

CITY MANAGERS REPORT
Report Period March 8, 2023 – April 6, 2023

Ginger Allen, City Manager

Public Works Shop Update: The PW Shop final walk through is scheduled for Thursday, April 6, 2023. I will provide an update to council at the April 10th city council meeting.

Public Restroom: The City has learned that the Public Restroom cannot be located on the park strip next to the Stop N Save market. The only other city owned property that will supply the needed water/sewer connection and electrical needs is next to city hall. Staff is working with City Engineer Ryan Quigley to design the site plan and keep the project moving forward.

Parks and Tree Committee: The Parks and Tree Advisory Committee is scheduled to reconvene on April 11th at 9:30 a.m. at City Hall. They will be discussing the Public Restroom Project and improvements at Thomas Creek Park.

NW 1st Avenue Safe Routes to School Grant Update: Advertisement for Bids on this project went public on March 22, 2023 with a virtual bid opening meeting to be held on April 27, 2023 at 2:00 p.m. The recommended award of bid will be presented to City Council for approval at the May 8, 2023 city council meeting.

Small City Allotment Grant: The advertisement for bids on this project went public on March 22, 2023 with a virtual bid opening meeting to be held on April 25, 2023 at 2:00 p.m. The recommended award of bid will be presented to City Council for approval at the May 8, 2023 city council meeting.

Council Email Accounts: Staff will be contacting each council member to set up a time to take a picture and go over contact information that will be placed on the city's web site. Once all of the information is gathered there will be a short work session to go over your email address, how to log into your email address and who to contact should any problems arise while using the email system. Given the fact that this month is pretty much filled with budget preparation, this training will be taking place in May of 2023. We can have a brief discussion about it at the April 10, 2023 council meeting.

Information Sharing on IRS Penalty: I have some information that I need to share with the council regarding a penalty two significant penalties from the Internal Revenue Service. I will share information, with council, at the April 10, 2023 city council meeting.