

**City of Scio
City Council Minutes
October 9, 2023**

LOCATION: SCIO CITY COUNCIL CHAMBER, 38957 NW 1ST AVENUE, SCIO
Public was allowed to attend in person or via Zoom.

Time Start: 6:00 P.M.

Time End: 8:17 P.M.

CALL TO ORDER

The meeting was called to order at 6:00 pm by Mayor Debbie Nuber. Everyone stood for the Pledge of Allegiance. Roll call was taken by Cathy Martin, Administrative Assistant.

COUNCIL MEETING ATTENDANCE LOG

COUNCIL	SCIO STAFF
Mayor Debbie Nuber	Ginger Allen, City Manager
Councilor Karen Eckhart	Cathy Martin, Administrative Assistant
Councilor Joey Ferguson	Tre' Kennedy, City Attorney
Councilor Tom Gray	LaVonne Murray, Librarian
Councilor Tom Meyer	
Councilor Dennis Shaffer	
Councilor Luke Zedwick	

AUDIENCE MEMBERS IN ATTENDANCE

Dean Schrunk	Pat Schrunk
May Garland	Mike Mellison
Leon Rothauge	Suzanne Primm
Lea Hackler	Carlea White
Nadji Vogel	

AGENDA	ACTIONS
<p><u>CONSENT AGENDA</u></p> <ul style="list-style-type: none"> • September 11, 2023 Council Minutes • September 2023 Statement of Revenues & Expenditures • July 11, 2023 Library Advisory Committee Minutes 	<p>Motion from Councilor Ferguson, seconded by Councilor Eckhart to approve the Consent Agenda as presented. Motion passed 6 yeas / 0 nays</p>
<p><u>Correspondence</u></p> <ul style="list-style-type: none"> • Thank you card from National Night Out Committee to the Scio City Council 	
<p><u>PRESENTATIONS</u></p> <p>Linn County Sheriff Report</p> <p>a. September 2023 Reports – Sgt Frambes</p> <p>Library Report</p> <p>a. Presentation by LaVonne Murray, Librarian</p>	<p>Sgt. Frambes was unable to attend the meeting. He will discuss the report at the November meeting.</p> <p>Ms. Murray reported the following:</p> <ul style="list-style-type: none"> • Pumpkin decorating starts next week

	<ul style="list-style-type: none"> • Storytime – Tuesdays • School visits – 1st grade and preschool are scheduled • STEM Day – occurred last Friday, it was very well attended
PUBLIC COMMENTS a. May Garland	Thanked the city manager for the work she did on the thank you notes.

Regular Session Adjourned at 6:04 pm

<u>PUBLIC HEARING</u>	
SUPPLEMENTAL BUDGET HEARING 2023-2024	
The public hearing was called to order at 6:04 pm by Chairwoman Joey Ferguson.	
<p>Ferguson stated that this is the time set aside for a Supplemental Budget Hearing. Any persons wishing to comment on Resolution 23-12, A Resolution Adopting a Supplemental Budget for Fiscal Year 2023-2024 and making supplemental appropriations for the Water Fund for Water line repairs; is welcome to do so at this time. Once all comments are heard the Scio Budget Committee will deliberate/discuss the Supplemental appropriations for approval or denial, sending the resolution onto the Scio City Council.</p>	
Roll call and minutes were taken by Karen Eckhart, Secretary	

BUDGET HEARING ATTENDANCE LOG

BUDGET COMMITTEE	
Debbie Nuber	Dustin Blumenstein -absent
Karen Eckhart - Secretary	Mandy Boyer - absent
Joey Ferguson - Chairwoman	Steve Ellis – Excused
Tom Gray	Lea Hackler
Tom Meyer	Suzanne Primm
Dennis Shaffer	Leon Rothauge
Luke Zedwick	Carlea White

Presentation of Supplemental Budget Staff Report – Ginger Allen	Ms. Allen read the resolution to the committee. She stated that the request is to move \$50,000 from the Water Fund Operating Contingency to Water Line Repairs.
a. Discussion	<p>May Garland asked for more details regarding the extent of the problem and what the \$50,000 will cover.</p> <p>Ms. Allen explained the issues around the leaks. Copper lines installed now has holes. The lines and saddles have been replaced. Need money available to replace and repair. 4 have been repaired so far.</p>

Ferguson asked does \$50,000 pay for the repairs already completed or doe it leave us a cushion?

