



Covered Bridge Capital of the West

City of Scio

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Scio City Council

Scio City Hall – 38957 NW 1st Ave., Scio, Oregon

AGENDA

June 26, 2023 (6:00 PM)

Mayor Debbie Nuber

Council Pres. Joey Ferguson
Councilor Luke Zedwick

Councilor Dennis Shaffer
Councilor Karen Eckhart

Councilor Tom Gray
Councilor Tom Meyer

CALL TO ORDER ** FLAG SALUTE **** ROLL CALL**

CONSENT AGENDA: *The following items(s) are considered routine and will be enacted by one motion. There will not be a separate discussion of these items unless a Councilor so requests. In this case, the item(s) will be removed from the Consent Agenda and considered separately.*

- Approval of May 22, 2023 City Council Minutes
- Approval of May 2023 Statement of Revenues & Expenditures
- Approval of May 2023 Payment Journal

CORRESPONDENCE:

- Scio Friends of the Library Thank You Card
- S.C.I.O. Beautification Committee Thank You Card

PRESENTATIONS:

- Linn County Sheriff's Report – Presented by: Linn Co. Deputy
- Scio Library Report – LaVonne Murray, Scio Librarian

REGULAR SESSION

- 1) Resolution No. 23-03 Municipal Fees, Water and Sewer System Rates
Presented by: Ginger Allen, City Manager
Action: Vote to Approve or Deny

- 2) Resolution No. 23-04 Unanticipated Revenue Funds – Library Services
Presented by: Ginger Allen, Scio City Manager
Action: Vote to Approve or Deny

PUBLIC HEARING: ** Note: A copy of the Scio Budget Committee, Proposed Budget, for fiscal 2023-2024 is attached for everyone's final review.

This is the time set aside to "allow and hear any person" wishing to comment on the 2023-2024 Scio City Budget, as approved by the Scio Budget Committee, on Thursday, May 4, 2023.

(Hearing shall be closed once everyone has had an opportunity to comment on proposed budget)

RE-OPEN REGULAR SESSION

- 3) 2023-2024 Budget Adjustments Reviewed/Discussed
Presented by: Ginger Allen, Scio City Manager
Action: Motion to Approve/Deny Resolutions as presented

Final Budget Resolutions Numbers 23-05 through 23-08

- Resolution 23-05 Declaring Municipal Services for Fiscal Year 2023-2024.
- Resolution 23-06 Declaring the City's Election to Receive State Revenues.
- Resolution 23-07 Adopting and Making Appropriations to the 2023-2024 Budget.
- Resolution 23-08 Imposing and Categorizing Taxes for Fiscal Year 2023-2024

Action: Each Individual Resolution will require a separate motion to approve or deny. Each motion should contain language asking for a reading of the Resolution by Title Only.

CITY MANAGERS REPORT

CITY ATTORNEY REPORT

ITEMS FROM COUNCIL

PUBLIC COMMENT(S): An opportunity for citizens to comment on items of city business.

ADJOURNMENT:

Consent Agenda

**City of Scio
City Council Minutes
May 22, 2023**

LOCATION: SCIO CITY COUNCIL CHAMBER, 38957 NW 1ST AVENUE, SCIO
Public was allowed to attend in person or via Zoom.

Time Start: 6:00 P.M.

Time End: 7:22 P.M.

CALL TO ORDER

The meeting was called to order at 6:02 pm by Mayor Debbie Nuber. Everyone stood for the Pledge of Allegiance. Roll call was taken by Cathy Martin, Administrative Assistant.

