



SCIO CITY COUNCIL ELECTRONIC MEETING MINUTES
MONDAY December 14, 2020

COUNCIL PRESENT: Mayor Chadd Weaver, Councilors Karen Eckhart, Joey Ferguson, Tom Gray, Tom Meyer, Debbie Nuber, and John Whalen were all present via video.

STAFF PRESENT: City Manager Ginger Allen, Assistant City Attorney Jeffrey Clayson, and Administrative Assistant Cathy Martin were present via video.

AUDIENCE MEMBERS PRESENT: Darlene Bills, Stephanie Bates, Suzie Truax, and Katrina Clouse.

CALL TO ORDER: Mayor Weaver called the Regular Session of the Scio City Council to order at 6:03 P.M., followed by 30 seconds of silence to observe the flag.

ROLL CALL: Roll call was taken with all members present.

APPROVAL OF CONSENT AGENDA: Mayor Weaver asked for comments.

City Manager Allen reported to Council that in the General Fund Financial Statement, under line item 4110 Investment Earnings an error had occurred. Ms. Allen stated that staff failed to project earnings for Fiscal Year 2020-2021 in the amount of \$3,000.00.

Councilor Eckhart asked about line item 6280 miscellaneous expenditures in the General Fund, she stated that it looks like the city is over-budget in this line item. Allen stated that line item 6280 Miscellaneous Expenses is the line item used for the purchasing of Corona Virus materials and services. Allen stated that these were unforeseen and is accounted for in this line item. The city will be applying for a COVID Relief Grant and will reimburse the fund should the City receive grant funds. If the city is not successful in obtaining the grant funds, then the city will have to utilize funds from other expense lines in the Materials & Services area of the budget.

Councilor Ferguson moved to approve the Consent Agenda as amended, Councilor Eckhart seconded. A hand vote was taken. Motion passed 6/0

CORRESPONDENCE:

- US Census Recognition Award – Ms. Martin was recognized for her contribution to the 2020 US Census. Ms. Allen stated that this is a lot of work and Martin met all of the required deadlines.
- Portland State University Preliminary 2020 Population Estimate – The city population was estimated on July 1, 2020 to be 940 citizens, this estimate will be certified on December 15, 2020.

PRESENTATIONS:

- **Linn County Sheriff's Report – Presented by Sgt. Greg Klein, Linn County Sheriff** – Sgt. Greg Klein reviewed the monthly report for November (see attached). Klein stated that there was one adult that was arrested, with several offences. Klein asked Ms. Allen how Deputy Graybill was doing. Ms. Allen stated that he has been in several times and was in fact in earlier in the day to discuss the enforcement of city codes. He was specifically concerned with the blockage of sidewalks by basketball hoops. Ms. Allen stated that they discussed briefly the creation and tasks assigned to the Street Recreation Ad Hoc Committee.
- **Service Accommodation – Presented by Mayor Chad Weaver** – Mayor Weaver presented a Community Service Award in recognition of outstanding excellence, superior performance and accomplishment. We have proudly conferred upon Sgt. Greg Klein, in recognition of the distinguished honor of Exceptional Community Service with pride, honor and privilege. Dated this 14th day of December, 2020.
- Mayor Weaver took a moment to recognize Suzie Truax, Darlene Bills and Stevie Bates who were in attendance via Zoom for tonight's meeting.
- **Certification of Scio City Election Results – Presented by Ginger Allen, City Manager** – Ms. Allen presented to the council the results of the Scio City Council seats as certified by the Linn County Clerk's office on November 20, 2020.

Results as follows:

- Scio Mayor – Gary (Chadd) Weaver – 316 votes
- Council Position 2 – Tom Meyer – 288 votes
- Council Position 4 – Joey Ferguson – 323 votes
- Council Position 5 – Karen Eckhart – 297 votes

Ms. Allen stated that the council members needed to return the oath of office forms that had been sent to them prior to the January 11, 2020 council meeting, at which time a swearing in ceremony will take place.

REGULAR SESSION:

1. Electronic Council Packets Presented by Ginger Allen, City Manager

Ms. Allen addressed the council regarding converting to electronic council packets. Ms. Allen stated that the city had previously discussed this a few years ago, but given the way the city has been forced to conduct meetings and the way things are going on, she asked the council to consider moving to electronic packets, noting that anyone wishing to have a hard copy still can. Electronic packets would be quicker to send out and save on printing costs. The council expressed their desire to continue receiving the hard copy packets as they are

easier to read and they can make notes on hard copies. Staff will continue to deliver the packets as requested.

2. Resolution No. 20-09 A Resolution of the Scio City Council for the purpose of transferring appropriations within a fund – Presented by Ginger Allen, Scio City Manager

Ms. Allen reviewed the memo regarding the resolution. She stated that the city had been informed in mid-November by Xylem, the city's current SCADA System provider that Verizon Wireless would no longer be supporting the 3G internet connections and that this required a significant upgrade to the SCADA system to 4G technology. After obtaining bids for the upgrade/replacement of the current system, the city has chosen to go with Correct Equipment. The city will upgrade the current system and add additional SCADA system technology to the water system. The upgrade to the system was not a planned expense and requires a transfer of appropriations from Operating Contingency to Materials and Services within the Sewer Fund in the amount of \$15,000.

