

**CITY MANAGERS REPORT**  
**Report Period May 19, 2023 – June 22, 2023**

Ginger Allen, City Manager

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**Public Works Shop Update:** The PW Shop ribbon cutting ceremony took place on Wednesday, June 7, 2023. A final walk through was conducted on Tuesday, June 20, 2023 by Project Engineer, Ryan Quigley. There are still some last-minute details needing attention before we make the final payment. City staff will be working on some independent projects associated with the shop throughout the summer months.

**Parks and Tree Committee:** The Parks and Tree Advisory Committee scheduled to reconvene on May 24<sup>th</sup> was postponed due to lack of a quorum. An email was sent to the committee members letting them know that the city will be moving forward with Phase I of the Thomas Creek Park land development: Leveling the park, replanting grass, installing new watering system and possibly installing a fence. The Parks & Tree Advisory Committee will continue to meet come September 2023 to discuss Phase II; Park design and usage and Phase III; installation of park equipment. Timeframes on the completion of Phase II and Phase III is dependent upon costs.

**Council Email Accounts:** If you are still in need of setting up your city email accounts, please contact Cathy Martin at 503-394-8154.

**Safe Routes to School Project:** This sidewalk and crosswalk enhancement project, on NW 1<sup>st</sup> Avenue, is scheduled to begin on Monday, June 26<sup>th</sup> and will go through the months of July and August, but will be completed before school begins. Updates on the project will be provided to council at the August 14<sup>th</sup> city council meeting.

**Small City Allotment Grant:** This is a sidewalk project scheduled to take place outside of the Scio High School Administration office. This project will begin on July 10, 2023 and will take 4-6 weeks, with completion due before school begins in the fall.

**July City Council Meeting:** Over the past several years I have tried not to schedule a July city council meeting due to summer vacations. So far, there is nothing pressing that would prohibit the council from skipping July's meeting and reconvene in August. As in the past, should something require the city council's immediate attention I would notify everyone that a meeting would be necessary on either the 2<sup>nd</sup> or 4<sup>th</sup> Monday in July. Be sure and read your city emails, this is the forum that I would use to communicate with everyone.