COUNCIL MEETING ATTENDANCE LOG

COUNCIL	SCIO STAFF
Mayor Debbie Nuber	Ginger Allen, City Manager
Councilor Karen Eckhart	Cathy Martin, Administrative Assistant
Councilor Joey Ferguson	Tre' Kennedy, City Attorney
Councilor Tom Gray	Ryan Quigley, City Engineer
Councilor Tom Meyer	LaVonne Murray, Librarian
Councilor Dennis Shaffer	
Councilor Luke Zedwick - excused	

AUDIENCE MEMBERS IN ATTENDANCE

Sgt. Steve Frambes, Linn County Sheriff's Office	
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AGENDA	ACTIONS
<u>CONSENT AGENDA</u> <ul style="list-style-type: none"> April 10, 2023 City Council Minutes April 2023 Statement of Revenue & Expenditures April 2023 Payment Journal 	<p>Motion from Councilor Ferguson, seconded by Councilor Gray, to approve the Consent Agenda as presented. Motion passed 5 yeas / 0 nays</p>
<u>Correspondence</u> <ul style="list-style-type: none"> Scio High School Class of 2023 – Thank you 	<p>Council appreciated the card.</p>
<u>PRESENTATIONS</u> Linn County Sheriff Report <ol style="list-style-type: none"> March 2023 Report – Sgt Frambes 	<p>Sgt. Frambes hit on several points.</p> <ul style="list-style-type: none"> April had more activity Someone tried to steal a car at the Auction, this was not a local, a citizen noticed, vehicle was left unlocked. Theft of livestock feed, this is happening a pattern around the state. Still dealing with people wearing masks, difficult to tell. Dog issues with individual – barking and running at large – citation issued. Elementary School visits – will be doing some additional things as part of the Library Summer Reading Program

	<p>Shaffer asked if we had any idea about cost of maintenance? Allen stated that it was unknown at this time, what the cost of product (TP, etc.), however the city will save on power as the electricity will come off of the current City Hall building. Pacific Power recommended this to the city, stating that it would be the best option and least amount of cost.</p>
<p>Ordinance No. 624 Sidewalks</p> <p>a. Staff Report – Ginger Allen –</p> <p>b. Council Decision</p>	<p>Allen announced the Ordinance and turned over discussion to City Attorney Kennedy who then spoke about liability on taking care of sidewalks. In Oregon this can be the landowner’s responsibility. This ordinance will take care of sidewalk repair situations.</p> <p>Motion from Councilor Eckhart, seconded by Councilor Meyer, to approve Ordinance No. 624, An Ordinance Regulating Sidewalks Inside the City of Scio, as read by title only. Kennedy read the Ordinance by title only. Motion passed 5 yeas / 0 nays</p>
<p>Ordinance No. 625 Basketball Hoops</p> <p>a. Staff Report – Ginger Allen</p> <p>b. Council Discussion</p> <p>c. Council Decision</p>	<p>Allen announced the Ordinance and turned over the discussion to City Attorney Kennedy who stated that there were a few minor language clarification and definitions for easier reading.</p> <p>Annual fee – could consider permit without fee.</p> <p>Discussion was held regarding the permit fee.</p> <p>Motion from Councilor Eckhart, seconded by Councilor Shaffer, to approve Ordinance No. 625, read by title only</p> <p>Kennedy read the Ordinance No. 625, An Ordinance Regulating Portable Basketball Hoops Inside the City of Scio, by title only.</p> <p>Discussion. – Proposed amendment that includes the initial cost of the permit will be \$50.00 per year, added to the fee schedule that will be adopted each year. Ferguson stated that this will allow the council to adjust the fee.</p> <p>Ferguson made a motion to amend language regarding the fee schedule that it be reviewed and adopted each year, seconded by Eckart, Motion passed 5 yeas / 0 nays Motion from Councilor Ferguson, Gray to approve the ordinance as amended. Motion passed 5 yeas / 0 nays</p>

