

**CITY MANAGERS REPORT**  
**Report Period November 20, 2019 – January 9, 2020**

Ginger Allen, City Manager

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**Property Demolition Request for Proposal**

Other items associated with the Building Demolition Project:

- Capping off sewer line
- Asbestos Abatement
- Establish time line for all project tasks to be completed.
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**Public Works**

During the month of December, following a loss of electricity, the Beech Street Lift Station electrical box and generator suffered electrical losses. The company that supports these pieces of equipment has to make an emergency call to Scio and worked for close to six hours repairs transformers and replacing some floats. It was also necessary to call in assistance from a company out of Salem to lower a man into the pump cylinder to clean out debris that had wrapped itself around the pumps and was causing some constraint.

City staff learned a lot about the pump station and the city is securing agreements with some electrical companies to have on call when their services are needed.

**Library**

The Scio Public Library hosted a Table Box Decorating Class and a Gingerbread House contest during the month of December. Both programs were well received and requests to host them again next year were made by those participating.

**Holiday Decorations Coming Down**

With the recent retirement of Van Schoenborn from Pacific Power the city is now calling upon SMTA to assist with Holiday Decorations. SMTA has in the past and will in the future help the city when possible. Please be patient as they work the decoration project into their busy schedules.

**City Hall Work Session on February 3, 2020**

I will be requesting Council to approve a "City Hall Work Session" on Monday, February 3, 2020, beginning at 6:00 p.m. – 9:00 p.m. to allow enough time to discuss the following topics:

- Cost of demolishing old city hall and financing a new city hall and public works shop
- Discuss the preparation of a RFP for an Engineering Firm that can design (both exterior and interior of building), build and manage the project.
- Discuss the formation of a project design team.
- Discuss transitional space for city services.
- Any other unforeseen items that surface throughout our work session.