

CITY MANAGERS REPORT
Report Period March 4, 2020 – April 8, 2020

Ginger Allen, City Manager

Scio City Hall Services – City Hall remains closed to the public. On occasion we have let people inside to conduct city business, but at all times the social distancing rule remains in effect with disinfected practices carried out routinely, even amongst the employees.

Reduced Office Hours: Open – Monday thru Thursday, 8:00 a.m. to 4:00 p.m.
 Closed – Friday, Saturday and Sunday

Public Works Emergencies: While the City employees have not had to change their practices, a waiting time may be lengthened due to the need of additional services from other agencies. Luckily we have not had any serious emergencies in this area for some time.

Public Safety: Linn County Sheriff's office is asking for people to continue to call in complaints and the Sheriff's office will determine the adequate response based upon the safety of all parties involved. *With regards to Public Safety Emergencies always dial "911".*

April Volunteer Recognition Month: Over the past several years we have had a wonderful "Volunteer Appreciate Dinner". This year the dinner/event would have been held on April 23rd. Due to the pandemic this year's event has been cancelled. Instead, the city will be sending out a small gift to all of our wonderful volunteers, as a token of our appreciation.

Senior Center Activities: City Librarian, LaVonne Murray, came up with a wonderful idea of phoning our Senior Center participants who routinely engage in card games, puzzles and dominoes. We will be making phoning them to let them know that we miss them and to see if they have any urgent needs that we can assist with.

Trust Management Grant: City Librarian, LaVonne Murray, applied and received a Trust Management Grant for \$9985.00, which will go towards the purchase of new library book shelves. The replacement of the old shelving with new shelves began two years ago and we continue to look for grant opportunities to offset the cost of the new shelving. Good Job LaVonne.

Paperless Billing: Cathy Martin, who is responsible for the city's accounts payable invoicing is reaching out to our utility software vendor to learn how we might set up our water/sewer accounts on a paperless system. This will not only save money on the cost of paper and stamps, but will save employee time spent on monthly billing. This particular service is happening in businesses around the world.

Smart Water Meters: The Public Works Department has met with other cities and meter vendors to learn how the city can switch over from manually read water meters to wireless read water meters. This venture began due to the large loss of water taking place on an annual basis and no way of identifying where the water is being leaked. Our equipment is old and the ability of tracking water leaks is reduced due to the age of our equipment.

Event Cancellations:

- Logger Pride Day
- Lamb and Wool Fair
- Lake Oswego Reads Art Exhibit
- April 27, 2020 – Neighborhood Watch Meeting
- All meetings scheduled to take place at the Scio City Hall have been cancelled until further notice.

Vacant Budget Committee Seat: A notice to fill a recent vacated budget seat has been posted on the City's Website and Facebook page. I have also sent applications to four people who have expressed interest on serving on the committee in the past. I will be presenting the applications to council at the May 11, 2020 city council meeting for review/appointment to fill the vacancy.

Covered Bridge Park: Due to the cancellation of the Lamb and Wool Fair, staff will begin working on the Covered Bridge park. At this time we will be leveling out the sight, putting up a new fence and planting new grass.