	Kennedy will make the amendments to the ordinance prior to the gathering of necessary signatures.
Small City Allotment Grant – Bid Award a. Staff Report – Ginger Allen b. Council Discussion c. Council Decision	<p>Ms. Allen stated that the city received 7 bids on the small city allotment grant.</p> <p>The city received \$100K in grant funds and the city will have to pay the balance of the project. This project is for the placement of sidewalk from NE 4th Avenue to the high school. The project is to be completed prior to the start of school in the fall. We hope to be done with the project in time to apply for the next grant session.</p> <p>Allen asked the council to award the bid to Turney Excavation.</p> <p>None</p> <p>Motion from Councilor Ferguson, seconded by Councilor Shaffer, to award the bid to Tourney Excavation, LLC. Motion passed 5 yeas / 0 nays</p>
Safe Routes to School Grant a. Staff Report – Ginger Allen b. Council Discussion c. Council Decision	<p>Ms. Allen reported that the city received bids from several contractors on the Safe Route to School Project for NW 1st Avenue.</p> <p>Staff recommended awarding bid to D&D Concrete Utility Inc. Allen noted that staff was pleased with the bids that were received. Engineer's estimate for the project was around \$490K and D&D Concrete came in with a low bid of \$347,032.</p> <p>Shaffer asked if the city could award the contract to Turney as well and possibly receive a better price?</p> <p>Allen stated that the city could not justify awarding both contracts to Turney given the price difference on the submitted bid documents.</p> <p>Motion from Councilor Eckhart, seconded by Councilor Meyer, to award the bid to D&D Concrete and Utilities. Motion passed 5 yeas / 0 nays</p>
<u>COMMUNICATIONS FROM CITY STAFF</u> a. City Manager's Report	<p>Ms. Allen reviewed the City Manager's report dated May 19, 2023.</p> <ul style="list-style-type: none"> PW Shop Update – Close to be completed, ribbon cutting June 7th

<p>b. City Attorney's Report</p>	<ul style="list-style-type: none"> • Parks and Tree Committee Update – meeting tomorrow at 9:30 am. • Council Email Accounts • 2023-2024 Budget Document – Meeting will be the last Monday, June 26th. Shaffer asked if changes can still be made to the budget? Allen stated that he would have an opportunity to propose a budget change prior to final budget approval at the June 26, 2023 city council meeting. • Eckhart asked about Community Services Consortium Water Contract – Allen has not received the contractual paperwork. Allen will reach out again. <p>None.</p>
<p><u>ITEMS FROM THE COUNCIL</u></p> <p>a. Councilor Meyer</p> <p>b. Councilor Shaffer</p> <p>c. Councilor Eckhart</p> <p>d. Councilor Ferguson</p> <p>e. Councilor Gray</p> <p>g. Mayor Nuber</p>	<p>Appreciate all the work that has taken on all these projects.</p> <p>Dito, lots of work, good job.</p> <p>Ditto, thank you for all you do.</p> <p>Keep up the good work.</p> <p>Guys are doing great. One question on purchases and trips to town for items.</p> <p>Has recently been approached by John Vogel regarding his property down by the river, would like the city to have it the land for a city park. Shaffer asked how big of a parcel. Kennedy – about 12acres. Nuber asked if the council would like her to have discussions with the landowner. Kennedy recommendation would be that staff and mayor have additional meeting. Could schedule executive session.</p> <p>Consensus was to go ahead and do research. Extend a thank you from the council.</p>
<p><u>PUBLIC COMMENTS</u></p>	<p>None.</p>

