

CITY MANAGERS REPORT
Report Period November 6, 2020 – December 10, 2020

Ginger Allen, City Manager

Hello Everyone,

There are a lot of items in this months' City Manager Report. Please take time and familiarize yourself with the content of this report. By doing so, we can save a lot of time during the council meeting. If you have questions about the report you are more than welcome to call me or send me an email and we can discuss your questions at any time, you do not have to wait until the council meeting. Thank you all and I will see you on Zoom!!

PW Shop Update: With the holiday season in full swing things have slowed down a little bit with the PW Shop Design. The slower pace has allowed time for me to meet with Mayor Weaver and Council President Nuber on the project and they have assisted me with some decisions associated with potential design changes to the shop. I am optimistic about having the project back on task come the first of January.

Covered Bridge Park: The Covered Bridge Park landscape and fencing project was completed during the third week of November. We have received nice compliments on the new look of the park.

Covid-19 Relief Funds: The City submitted a grant request from the Coronavirus Relief Fund for \$54,216.36. The City can receive up to \$50,000.00 dollars from the grant.

Single Family Residential Zoning Violations: I recently received complaints from residents living in "single family residential zones" regarding people living in camp trailers on neighboring properties. I look into the complaints to determine if indeed there was a violation. In both cases the homeowners are allowing homeless people and distant family members to "live" in camp trailers on their personal property. According to our Zoning Ordinances this is prohibited in "single family residence". I issued letters to the violating home owners allowing 60-90 days to relocate those living in the trailers. Due to the holiday season and Covid, I felt a grace period of 60-90 days was more than fair.

City Hall Hours: Linn County remains in an Extreme Risk Covid-19 Category. Thus, city hall remains closed on Friday's but operates Monday – Thursday's 7:30 a.m. – 5:00 a.m. via, phone, email, on-line payments, drop box correspondence, U.S. mail and personal meeting by appointment only.

Walking Bridge Security Cameras: Five Security Cameras are now operational on the Covered/Walking Bridge. Four Cameras are monitoring the activity on the bridge and one camera monitors the Beech Street Lift Station.

Swearing in of Mayor and City Councilors: On January 11, 2021, I will be swearing in the newly elected city councilors and Mayor voted into office by the citizens of Scio on November 3, 2020.

Safety Award Recognition Luncheon: City Staff would like to thank the Council for the Safety Recognition Lunch on Thursday, November 18th. Pizza and Bread Sticks were brought in from Panezanellie Bread Strick Shop. It was delicious and much appreciated!

Vacations of Properties: The majority of the properties vacated by the city have been certified by Linn County and homeowners will be notified of the certification by letter this next week. There are two tax lots and one alley way remaining. One of the tax lots is being transferred to an adjacent property owner and the other two properties will be discussed and brought to council in February 2021 for final disposition.

Scio Emergency Plan: Due to the recent two week lock down over the Thanksgiving Holiday, the Scio Emergency Planning Committee meeting scheduled for November 19th was cancelled and the committee will reconvene after the holidays.

Street Sweeping: The street sweeper has been repaired and is back in commission. However, it is difficult for street sweeping to take place with a large amount of cars parking in front of homes and basketball hoops in the streets, especially in the Thomas Creek Sub-Division. Staff is discussing the possibility of putting a street sweeping schedule together, along with a leaf pick up schedule similar to what the city offered two years ago. This program will be presented to council for review/discussion in February 2021.