

City of Scio Library Advisory Committee Meeting
Scio City Hall – 38957 NW 1st Ave., Scio, Oregon

AGENDA
May 7, 2024 (5:30 PM)

Committee Members

Committee Chair Carrie Jack Committee Co-chair Sally Buganski Committee Member Scott Parker

CALL TO ORDER ** ROLL CALL**

FEBRUARY 6, 2024 MEETING MINUTES: Review and amend and approve minutes.

REGULAR SESSION:

- 1) Librarian's Report, presented by LaVonne Murray, Librarian
- 2) Library Advisory Committee Annual Report, presented by Carrie Jack, Committee Chair
- 3) Circulation Policy / Library of Things – work session
- 4) Book Budget

PUBLIC COMMENT(S): An opportunity for citizens to comment on items of the Library Advisory Committee.

COMMITTEE ITEMS: This is the time that the Chairperson asks each Committee Member if they have anything else they would care to share with the committee, ask any questions of city staff, or if they would care to have something added to the next months' agenda.

ADJOURNMENT:

2024 Library Advisory Committee Meetings

June 4, 2024 5:30 p.m. Scio City Hall

July 2, 2024 5:30 p.m. Scio City Hall

EFFECTIVE IMMEDIATELY – ALL SCIO CITY COUNCIL MEETINGS WILL BE HELD IN PERSON

As per **ORS 192.670 Meetings by means of telephone or electronic communication**, the City of Scio will use Zoom as a virtual means of access and attendance to "All Scio Public Meetings".

*** Any person wishing to attend via virtual means may do so by contacting city staff at 503-394-3342 or emailing cathy@sciooregon.gov, ginger@sciooregon.gov or lavonne@sciooregon.gov on or before 2:00 p.m. on the day of the public*

Scio Public Library
Library Advisory Committee Minutes
February 6, 2024

LOCATION: SCIO SENIOR CENTER, 38957 NW 1ST AVENUE, SCIO

Time Start: 5:33 P.M.

Time End: 5:45 P.M.

CALL TO ORDER

The meeting was called to order at 5:33 p.m. by Chair Person Carrie Jack. Roll call was taken by LaVonne Murray.

LIBRARY ADVISORY COMMITTEE MEETING ATTENDANCE LOG

COMMITTEE	SCIO STAFF
Chair, Carrie Jack	LaVonne Murray, Librarian
Co-Chair, Sally Buganski	
Member, Scott Parker	

AUDIENCE MEMBERS IN ATTENDANCE

Tim Dehne	Susan Yoder-Guardipee
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REGULAR SESSION

MINUTES

- November 14, 2023

Agenda Item 1

- a. Librarian's Report – LaVonne Murray

Motion from Sally Buganski to accept minutes as presented. Second by Scott Parker. Motion passed 3:0.

Ms. Murray reported on the ongoing story time programs and school visits. Upcoming programs include programming presented by OSU Extension Service's Small Farms Program and the Master Gardener and Master Food Preservation Programs. She also talked about a Library of Things being added to the Library's Collection. STEM items obtain through the Mid-Valley STEM Hub Grant will be the first items available for check-out in the Library of Things collection. These items were shown to the committee.

Agenda Item 2 and 3

- a. Committee Member Terms & Recruitment – Carrie Jack

Ms. Murray reported that since committee member, Mike Mellison moved he is no longer a member of the Library Advisory Committee. Scott Parker stated that he would like to step down from the committee once a replacement is found for him. A discussion followed regarding recruitment of additional members to the committee.

Agenda Item 4

- a. Projects for the Library Advisory Committee – Carrie Jack

It was decided that the committee would begin working on a Circulation Policy. This policy will include guidelines on the circulation of items in the Library of Things.

Agenda Item 5

- a. Meeting Dates – Carrie Jack

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	There was a discussion regarding changing meeting frequency from once a month to every other month. It was decided that the committee would continue to meet monthly.
Friends of the Library Report	FOL Vice President, Tim Dehne reported on Friends' fund-raising activities through book sales.
<u>PUBLIC COMMENTS</u>	None given
<u>ITEMS FROM THE COMMITTEE</u>	None presented.
<u>NEXT MEETING</u>	March 5, 2024 5:30 p.m. Scio City Hall

Scio Public Library
Library Advisory Committee Minutes
March 5, 2024

LOCATION: SCIO SENIOR CENTER, 38957 NW 1ST AVENUE, SCIO

Time Start: 5:33 P.M.

Time End: 5:45 P.M.

CALL TO ORDER

The meeting was called to order at 5:30 p.m. by Chair Person Carrie Jack. Roll call was taken by LaVonne Murray. Committee member, Scott Parker was absent. A quorum was not present. The meeting reverted to a work session.

LIBRARY ADVISORY COMMITTEE MEETING ATTENDANCE LOG

COMMITTEE	SCIO STAFF
Chair, Carrie jack - Present	LaVonne Murray, Librarian - Present
Co-Chair, Sally Buganski - Present	
Member, Scott Parker - Absent	

AUDIENCE MEMBERS IN ATTENDANCE

Susan Yoder-Guardipee

WORK SESSION

Circulation Policy

Circulation policy was discussed. The library now has a small collection of a Library of Things as a result of items purchased through the STEM Grant. There is a possibility that additional items pertaining to food preservation may be added in the future through a potential partnership with the OSU Extension Service. We do not have any policies pertaining to the circulation of Library of Things items. Policies will need to be decided upon and added to our Circulation Policy. LaVonne will be attending a virtual mini-conference about Library of Things on March 13, 2024. She is anticipating that additional information on implementing a Library of Things will be gleaned from this conference. The conference is hosted by Libraries of Eastern Oregon and the OSU Extension Service.

PUBLIC COMMENTS

ITEMS FROM THE COMMITTEE

NEXT MEETING

None given
None presented.

April 2, 2024 5:30 p.m. Scio City Hall