Statement of Revenue and Expenditures

Acct	Current Period May 2023 May 2023 Actual	Year-To-Date Jul 2022 May 2023 Actual	Annual Budget Jul 2022 Jun 2023	Annual Budget Jul 2022 Jun 2023 Variance	Jul 2022 Jun 2023 Percent of Budget
Revenue & Expenditures					
Revenue					
Tax Receipts					
4120 Property Taxes	1,101.50	281,337.76	280,000.00	(1,337.76)	100.5%
4211 Cigarette Tax	0.00	599.47	800.00	200.53	74.9%
4212 Liquor Control Taxes	1,599.02	17,486.11	17,000.00	(486.11)	102.9%
4213 Marijuana Tax	0.00	1,235.39	1,200.00	(35.39)	102.9%
Total Tax Receipts	\$2,700.52	\$300,658.73	\$299,000.00	(\$1,658.73)	
Government Receipts					
4240 Intergovernmental	2,222.75	10,963.43	10,000.00	(963.43)	109.6%
Total Government Receipts	\$2,222.75	\$10,963.43	\$10,000.00	(\$963.43)	
Franchise Fees					
4251 Franchise - Northwest Nat	0.00	3,638.84	2,900.00	(738.84)	125.5%
4252 Franchise - Pacific Power	1,136.03	11,266.12	11,000.00	(266.12)	102.4%
4253 Franchise - Republic	0.00	3,673.19	3,000.00	(673.19)	122.4%
4255 Franchise - SMTA	57.41	470.70	400.00	(70.70)	117.7%
Total Franchise Fees	\$1,193.44	\$19,048.85	\$17,300.00	(\$1,748.85)	
Fees & Permits					
4271 Planning Fees	1,700.00	4,812.95	4,000.00	(812.95)	120.3%
4272 Building Permits	262.50	2,057.59	3,000.00	942.41	68.6%
Total Fees & Permits	\$1,962.50	\$6,870.54	\$7,000.00	\$129.46	
Fines and Forfeitures					
4290 Fines and Forfeitures	0.00	575.00	500.00	(75.00)	115.0%
Total Fines and Forfeitures	\$0.00	\$575.00	\$500.00	(\$75.00)	
Other Revenue					
4110 Investment Earnings	0.00	30,448.55	5,500.00	(24,948.55)	553.6%
4260 Library Income	0.00	8,400.00	8,400.00	0.00	100.0%
4261 Library Fees	396.80	4,256.54	2,000.00	(2,256.54)	212.8%
4262 Library Donations	4.25	6,712.75	7,852.19	1,139.44	85.5%
4263 Library Grants	0.00	9,422.25	9,422.25	0.00	100.0%
4264 Library Other	337.00	522.00	0.00	(522.00)	0.0%
4350 Miscellaneous	35.00	7,357.33	1,500.00	(5,857.33)	490.5%
4360 Veterans Memorial Park	0.00	50.00	0.00	(50.00)	0.0%
Total Other Revenue	\$773.05	\$67,169.42	\$34,674.44	(\$32,494.98)	
Revenue	\$8,852.26	\$405,285.97	\$368,474.44	(\$36,811.53)	
Gross Profit	\$8,852.26	\$405,285.97	\$368,474.44	\$0.00	
Expenses					
Personnel Services					
5110 Salaries	11,884.80	107,332.51	105,996.00	(1,336.51)	101.3%
5120 Payroll Taxes	1,001.09	9,020.83	13,779.00	4,758.17	65.5%
5130 Benefits	1,877.22	19,043.74	39,071.00	20,027.26	48.7%
Total Personnel Services	\$14,763.11	\$135,397.08	\$158,846.00	\$23,448.92	
Materials and Services					
6210 Advertising	12.00	328.18	625.00	296.82	52.5%
6220 City Attorney	220.00	2,420.00	3,360.00	940.00	72.0%
6230 Contract Services	8,860.49	45,732.00	170,120.00	124,388.00	26.9%
6250 Police Services	0.00	68,505.00	75,000.00	6,495.00	91.3%
6260 Materials & Supplies	339.63	2,209.70	1,500.00	(709.70)	147.3%
6270 Community Involvement	34.13	4,471.71	5,400.00	928.29	82.8%
6280 Miscellaneous	0.00	958.80	1,500.00	541.20	63.9%
6290 Bank Charges and Fees	38.98	431.12	950.00	518.88	45.4%

