decision to the next regular meeting. Ferguson stated that she did not understand why this is not clear. Can it be eight homes or not? Kinney stated that he believes that the city attorney's answer will be yes. Kinney stated that he agrees with Brian Vandetta's response as this has been historically told by other planning consultants and city attorney's. But the city attorney has not been asked about this case. Weaver asked Jeffery Clayson if he had any comment. Mr. Clayson stated that he believes that this is correct, but would have to do some research and discuss matters with City Attorney, Tre' Kennedy, before issuing a determination. However, if it is currently platted as 8 separate lots, it could have 8 single-family homes.

Councilor Nuber moved to approve File 2020-04 to amend the Scio Comprehensive Plan Map to re-designate a 0.90-acre one-block site bordered by SW Beech Street, SW Cherry Street, SW 3rd Avenue and SW 4th Avenue from a Residential plan designation to a Multi-Family Residential plan designation and to concurrently rezone the property from R-1 to R-2, and to adopt the findings of fact in the Staff Report dated July 1, 2020, with a clause that it be duplexes only or 8 single-family homes, seconded by Councilor Eckhart. A hand vote was taken and the motion passed with a vote of 6/0.

CITY MANAGER REPORT: Presented by Ginger Allen – Ms. Allen reported on city activities for the time period of June 4, 2020 – July 8, 2020 (see attached report). Allen asked if everyone had a chance to review the city managers report and then briefly went over the information outlined in the report. Allen asked if there were any questions? Election packets were sent out to those council members who's positions are up for re-election. If anyone wants to submit statements for the election we will post them on the website. The election packets are available on the city website for anyone wishing to run for one of the council positions. Allen stated that all employees are taking temperatures daily. Allen asked for any comments or questions regarding the letter she has prepared to send to the citizens. The council members stated that they thought it was a good letter and well written. Ms. Allen stated that she has made one change per a request from Councilor Nuber which was to add information on the council's decision to not go out for a bond for the building of the new city hall or public works shop. This will be mailed out by Wednesday, to all businesses and residences.

CITY ATTORNEY'S REPORT: Presented by Jeffrey Clayson – Attorney Clayson stated that things were starting to gear up a bit with Phase II going into effect. He said

they are hoping to set up office hours in Scio. He stated that Lebanon has a small protest but it did not affect Scio. The big message is to stay safe and continue to practice social distancing.

ITEMS FROM THE COUNCIL: Mayor Weaver asked

Nuber: Be Safe Out There

Eckart: Ginger – great job on the letter

Gray: No comments

Meyer: the letter will be good for the city.

Whalen: glad to see discussion, he appreciates that.

Ferguson: Thanked community members contributing for the involvement on the public hearing and contributing their opinions. One thing that came up during the Budget Committee, need clarification, regarding still using an advisor for our public workers since they are not fully certified yet. She asked Ms. Allen to give an update, how long do you project needing an advisor. Ms. Allen stated that when Robert Waller left the city, we did not have any employees certified. At that time, by DEQ rules we have to have an oversight supervisor. We reached out to OAWU, and was put in contact with Darrell Lockhard, he came on board and has helped tremendously. The original charge was \$750 for the use of his certificates in both water and wastewater. As things have started changing, and different people received different levels of certification, he now only charges us \$325 per month because we have certification in one of the areas and should get it in the other area come October. Kostanty Knurowski will be testing for the collections side and once that is taken and passed, then we will no longer need Darrell Lockhard. Allen stated that by November we should no longer need Darrell Lockhard's services. Ferguson asked if this was the last test that was needed to have staff fully certified. Allen stated that it is the last test that is needed to get rid of the oversight cost. There are several tests that are required for full certifications.

BUSINESS FROM THE PUBLIC:

Katrina Clouse, 38971 W Scio Rd, stated good job.

Weaver thanked everyone for being here.

The meeting was adjourned at 8:10 p.m.

The next regular meeting is scheduled for August 10, 2020 at 6:00 p.m.

Cathy Martin
Administrative Assistant