

**City of Scio
City Council Minutes
September 11, 2023**

LOCATION: SCIO CITY COUNCIL CHAMBER, 38957 NW 1ST AVENUE, SCIO
Public was allowed to attend in person or via Zoom.

Time Start: 6:00 P.M.

Time End: 6:59 P.M.

CALL TO ORDER

The meeting was called to order at 6:00 pm by Mayor Debbie Nuber. Everyone stood for the Pledge of Allegiance. Roll call was taken by Cathy Martin, Administrative Assistant.

COUNCIL MEETING ATTENDANCE LOG

COUNCIL	SCIO STAFF
Mayor Debbie Nuber	Ginger Allen, City Manager
Councilor Karen Eckhart – excused	Cathy Martin, Administrative Assistant
Councilor Joey Ferguson	Tre’ Kennedy, City Attorney – Via Zoom
Councilor Tom Gray	LaVonne Murray, Librarian
Councilor Tom Meyer	
Councilor Dennis Shaffer	
Councilor Luke Zedwick	

AUDIENCE MEMBERS IN ATTENDANCE

Sgt. Steve Frambes, Linn County Sheriff’s Office	
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AGENDA	ACTIONS
<p><u>CONSENT AGENDA</u></p> <ul style="list-style-type: none"> • August 14, 2023 Council Minutes • August 28, 2023 Council Minutes • August 2023 Statement of Revenues & Expenditures • August 2023 Payment Journal • December 6, 2022 Library Advisory Committee Minutes • January 10, 2023 Library Advisory Committee Minutes • April 4, 2023 Library Advisory Committee Minutes • May 9, 2023 Library Advisory Committee Minutes 	<p>Motion from Councilor Zedwick, seconded by Councilor Ferguson to approve the Consent Agenda as presented. Motion passed 5 yeas / 0 nays</p>
<p><u>Correspondence</u></p> <ul style="list-style-type: none"> • None 	
<p><u>PRESENTATIONS</u></p> <p>Linn County Sheriff Report</p> <p>a. August 2023 Reports – Sgt Frambes</p>	<p>Sgt. Frambes hit on several points – August Report</p> <ul style="list-style-type: none"> • Mistake on report for number of hours – should have been 77 total hours/72 contract hours – he sent in new report. All details were the same.

<p>b. Council Discussion</p>	<ul style="list-style-type: none"> • Calls for all schools in the report, working with the schools in developing updated emergency response plans. • Biggest call concern – hit & run, left license plate behind. • No property crime <p>Gray asked about staffing.</p> <p>Frambes stated that we are better than last year. Last two recruits did not pass field training.</p> <p>Not as competitive right now for applicants.</p>
<p>Library Report</p> <p>a. Presentation by LaVonne Murray, Librarian</p>	<p>Ms. Murray reported the following:</p> <ul style="list-style-type: none"> • Summer Reading Program – 102 children signed up for the program – focusing on instilling a love of reading and learning and ensuring that they continue to read throughout the summer. Activities designed to learning, entertainment. 60% of the kids completed the program by turning in a reading log. Numbers are back to pre-covid. • Shaffer applauded the number of kids that participated.
<p>PUBLIC COMMENTS</p> <p>a. None</p>	
<p>REGULAR SESSION</p> <p>Public Event Permit – ZCJB Hall Fundraiser</p> <p>Staff Report – Ginger Allen –</p> <p>a. Council Discussion</p> <p>b. Council Decision</p>	<p>Allen stated that she received the public event permit today for the ZCJB Hall Fundraiser (Czech Dinner – Saturday, September 30th). She stated that all items were received and recommended approval of the permit.</p> <p>None</p> <p>Motion from Councilor Ferguson seconded by Councilor Shaffer to approve the public event request for the Czech Dinner.</p> <p>Motion passed 5 yeas / 0 nays</p>
<p>Financing Discussion regarding City Hall, Sewer Line, Public Restroom and Roadway Improvements</p> <p>Staff Report – Ginger Allen –</p>	<p>Allen gave update on the final grant projects for the city. Sewer Line Project, Public Restroom and Roadway Improvements</p>

<p>a. Council Discussion</p>	<p>Staff reviewed the numbers in the budget, within \$24,000 of having the funds for all projects. Funds are available in the Road Reserve, if needed.</p> <p>Allen reviewed projects, plan area. Ready to move forward. Would like to have permission to have the Engineer prepare the bid document.</p> <p>Regarding City Hall Renovation – received preliminary drawings from design architect. Will be presenting at the October council meeting.</p> <p>Couple of options on Financing – this information will be in the October council packet.</p> <p>Nuber looking at options and what the city can afford to do.</p> <p>Allen - The building will look different from the outside. We can take the time to gather all information,</p> <p>Nuber want to be in good position with the cost.</p> <p>Zedwick asked about footprint – Allen state that a large amount of money by keeping the same foot print and renovating the building verses tear down and rebuild.</p>
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<p>COMMUNICATIONS FROM CITY STAFF</p> <p>a. City Manager’s Report</p>	<p>Ms. Allen reviewed the City Manager’s report dated September 8, 2023</p> <ul style="list-style-type: none"> • Public Work Shop – final check has been cut to Andy Medcalf Construction – remaining funds will be used for asphalt completion, back up generator and data center. • Parks and Tree Committee – RFP has been sent out., bids due Thursday, September 14th. • Safe Routes to School Project – some corrections to be made to a couple of the bulb-outs <ul style="list-style-type: none"> ○ Storm Drains were cleaned in the project area today ○ Blinking Light to be installed • SCA Grant <ul style="list-style-type: none"> ○ Corrections to be made to sidewalk, bulb-out divider, planting • Water leaks in Scio – finished fixing leaks in Thomas Creek. • Large Coastal Redwood Tree Removal <ul style="list-style-type: none"> ○ Pacific Power did their work
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<p>b. City Attorney's Report</p>	<ul style="list-style-type: none"> ○ Santiam Tree Service will begin taking it down next week. ● Library Collection Policy – staff continues to work on the policy. ● New Technology Mapping System for City Infrastructure ● New Website Design Underway ● Scio Memorial Park Upgrades <ul style="list-style-type: none"> ○ Local contractor is doing upgrades to the steps, installing handrail. ● SMAC meeting at Harrisburg has been cancelled and rescheduled to October. <p>Shaffer asked about the Street Sweeper. Ms. Allen stated that is has been fixed, new brushes have been ordered and a schedule will be sent out.</p> <p>Nothing to report. Things are moving along.</p>
<p><u>ITEMS FROM THE COUNCIL</u></p>	
<p>a. Councilor Meyer</p>	<p>None</p>
<p>b. Councilor Zedwick</p>	<p>None</p>
<p>c. Councilor Gray</p>	<p>Stated that he will look into local saw mills for the Redwood tree removal.</p>
<p>d. Councilor Ferguson</p>	<p>None</p>
<p>e. Councilor Shaffer</p>	<p>None</p>
<p>f. Mayor Nuber</p>	<p>None</p>

Meeting adjourned at 6:59 p.m.