

CITY MANAGERS REPORT
Report Period January 6, 2021 – March 3, 2021

Ginger Allen, City Manager

City Hall Hours: While City Hall is open to the public, walk-in traffic remains very low. Utility payments are being dropped off, paid electronically, made over the phone or mailed to the City. Senior Center Services remain closed at this time and Library Curb-Side Service continues. At the End of January City Hall resumed regular work hours of Monday – Thursday’s 7:30 – 5:00 p.m. and Fridays, 7:30 – 12:00 noon. All persons entering City Hall must stay outside of the administrative office space. People are offered the use of hand sanitizer, with social distancing and face masks required. Citizens still have the ability to conduct business via, phone, email, on-line payments, drop box correspondence, U.S. mail, outside window and personal meeting by appointment only. I will be asking for council advice on opening the Library to the public at the March 8, 2021 meeting.

City of Scio Parks and Tree Advisory Committee Update: Since the Council Work Session on January 25, 2021 staff researched and gathered information from seven other cities regarding Parks & Tree Committees. After reviewing other “small cities” guidelines/by-laws I feel that I may have over shot the by-laws needed for a city the size of Scio. Most small cities (cities between 1000 – 3500 in population) have an Advisory Committee that assists the city upon request/when needed. The City Public Works Departments take care of the public right of ways and calls upon the assistance of the Parks & Tree Committee when designing or updating city parks. The small cities I researched and contacted does not get involved with private properties unless there is infrastructure underground and issues surface surrounding tree roots. I will be seeking direction from council at the March 8, 2021 city council meeting.

Rapid Response Grant Moving Forward: With the assistance of Jenna Berman, Active Transportation Liaison, ODOT, I submitted a letter of intent for a \$100K - \$500K Rapid Response Grant for Safe Routes to School. On February 3rd, I received notification that my letter of intent was supported and Scio may proceed with a Grant Application. I will keep Council informed of the progress made on this grant application.