

**CITY MANAGERS REPORT**  
**Report Period January 4, 2023 – February 8, 2023**

Ginger Allen, City Manager

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**Public Works Shop Update:** The PW Shop may be bumped a couple of weeks due to an electric pole needing to be installed by Pacific Power. I hope to have an update by the February 13<sup>th</sup> council meeting. Bi-weekly meetings with Project Manager, Ryan Quigley, city staff and Medcalf Construction continue to keep abreast of the project. Anyone wishing to visit the site may do so by contacting city hall and arranging a site visit with Ko Knurowski and Cathy Martin (503-394-8152 or 503-394-8154). Due to safety measures visits must be scheduled in advance.

**Public Restroom:** The Pre-Fab Restroom design phase has been completed and the manufacturing of the structure has begun. There are several steps in the manufacturing phase, but we expect a late May, early June installation date as of the date of this report.

**Parks and Tree Committee:** Now that the trees have been dropped in the Thomas Creek Estates community park, the Parks and Tree Committee will be able to discuss the next step in the development of the park area. There are two new people interested in serving on the Parks and Tree Committee. The two individuals will need to receive appointment by the Scio City Council on February 13<sup>th</sup>. Once the two new committee people are properly seated a meeting can be scheduled.

**NW 1<sup>st</sup> Avenue Safe Routes to School Grant Meeting:** City Engineer, Ryan Quigley, Scio School Superintendent, Steve Martinelli and city staff are met on January 10<sup>th</sup> at 3:30 p.m. and discussed changes to the original development plan. More information will be provided to council as this project moves forwards.

**Tree Roots Interfering with water and sewer infrastructure:** The City has experienced some infrastructure replacements due to tree roots choking off water lines. Most recently, on Sunday, February 5<sup>th</sup> around 8:00 p.m. the PW crew was called out due to water lines being broken. It became necessary to knock on residential doors and notify 10-15 households that their water service had been compromised and that measures were in place to diagnosis and repair the issue first thing Monday morning, February 6<sup>th</sup>. For the most part people were very understanding. This experience has prompted staff to define an emergency notification practice/policy to help with communications when things like this occurs in the future.

This is the third time in less than four months that the city has had to repair water meters and water lines due to tree roots. I will be making recommendations to council in the future as to how these issues can be resolved. Unfortunately, some trees may have to come down and the responsible parties for tree removals are on the homeowner. More to come on this topic.