Ms. Allen read Resolution no. 20-09, A Resolution of the Scio City Council for the Purpose of Transferring Appropriations within a Fund, by title only.
Councilor Nuber moved to approve Resolution 20-09 as read, Councilor Meyer seconded. A hand vote was taken. Motion passed 6/0

CITY MANAGER REPORT: Allen asked if there were any questions regarding her report. Allen briefly reviewed the report that was included in the council packet.

Ms. Allen stated that the city has received nice comments regarding the fence that was installed at the Covered Bridge Park by the Scio Stop n Save. People like the fence and the fact that people cannot go to the back of the property, which is very dark, and hang out in the evenings.

Allen stated that she is working on a grant for COVID Relief Funds, the grant has been sent to Mr. Clayson for review by the City Attorney. Councilor Whalen asked where the money is coming from, Ms. Allen stated that it comes from the Federal COVID Relief Fund. As a small city we only qualify for a grant up to \$50,000.

Ms. Allen updated the council on Single Family Residential Zoning Violations. She stated that she has received complaints from various residents regarding people living inside RV trailers. Ms. Allen stated that it is not legal for someone to be living in them in the zone that the trailers are located. One of the trailers has had someone living in it for 18 + months. Another trailer has been lived in for at least 7 months. Councilor Ferguson asked if they are displaced persons due to the wildfires. Ms. Allen stated that according to her sources that is not the case. Councilor Gray asked about a RV trailer on a lot on Highway 226. Ms. Allen explained that the property off of Hwy 226 is also in a single family residential zone and that there is no stick built or manufactured home on the lot, just the RV. RV trailers that are being lived in, on a continual basis, on a lot that already contains a permanent residence would be in violation because there would be

more than one residence on the property. The property owners have been given several months to relocate these people. The Linn County Sheriff is ready to help with enforcement. Councilor Whalen asked if the property owners were receptive to the contact. Ms. Allen stated that one was and the other stated that they would be coming to the council regarding this matter. Ms. Allen gave them a copy of the ordinance.

Ms. Allen stated that the city's new phone system is working great. It is very interactive; we have the ability to answer the phone even when we are not in the office.

Ms. Allen spoke to the council regarding the difficulty for public works to sweep the streets with the number of cars parking and basketball hoops placed in the streets especially the Thomas Creek Estates subdivision. Councilor Whalen stated that Recreational Street Use committee was given a compilation of the survey questions from the committee. Councilor Meyer stated that he has talked to some households regarding this issue. Allen stated that Deputy Graybill asked if the city wanted the ordinance enforced all over town on the blockage of sidewalks. He even moved two of the basketball hoops in the subdivision that was blocking the sidewalk, as there was no way for someone to get around them. Ms. Allen stated that she has informed Deputy Graybill that a committee has been formed to look into this issue.

Councilor Nuber asked if the city notifies citizens about possible street sweeping. Allen stated that we have not put out a schedule. She does believe that the city will need to do this, staff has discussed this, the city should also bring back the Leaf Pickup in fall and this service will be added to next year's budget. Councilor Gray asked why the name has not been placed on the sweeper.

CITY ATTORNEY'S REPORT: Presented by Jeffrey Clayson – Nothing further.

ITEMS FROM THE COUNCIL:

Ferguson: Complimented the city on the holiday decorations, park looks great – great job, keep it up

Whalen: None

Meyer: Wished everyone a Merry Christmas and Happy New Year

Nuber: Great job, thank you and Merry Christmas

Eckhart: Thanked Allen for her work on the grant. Decorations look beautiful

Gray: Wished a Merry Christmas to everyone

Mayor Weaver: None.

BUSINESS FROM THE PUBLIC: Katrina Clouse, West Scio Rd, thanked the city for participating in the light parade. She stated that there are 14 contestants in the

House/Business Decorating Competition, the list is publicized and voting is through Friday, prizes will be awarded on Saturday. There is a youth group fundraiser where they are doing gift wrapping. Gifts can be dropped off and they will wrap them for you. Mayor Weaver thanked Ms. Clouse for her work for the community.

Mayor Weaver asked if there were any other comments, hearing none, he asked all viewers to log out of the meeting in order to open "close Regular Session at 6:48 p.m.

EXECUTIVE SESSION OPENED AT 6:52 P.M. Executive Session: ORS 192.600 which states," The governing body of a public body may hold an executive session (1) To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing".

Executive Session closed at 7:21 p.m.

REGULAR SESSION RE-OPENED AT 7:22 P.M.

Jeffrey Clayson, Scio Assistant City Attorney, having presented the Employment Evaluation and Contract of City Manager, Ginger Allen, in Executive Session asked the council if they wished to continue the matter of Allen's Contract until January 11, 2021 in order to review said contract. Councilor Nuber said, no she did not wish to wait until January, this issue has taken too long as it is. I trust the process used in determining the contract, let's get this finished tonight". Councilor Nuber made the motion to accept the contract as discussed between counsel, Mayor Weaver and City Manager Allen.

Council Meyer seconded the motion, stating let's give Ginger an early Christmas Present"!

Motion passed 6 in favor 0 opposed.

Meeting was adjourned at 7:32 p.m.

The next regular meeting is scheduled for January 11, 2021 at 6:00 p.m.

Cathy Martin
Administrative Assistant