Statement of Revenue and Expenditures

Acct	Current Period May 2023 May 2023 Actual	Year-To-Date Jul 2022 May 2023 Actual	Annual Budget Jul 2022 Jun 2023	Annual Budget Jul 2022 Jun 2023 Variance	Jul 2022 Jun 2023 Percent of Budget
Revenue & Expenditures					
Expenses					
Materials and Services					
6310 Insurance	0.00	5,095.78	4,874.00	(221.78)	104.6%
6320 Education	0.00	0.00	200.00	200.00	0.0%
6330 Grant Expenses	779.00	18,548.37	122,280.00	103,731.63	15.2%
6341 Utilities - Electricity	1,184.57	13,313.39	19,000.00	5,686.61	70.1%
6342 Utilities - Gas	29.47	1,060.35	1,750.00	689.65	60.6%
6343 Utilities - Telephone	373.73	1,565.48	1,400.00	(165.48)	111.8%
6344 Utilities - Garbage	11.19	116.65	150.00	33.35	77.8%
6350 Equipment Maintenance	0.00	132.66	2,500.00	2,367.34	5.3%
6360 Building Maintenance	260.00	4,304.61	1,000.00	(3,304.61)	430.5%
6370 Flood Mitigation	0.00	15,535.00	16,750.00	1,215.00	92.7%
6381 Library - Books	411.15	6,252.94	6,360.00	107.06	98.3%
6382 Library - Audio/Visual	364.59	497.78	490.00	(7.78)	101.6%
6383 Library -	0.00	0.00	50.00	50.00	0.0%
6384 Library - Materials &	70.56	785.52	700.00	(85.52)	112.2%
6385 Library - Miscellaneous	937.37	3,171.00	3,800.00	629.00	83.4%
6386 Library - Technical Support	0.00	0.00	1,500.00	1,500.00	0.0%
6387 Library - Donations	0.00	2,893.05	3,962.19	1,069.14	73.0%
6388 Library - Grants	36.12	17,064.27	17,313.25	248.98	98.6%
6389 Library - Programming	0.00	1,503.71	1,890.00	386.29	79.6%
6390 Planning	0.00	5,688.97	6,500.00	811.03	87.5%
6400 Parks	0.00	3,245.12	5,000.00	1,754.88	64.9%
6401 Veterans Memorial Park	0.00	0.00	753.00	753.00	0.0%
6410 Senior Services	0.00	21.78	1,000.00	978.22	2.2%
6430 Transportation	0.00	1,723.01	3,500.00	1,776.99	49.2%
Total Materials and Services	\$13,962.98	\$227,575.95	\$481,177.44	\$253,601.49	
Capital Outlay					
7100 Property	0.00	11,700.06	450,000.00	438,299.94	2.6%
7120 Office Equipment	0.00	723.84	2,500.00	1,776.16	29.0%
7130 Special Projects/Grants	57,545.51	1,256,640.40	1,433,458.00	176,817.60	87.7%
Total Capital Outlay	\$57,545.51	\$1,269,064.30	\$1,885,958.00	\$616,893.70	
Other Expenses					
7600 Building Loan	445.62	4,961.21	10,800.00	5,838.79	45.9%
9110 Operating Contingency	0.00	0.00	197,413.00	197,413.00	0.0%
Total Other Expenses	\$445.62	\$4,961.21	\$208,213.00	\$203,251.79	
Expenses	\$86,717.22	\$1,636,998.54	\$2,734,194.44	\$1,097,195.90	
Revenue Less Expenditures	(\$77,864.96)	(\$1,231,712.57)	(\$2,365,720.00)	\$0.00	
Other Revenue					
Extraordinary Income					
4900 Bldg Permit Pass Thru	1,615.69	12,157.06	0.00	(12,157.06)	0.0%
Total Extraordinary Income	\$1,615.69	\$12,157.06	\$0.00	(\$12,157.06)	
Other Revenue	\$1,615.69	\$12,157.06	\$0.00	(\$12,157.06)	
Other Expenses					
Extraordinary Expense					
9500 Bldg Permit Pass Thru	1,604.65	10,541.37	0.00	(10,541.37)	0.0%
Total Extraordinary Expense	\$1,604.65	\$10,541.37	\$0.00	(\$10,541.37)	
Other Expenses	\$1,604.65	\$10,541.37	\$0.00	(\$10,541.37)	
Net Change in Fund Balance	(\$77,853.92)	(\$1,230,096.88)	(\$2,365,720.00)	\$0.00	