Allen stated that the city has spent \$21,000 so far.

Shaffer asked how many connections in the subdivision. It was noted that the subdivision contained 77 homes, but there are between 80 & 100 saddles.

Nuber stated that constant repairs are expected and the city needs to be prepared.

Ferguson asked what kind of materials were being put in. Allen stated that the saddles are a stainless-steel material and the laterals are PEX.

Garland asked if the original materials were appropriate at the time of installation.

Allen stated that it was the standard at the time, and passed inspection.

Garland asked what was the cause of the failure

Allen stated that the soil acidity partial caused the problems. It is unknown what type of copper pipe was used.

Kennedy – asked about the public contract for the subdivision.

Garland are there any other cities having the same problems.

Allen there are a couple of other cities that are having issues with their infrastructure, but unknown as if they are having the same issue.

Kennedy will investigate if there is any recourse. He stated that it is worth looking into to see if there is anything industry wide.

Shaffer asked what this will do to the contingency? Allen stated that it is being reduced by \$50,000.

Carlea White asked about budgeting for repairs in the next fiscal year. Allen will prepare more at the Budget Hearings for FY 24-25.

b. Committee Decision

Motion from Leon Rothauge seconded by Tom Gray to approve Resolution No. 23-12.

	Motion passed 11 yeas / 0 nays
Public Hearing was closed at 6:24 pm	

<p>Mayor Nuber reconvened the Regular Session at 6:24 pm.</p> <p>REGULAR SESSION</p> <p>Resolution 23-12, A Resolution Adopting a Supplemental Budget for Fiscal Year 2023-2024</p> <p>Staff Report – Ginger Allen –</p> <p>a. Council Discussion</p> <p>b. Council Decision</p>	<p>Allen read by title only Resolution No. 23-12, A Resolution Adopting a Supplemental Budget for Fiscal Year 2023-2024 and Making Appropriations for the Water Fund for Water Line Repairs.</p> <p>None</p> <p>Motion from Councilor Zedwick seconded by Councilor Shaffer to pass Resolution No. 23-12 as read.</p> <p>Motion passed 6 yeas / 0 nays</p>
<p>Resolution No. 23-13, Unanticipated Revenue</p> <p>Staff Report – Ginger Allen –</p> <p>a. Council Discussion</p> <p>b. Council Decision</p>	<p>Allen stated that the city received a \$2,000 grant from the Oregon Department of Land and Conservation Development.</p> <p>She read the resolution by title only. Resolution No. 23-13, A Resolution Appropriating Unanticipated Revenue to the General Fund of the City of Scio.</p> <p>None</p> <p>Motion from Councilor Eckhart seconded by Councilor Zedwick to pass Resolution No. 23-13.</p> <p>Motion passed 6 yeas / 0 nays</p>
<p>Resolution No. 23-14, Adopting City Council Rules and Procedures for the City of Scio</p> <p>Staff Report – Tre Kennedy, Scio City Attorney –</p> <p>a. Council Discussion</p>	<p>Mr. Kennedy stated that the Council Rules and Procedures is the final version after several months of work and Council work session. They can be further modified if the council desires.</p> <p>None</p>

<p>b. Council Decision</p>	<p>Motion from Councilor Eckhart seconded by Councilor Shaffer to pass Resolution No. 23-14, Adopting City Council Rules and Procedures for the City of Scio.</p> <p>Motion passed 6 yeas / 0 nays</p>
<p>Public Event Permit for Scio Logger Booster Club Staff Report – Ginger Allen –</p> <p>a. Council Discussion</p> <p>b. Council Decision</p>	<p>Allen stated that the Scio Loggers Booster Club is requesting a public event permit for their Monte Carlo Night scheduled for October 21st.</p> <p>None</p> <p>Motion from Councilor Ferguson seconded by Councilor Eckhart to approve the Public Event Permit for the Scio Logger Booster Club as presented.</p> <p>Motion passed 6 yeas / 0 nays</p>
<p>Draft Renderings of City Hall Renovations Staff Report – Ginger Allen and Scott Beck, Architect, LLC.</p> <p>a. Presentation</p>	<p>Allen introduced Scott Beck to the City Council.</p> <p>Mr. Beck reviewed a PowerPoint presentation on the Draft Renderings of the Scio City Hall Renovations.</p> <p>Council and audience members were able to give initial feedback on the first draft, comments were made on initial floorplan layout, exterior views, types of materials and cost.</p> <p>Mike Mellison asked if the city currently pays flood insurance for the city hall building.</p> <p>Allen stated that the insurance the city pays is comprehensive.</p> <p>Any elevation of the building</p> <p>Mellison asked about making the east side of the building as aesthetically pleasing as the west side of the building.</p> <p>Allen stated that following tonight’s meeting, adjustments will be made based on the comments received and another draft will be developed. Plan to have Mr. Beck plenty of time to meet with other groups and then make a second presentation after the new year.</p> <p>Zedwick stated that he had been looking at the historical buildings in the area, and connecting to both the train</p>

