



SCIO CITY COUNCIL MEETING MINUTES
MONDAY August 13, 2018

COUNCIL PRESENT: Mayor Chadd Weaver and Councilors Wolfgang Borchard, Karen Eckhart, Debbie Nuber

STAFF PRESENT: City Manager Ginger Allen and Administrative Assistant Cathy Martin.

CALL TO ORDER: Mayor Weaver called the Regular Session of the Scio City Council was called to order at 6:00 P.M. at Scio City Hall, followed with the flag salute.

ROLL CALL: Roll call was taken with Councilors Tom Gray and Joey Ferguson excused. Richard Nelson councilor seat is yet to be filled.

APPROVAL OF CONSENT AGENDA: There were no questions.

Councilor Nuber moved, Councilor Eckhart seconded, to approve the Consent Agenda as Presented. Motion passed 3/0

CORRESPONDENCE:

1. City Audit Correspondence Letter from Accuity, LLC.
2. Thank You Card from a Scio Citizen
3. Thank you Card for Cathy Martin

PRESENTATIONS:

1. Linn County Sheriff's Report – Sgt. Greg Klein and Deputy Brian Hardy. Deputy Hardy spoke on his new position as the Linn County Motor Carrier Road enforcement officer. Hardy is focusing on educating truck drivers and teaching drivers safety. Hardy mentioned that he met with City Manager, Allen regarding the ongoing “jake brake issue” and informed Allen that federal laws prohibit the ability to regulate jake brake use due to jake brakes being slowing/stopping device in trucks. Hardy stated that the County's goal is compliance. Nuber stated that she is noticing a lot of trucks parking the wrong way on Main Street, over the cross-walks. Hardy – delivery trucks have little lee-way on parking for delivery. Sgt. Klein reviewed the report for July. 35 complaints, 11 hours of traffic, 6 administrative hours. Nuber reported that there is a group of young adults walking through town around 3 am. Klein will add this to the focus patrol.
2. Public Event Permit Request – Presented by Ginger Allen, City Manager – Ms. Allen stated that the Teen Reach Adventure Camps is now an annual car show. The application was for a 5 year master plan permit. They did not turn it in within 60 days of the event, but everything required was provided for the application

process. Due to the organization being a non-profit, they qualify for permit fee waivers.

Councilor Nuber moved, Councilor Eckhart seconded the motion to accept the master 5 year permit for Teen Reach Adventure Camps, and waive the fee. The motion passed 3/0.

REGULAR SESSION:

- 1) Appointment to Vacant City Council Seat #2 – Presented by: Ginger Allen, City Manager** – Ms. Allen stated that this item will need to be moved to the September 10, 2018 council meeting, in order to comply with the Scio City Charter – “Filling a Vacant Council Seat” – must be majority of the remaining councilors, therefore 4 councilors must be present. Ms. Allen has reached out to the individuals, advised them that if they are interested in the council seats, they should also consider filing for the upcoming election in advance of the September 10th council meeting as the filing deadline is August 24th.
- 2) City Parks Committee – Presented by: Ginger Allen, City Manager.** – Ms. Allen stated that it would be nice for the city to start a park/tree committee. She recommended that the committee be made of citizens, staff, and one city councilor. One of the issues coming up is the development of Thomas Creek Park. Ms. Allen stated that she knows of three citizens that are interested in being on the committee. This would be an advisory committee. Allen wanted permission to move forward with the development of the committee. Council gave a consensus to proceed with the formation of the park/tree committee.
- 3) Tree Removal – Presented by: Ginger Allen, City Manager** – Ms. Allen spoke to the council regarding the recent work the city had done on the black walnut tree on NW 4th Avenue, Santiam Tree Service tried to do some trimming, but notified the city that this is only a temporary fix. Bernhard Koehn, NW 4th Avenue, spoke to the council, regarding the tree, he stated limbs fall regularly. Tree is dying from the inside out. He provided pictures which were shown on the screen for all to view. Mr. Koehn stated that he moves his vehicles to the Baptist Church parking lot, when it is windy, to avoid any potential damage caused by falling limbs. Allen stated that the city should grant permission to remove the tree and give the wood to someone who can use it. Consensus was given to remove the tree.
- 4) Potential Grant Opportunities – Presented by: Ginger Allen, City Manager**– Ms. Allen stated that she met with Holly Halligan, USDA, regarding potential for grant opportunities for the city. Ms. Allen stated that one of the grants, if received, would pay for \$30K of the \$72K Sewer Master Plan. There is another grant, if awarded that would assist with sewer infrastructure upgrades. Beech Street lift station is in need of some repairs. Council gave consensus to proceed.

CITY MANAGER REPORT: Presented by Ginger Allen – City website is up and the citizens have the ability to pay online and people are using the service. Nuber stated that other cities are going to the city website to find things. Election – accepting applications for positions 1, 3, 6 – as of today, one application filing has been received. National Night Out was a success. Audit was performed on August 8th and 9th; two items identified for correction, estimated hours spent on the audit this year were between 8-10. Due to the days in which the fall and winter holidays are observed this year, the November and December city council will be combined and will take place on the 26th of November. December will not have a council meeting. Council gave consensus. Obria Medical Clinic has requested to park their mobile unit at the Medical Clinic on Tuesday's when the Clinic is closed. Council gave consensus. Linn County Sheriff Corrections work crew, came to the city over the weekend for \$680 they cleaned brush out of the lagoon area, and started working on the reservoir site. Once we are caught up, then we can maintain it. Lastly, met with Darrell Lockard, Creswell, Oregon, certified operator, has agreed to be person, doing oversight for \$750 per month to give oversight to the public works staff, he will do this for the next 3-4 months. Eckhart asked when the inspection would occur on the house on Main Street. Allen stated that it will not occur until September

CITY ATTORNEY REPORT: Presented by Tre' Kennedy – Will be bringing forward the Public Right of Way Ordinance, at the September 10th council meeting.

Business from the Council:

Borchard – spoke to some of the neighbors, who have been using the public rights of way to put in fences, etc. concerned about what happens in the event of a homeowner taking over the right of way with lawns, fences, etc. Discussion should be held at the September meeting. Kennedy suggested that the council set parameters and focus on certain areas: safety issues first, flood, address these on a priority level. Kennedy stated that the question must be asked if the situation is creating a nuisance or safety issue.

Eckhart – None

Nuber – City wide garage sale next weekend.

Business from the Public – Stephanie Bates asked to be kept informed of the Parks/Tree Committee. Katrina Clouse thanked the council for their help on national Night Out. She stated that there is a S.C.I.O. business /community development meeting tomorrow night.

There was no further business and the meeting was adjourned at 7:05 p.m.

The next regular meeting is scheduled for September 10, 2018 at 6:00 p.m.

Cathy Martin,
Administrative Assistant