General Fund

Statement of Revenue and Expenditures

Acct	Current Period May 2023 May 2023 Actual	Year-To-Date Jul 2022 May 2023 Actual	Annual Budget Jul 2022 Jun 2023	Annual Budget Jul 2022 Jun 2023 Variance	Jul 2022 Jun 2023 Percent of Budget
Fund Balances					
Beginning Fund Balance	1,218,988.40	2,371,231.36	0.00	0.00	0.0%
Net Change in Fund Balance	(77,853.92)	(1,230,096.88)	(2,365,720.00)	0.00	0.0%
Ending Fund Balance	1,141,134.48	1,141,134.48	0.00	0.00	0.0%

Statement of Revenue and Expenditures

Acct		Current Period May 2023 May 2023 Actual	Year-To-Date Jul 2022 May 2023 Actual	Annual Budget Jul 2022 Jun 2023	Annual Budget Jul 2022 Jun 2023 Variance	Jul 2022 Jun 2023 Percent of Budget
Revenue & Expenditures						
Revenue						
Tax Receipts						
4220	State Highway Taxes	6,077.19	68,581.73	76,000.00	7,418.27	90.2%
	Total Tax Receipts	\$6,077.19	\$68,581.73	\$76,000.00	\$7,418.27	
Franchise Fees						
4251	Franchise - Northwest Nat	0.00	3,638.85	2,900.00	(738.85)	125.5%
4252	Franchise - Pacific Power	1,136.03	11,266.13	11,000.00	(266.13)	102.4%
4253	Franchise - Republic	0.00	3,673.18	3,000.00	(673.18)	122.4%
4255	Franchise - SMTA	57.41	470.70	400.00	(70.70)	117.7%
	Total Franchise Fees	\$1,193.44	\$19,048.86	\$17,300.00	(\$1,748.86)	
Other Revenue						
4330	Grants	0.00	42,461.89	600,000.00	557,538.11	7.1%
4350	Miscellaneous	50.00	100.00	0.00	(100.00)	0.0%
	Total Other Revenue	\$50.00	\$42,561.89	\$600,000.00	\$557,438.11	
	Revenue	\$7,320.63	\$130,192.48	\$693,300.00	\$563,107.52	
	Gross Profit	\$7,320.63	\$130,192.48	\$693,300.00	\$0.00	
Expenses						
Personnel Services						
5110	Salaries	1,297.44	13,809.03	19,613.00	5,803.97	70.4%
5120	Payroll Taxes	109.84	1,362.91	2,550.00	1,187.09	53.4%
5130	Benefits	497.28	5,279.76	7,027.00	1,747.24	75.1%
	Total Personnel Services	\$1,904.56	\$20,451.70	\$29,190.00	\$8,738.30	
Materials and Services						
6210	Advertising	2.40	460.60	125.00	(335.60)	368.5%
6220	City Attorney	110.00	1,210.00	1,680.00	470.00	72.0%
6230	Contract Services	48.48	1,328.48	1,860.00	531.52	71.4%
6240	Engineering Consultants	2,049.53	10,478.60	12,000.00	1,521.40	87.3%
6260	Materials & Supplies	1,934.64	8,026.86	8,180.00	153.14	98.1%
6280	Miscellaneous	0.00	156.56	250.00	93.44	62.6%
6290	Bank Charges and Fees	6.75	75.25	180.00	104.75	41.8%
6310	Insurance	0.00	1,095.82	975.00	(120.82)	112.4%
6320	Education	0.00	0.00	400.00	400.00	0.0%
6330	Grant Expenses	2,405.42	38,045.51	81,706.00	43,660.49	46.6%
6341	Utilities - Electricity	26.68	46.49	1,500.00	1,453.51	3.1%
6342	Utilities - Gas	15.11	55.39	500.00	444.61	11.1%
6343	Utilities - Telephone	7.18	71.79	100.00	28.21	71.8%
6344	Utilities - Garbage	7.34	76.47	100.00	23.53	76.5%
6350	Equipment Maintenance	0.00	23.63	1,250.00	1,226.37	1.9%
6360	Building Maintenance	0.00	115.77	100.00	(15.77)	115.8%
6430	Transportation	36.96	372.61	1,500.00	1,127.39	24.8%
	Total Materials and Services	\$6,650.49	\$61,639.83	\$112,406.00	\$50,766.17	
Capital Outlay						
7130	Special Projects/Grants	0.00	0.00	623,964.00	623,964.00	0.0%
7140	Bike and Walkway	0.00	589.90	1,500.00	910.10	39.3%
7150	Capital Improvements	0.00	0.00	25,000.00	25,000.00	0.0%
	Total Capital Outlay	\$0.00	\$589.90	\$650,464.00	\$649,874.10	
Other Expenses						
7600	Building Loan	617.01	6,869.38	14,400.00	7,530.62	47.7%

