



SCIO CITY COUNCIL MEETING MINUTES  
MONDAY, November 13, 2017

**COUNCIL PRESENT:** Councilors Wolfgang Borchard, Karen Eckhart, Joey Ferguson, Tom Gray, Debbie Nuber, and Mayor Chadd Weaver.

**STAFF PRESENT:** City Manager Ginger Allen, City Attorney Tre' Kennedy, Administrative Assistant Cathy Martin.

**CALL TO ORDER:** Mayor Weaver called the Regular Session of the Scio City Council was called to order at 6:00 P.M. in the main meeting room of the Scio City Hall, followed with the flag salute.

**ROLL CALL:** Roll call was taken with Councilor Nelson excused.

**APPROVAL OF CONSENT AGENDA:**

- Approval of the October 9, 2017 City Council Minutes
- Approval of the October 2017 – Statement of Revenue and Expenditures – General, Road, Water & Sewer Funds
- Approval of Payment Journal – October 30, 2017
- Approval of September 27, 2017 Planning commission Minutes

***Councilor Ferguson moved, Councilor Gray seconded, to accept the Consent Agenda as presented. Motion passed 5/0***

**CORRESPONDENCE:**

- Thank you card from S.C.I.O. Beautification Committee
- New Cell Phone Law Information

**PRESENTATIONS:**

1. 2016-17 Audit Report – Presented by Kori Sarrett, Accuity, LLC. – Ms. Sarrett went over some highlights of the audit: Page 7, General Fund balance \$161,755 Housing Rehab and Bike Walkway Funds are now closed. Ms. Sarrett stated that the city should be congratulated on the general fund balance. Page 11, cash flow from operating activities showed changes due to payment of salaries from the general fund instead of spread across the funds. All in all, the auditors are very pleased with the accounting. Page 45, she noted that due to the use of Quickbooks it did not allocate payroll efficiently across funds, and money was moved from Water/Sewer/Road funds to General fund without a budget amendment. New accounting system that the city has recently purchased will correct this issue, once it is fully online. Another item noted was the spending from contingency – not allowed, the city must move budget appropriations from contingency to the spending line item in future. Ms. Sarrett stated that the audit was very clean and easy and that staff should be commended for the work.
2. Linn County Sheriff's Report – Sgt. Greg Klein reported no citations, 7 warnings issued, one adult arrested, 105 hours spent in Scio during month. He stated that Ms. Allen brought to his attention that the 7 traffic warnings do not show on the report, and he did some further

checking into the issue. Klein informed the council that the deputies are working with a new computer system, and they are learning how to enter the information properly into the system so that it will show on the reports. Klein spoke to the deputies, regarding the type of violations where warnings had been given, 6 of them were for faulty equipment. Focus patrols near the high school are shown on the report. Issues with trucks using “Jake Brakes” have been placed on focus patrol. Will continue to monitor the focus patrol areas.

## **REGULAR SESSION:**

- 1) **Linn County Road Dept. Issues – Presented by Darrin Lane, Linn County Road Master** – Mr. Lane responded to an invitation from City Manager Allen concerning a multitude of issues asked of staff and council. Allen asked Lane to address the issues sent in a memo as follows:
  - 1) *Main Street – After years of overlay, some of Scio’s main street is as high as the sidewalk curbs. Are there any plans to correct the overlays and reestablish curbs?* – Lane stated that Main Street is difficult to correct in the main downtown area from grocery store to the bridge. Sidewalk has to follow entrances to the buildings. In order to correct the road it would require a complete reconstruction of roadway, utilities relocated, fix firm control points and then design from the entrances to the center of the roadway. Estimated cost: \$1.5 to \$2 million dollars. This has not been budgeted. If city wants this to be done, the city should formally request it. He stated that the city must be willing to bring something to the table (funds, local improvement district, etc.). It will take a minimum of 5-7 years to work this type of project into the budget. Allen asked if the city submitted a request if it would then go into the transportation plan. Lane said that it should be in transportation plan for the city and a formal request says to the county that the city is truly interested in fixing the problem. Gray asked about the condition of Main Street. Lane stated that it is not falling apart, but not ideal. There is a need to start over, design from doorways to the center of the street. Borchard asked about the corner of 226 and Main by Veteran’s flagpole as it has a standing water issue on the sidewalk. Lane stated that first they would have to determine right-of-way ownership, if it was in the county right-of-way, they could take a look at it.
  - 2) *Can the railing on north side of Thomas Creek Bridge be modified so as not to block the vision so traffic coming off of NW 1<sup>st</sup> Avenue, going to the left and right? What can be done about blocking of views stemming from the bridge railing?* Lane stated that he is not aware of anything that can be done to fix railing without the replacement of the entire railing. The issue first came up at the time of completion of the bridge. He stated that he has driven through the intersection many times, and like any driver that has read the Oregon Drivers Manual, that if you properly stop at a stop sign and do not have good visibility, you are to pull forward, cautiously until you have good visibility. Allen asked about placing second stop line. Lane stated that wouldn’t be a good idea because it would create confusion with the crosswalk. Borchard asked about signs being placed on the railing. Lane – city should take care of that issue.
  - 3) *Speeding 5<sup>th</sup> & 6<sup>th</sup> Street – residential zones under 20 mph. State Statutory speeds – with or without sign residential zone 25. Can place sign on 6<sup>th</sup> Street, both city and county should place signs, this will make it easier for deputies to write tickets.* Allen asked if Lane could address streetscapes and how that affects speed. 85% of people drive slower depending on the street conditions. Narrow streets, things that make it feel closed in (i.e. no center line, on street parking, bulb-outs, keep as narrow as possible, planter strips) help to slow traffic.
  - 4) *Linn County regarding trash and overgrown brush adjacent to ZCBJ Hall – Linn County does not have jurisdiction over that. Brush in the right of way. Allen stamped cobble stone area.* Allen asked Lane to speak on speed and signage near high school (Stayton Scio). Lane stated that the speed is in conjunction with the Basic Rule – safe speed. Advisory speed signs (yellow and black) not a regulatory sign. No school speed zone because it is a high school. Oregon standards for establishing zones, requires engineering study – pedestrian walking, accidents. Allen stated that there was a study done in 2008. State stated