station vibe that the museum had as well as the fire station and the area covered bridges. In developing the covered entry what if it looked more like a covered bridge.

Mr. Beck stated that he didn't have time to investigate how to add any of those type of features to the materials prior to the presentation, but is willing to take a look at how some of those types of features can be added to the design.

The council thanked Mr. Beck for his presentation.

Public Environmental Safety Issues

Staff Report – Ginger Allen –

Allen reported that within the last week we have 3 homes within the city, they have had different types of enforcement and then go back. Most recently, lost contact with one residence, had to shut off water and had a wellness check. Upon check – sheriff officer unsafe for safety personnel to approach door. Contacted Linn County Code Enforcement. One home the fire district will not send people in if a fire should break out, they will let it burn. Informing council that staff is taking steps.

Kennedy steps to go through for abatement. Potentially people will not abide by the rules. Have to start the process.

Nuber safety issues need to be taken care of.

Eckhart asked if the city is liable.

Allen there is a remote possibility. Will have Carol Gordon, Linn County Code Enforcement Officer come speak to the council.

Movement of Reserve Accounts from Local Government

Investment Pool to Umpqua Bank

Staff Report – Ginger Allen –

Allen stated the city has been approached by Umpqua Bank to move the funds we have in the Local Government Investment Pool into their programs. Offering .25% more interest than the LGIP. Interest will fluctuate with the money market. Still need some additional information from Umpqua Bank.

Allen stated that once she has the answers to her questions, then she can make a recommendation to the city council.

	<p>Zedwick asked if there are any significant fees to do the transfer from LGIP to Umpqua Bank? Allen stated that if there are Umpqua Bank is willing to work something out.</p> <p>She will be bringing this back before the city council at the November 13th meeting.</p>
<p><u>COMMUNICATIONS FROM CITY STAFF</u></p> <p>a. City Manager's Report</p> <p>b. City Attorney's Report</p>	<p>Ms. Allen reviewed the City Manager's report dated October 5, 2023</p> <ul style="list-style-type: none"> • Thomas Creek Park Improvements -under development, clearing park site, brought in topsoil, working on irrigation system. • Safe Routes to School Project <ul style="list-style-type: none"> ○ Blinking Light yet to be installed • SCA Grant <ul style="list-style-type: none"> ○ Corrections to be made to sidewalk, bulb-out divider, planting of the landscaping (grass) • Library Collection Policy – meeting with Library Advisory Board October 10th, this will be on the council agenda in November • Scio Memorial Park Upgrades – work on the steps is continuing – hand rail has been installed • Council Training – CIS is – council training 6 to 8 pm on October 30th. Will be inviting the Fire District, Planning Commissioners, etc. • SMAC meeting in Harrisburg, Thursday, October 21st at 7:00 pm. <p>None</p>
<p><u>ITEMS FROM THE COUNCIL</u></p> <p>a. Councilor Meyer</p> <p>b. Councilor Eckhart</p> <p>c. Councilor Shaffer</p> <p>d. Councilor Ferguson</p> <p>e. Councilor Gray</p> <p>f. Councilor Zedwick</p> <p>g. Mayor Nuber</p>	<p>None</p> <p>Thank you for getting the grant</p> <p>None</p> <p>Asked the name of the company doing the work at the park. Allen stated PNW. She also asked if the work will be done at the memorial park before Veterans Day</p> <p>None</p> <p>None</p>

Meeting adjourned at 8:17 p.m.