

**CITY MANAGERS REPORT**  
**Report Period October 6, 2022 – November 9, 2022**

Ginger Allen, City Manager

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**City of Scio Election Returns:** The City of Scio had a good election turn out, as did Linn County in general. The next step in the election process is to remain in a holding pattern until the city receives a letter of Election Certification from Linn County. Once the city receives that letter, I will, as the City's Elections Officer, personally contact each candidate and discuss one of two things: 1) For the top three vote winners, I will ask if they are still wishing to accept the nomination to the Scio City Council and if they say yes, they will sign an acceptance notification letter. 2) For the candidate with the fewest of votes I request that this person be considered for any mid-office vacancies, should one occur. Just because a candidate ran for office and secured the votes does not mean they MUST accept the nomination, thus until the certified voting record arrives and I meet individually with each candidate, the process is not complete.

**Public Works Shop Update:** Due to the recent poor weather (rain) the pouring of the concrete has yet to take place at the time of this update. Shop materials continue to arrive and site development is in full swing. City staff and Project Manager, Ryan Quigley have weekly meetings with Medcalf Construction to keep abreast of the project. Anyone wishing to visit the site may do so by contacting city hall and arranging a site visit with Ko Knurowski and Cathy Martin (503-394-8152 or 503-394-8154). Due to safety measures visits must be scheduled in advance.

**Public Restroom:** Staff had to select a smaller pre-fab building for the Public Restroom. We failed to measure the site properly and the selected restroom was too large for the park site. Thus, we are having to down size the structure by approximately 5' in order to ensure that the building meets the correct set-backs. Staff will be working with Blazer Industries to redesign the pre-fab restroom and get it ordered as soon as possible.

**Big Tree Next to Shop N Save Market on N. Main Street:** The Linn County Road department has deemed it necessary to remove the large, overhanging tree on N. Main Street adjacent to the public restroom park area and Shop N Save Market. The county worked with the home owners and both parties agreed that the tree was becoming too dangerous for walkers, as well as, vehicular traffic to remain standing. The county has awarded Santiam Tree Service the bid to remove the tree and plans to take down the tree will begin December 20<sup>th</sup> while school is out for Christmas break. The City was consulted on this issue and we agreed to supply assistance if needed.

**Safe Routes to School Assistance being offered to Scio:** On Thursday, October 27<sup>th</sup>, city staff personnel, Cathy Martin, Scott Starkey, Ginger Allen and City Councilor Luke Zedwick met with Jenna Berman of ODOT to discuss a possible partnership between ODOT Safe Routes to School Program and the City of Scio. The effort behind the analysis would provide Scio with a plan of action as to how Scio might connect walking and biking paths from one side of town to the other. The

analysis would be funded by ODOT. There is much more to come on this topic and council will be kept apprised of this effort.

**Resolution to Move Money from Contingencies:** Several months ago, I informed council that a couple of corrections needed to be made to the budget due to some typographical errors, leaving a couple of line items short funds. I have been keeping my eye on those errors and will be holding off on making any corrections until the first of May 2023. It is my hope that I might recuperate some of the funds by underspending in other line items. If anything changes, I will notify council immediately.