didn't meet standards to establish a zone— Allen thanked Lane for coming and speaking to the city council regarding this issues.

- 2) Republic Services Rate Change – Presented by: Julie Jackson** – Ms. Jackson presented information regarding the annual rate adjustment. 65% on CPIU, 10%, 25% on disposal cost. Information sheet was included in packet. Increase will be \$.69 per household increase. Working on mailer and calendar, will be going out around the first week of December. Gray asked about a list of items that can be recycled. Jackson stated that the rule of thumb was to put items into the garbage receptacles that are clean and dry.

Allen read Resolution 17-05 by title only. Resolution to allow a rate increase by Republic Services

***Councilor Nuber moved, Councilor Borchard seconded, to accept the Resolution No. 17-05 as presented. Motion passed 5/0***

- 3) Council of Governments (COG) Advocacy Representation – Presented by: Debbie Nuber** – Councilor Nuber spoke to the council regarding COG meetings, small town representation through COG at the legislature, way for small cities to have a voice on issues presented to the Oregon Legislature. Weaver asked if this is something that is already paid for or is the city going to have to put more money to this. Allen stated that this representation would be paid by current dues. Vote to move forward, would the city be behind the process. President of COG would represent the small cities. Kennedy asked if this includes Albany. Allen stated that Albany is a member of COG. The effort would give voice to bills in front of legislature before they are passed. Only lobby on issues that the cities agree on. Allen stated that it would allow small cities the ability to find out about proposed bills ahead of time, not after they have been approved. Council members indicated that they supported the effort of COG
- 4) City Council Work Session – presented by Ginger Allen** – Allen stated that work session was going to center around the re-writing of ordinances. Taking a step back, to find out about enforcement issues first, prior to re-write. Work session to come as a discussion on how to enforce. Gathering data, work session to be rescheduled after the first of the year.

**CITY MANAGER REPORT: Presented by Ginger Allen** – Allen reviewed the report. Meeting for second festival - 8 people were present, discussed existing things, group agreed to put things on hold through holidays, to give people time to evaluate. Allen said that the group agreed that Scio has some event communication problems. Cities don't do festivals, cities support them. The city received the \$2000 loan repayment from S.C.I.O. Allen reported that S.C.I.O. made about \$3,000 after expenses. Library received over \$1,400 from the quilt raffle. The city will be making the first extra loan payment on the water loan in December. Marijuana tax first check received, the city will get an around \$140 per month. OLCC tax is received on a per capita basis. The city is receiving a grant from Pacific Power in the amount of \$500 that will go toward improvement of the Christmas lights. The city has not received information as to the status of the large grant application at this time. If we get it, there will be enough to replace the old decorations and add additional lights. Grant Young Memorial Planning Grant in the amount of \$1000 has been received for planning purposes. The city will be using it to update the city maps. The flags have been ordered for the Jake Brake signs. Allen advised the council that in the equipment acquisition fund, the city identified that the city may need to buy a new vehicle, so \$50,000 was placed in that line item for the purchase. The city has since learned that the dump truck is on its death bed and the cost of repair is prohibitive, so the dump truck has been advertised on Craig's List and a replacement is being looked into. Scio has been invited to

a joint meeting with several of the Linn County small cities to look into economic development. Allen asked if the council was supportive of her attending the meetings.

**City Attorney Report – Tre’ Kennedy** – LOC has put out a new standard public contracting ordinance, that the city should consider. Kennedy stated that he will be bringing information that the city needs to discuss at the next council meeting, prior to bringing forward an ordinance for consideration. Surplus properties – Kennedy reported that the city was not going to be selling the properties, due to the way they became city property. There are some properties that were deeded to the county, that have since been deeded to the city for public purpose. These must remain at this time under public ownership. The city can start the process to give back in proportion to the abutting property owners, through a hearing process. Kennedy stated that he will bring something to the council at the next meeting to start process.

**Business from the Council: None**

**Business from the Public – None**

There was no further business and the meeting was adjourned at 7:52 p.m.

The next regular meeting was scheduled for December 11, 2017 at 6:00 p.m.

Cathy Martin, Clerk  
Scio City Council