Statement of Revenue and Expenditures

Acct	Current Period May 2023 May 2023 Actual	Year-To-Date Jul 2022 May 2023 Actual	Annual Budget Jul 2022 Jun 2023	Annual Budget Jul 2022 Jun 2023 Variance	Jul 2022 Jun 2023 Percent of Budget
Revenue & Expenditures					
Expenses					
Other Expenses					
9110 Operating Contingency	0.00	0.00	82,116.00	82,116.00	0.0%
Total Other Expenses	\$617.01	\$6,869.38	\$96,516.00	\$89,646.62	
Expenses	\$9,172.06	\$89,550.81	\$888,576.00	\$799,025.19	
Revenue Less Expenditures	(\$1,851.43)	\$40,641.67	(\$195,276.00)	\$0.00	
Net Change in Fund Balance	(\$1,851.43)	\$40,641.67	(\$195,276.00)	\$0.00	
Fund Balances					
Beginning Fund Balance	237,769.30	195,276.20	0.00	0.00	0.0%
Net Change in Fund Balance	(1,851.43)	40,641.67	(195,276.00)	0.00	0.0%
Ending Fund Balance	235,917.87	235,917.87	0.00	0.00	0.0%

Statement of Revenue and Expenditures

Acct		Current Period May 2023 May 2023 Actual	Year-To-Date Jul 2022 May 2023 Actual	Annual Budget Jul 2022 Jun 2023	Annual Budget Jul 2022 Jun 2023 Variance	Jul 2022 Jun 2023 Percent of Budget
Revenue & Expenditures						
Revenue						
Other Revenue						
4350	Miscellaneous	0.00	739.18	2,000.00	1,260.82	37.0%
Total Other Revenue		\$0.00	\$739.18	\$2,000.00	\$1,260.82	
User Fees						
4300	User Fees	25,500.47	329,337.01	354,200.00	24,862.99	93.0%
4301	Late Charges	170.00	1,391.99	1,150.00	(241.99)	121.0%
4302	24 Hour Notice	187.50	1,450.00	1,260.00	(190.00)	115.1%
4303	Reconnect Fees	0.00	125.00	250.00	125.00	50.0%
4304	Backflow Test	0.00	4,260.00	2,130.00	(2,130.00)	200.0%
4320	Water Deposits	200.00	2,500.00	4,000.00	1,500.00	62.5%
Total User Fees		\$26,057.97	\$339,064.00	\$362,990.00	\$23,926.00	
Revenue		\$26,057.97	\$339,803.18	\$364,990.00	\$25,186.82	
Gross Profit		\$26,057.97	\$339,803.18	\$364,990.00	\$0.00	
Expenses						
Personnel Services						
5110	Salaries	8,544.69	89,125.96	100,079.00	10,953.04	89.1%
5120	Payroll Taxes	722.91	8,651.86	13,010.00	4,358.14	66.5%
5130	Benefits	2,814.47	30,976.80	35,371.00	4,394.20	87.6%
Total Personnel Services		\$12,082.07	\$128,754.62	\$148,460.00	\$19,705.38	
Materials and Services						
6210	Advertising	16.80	498.95	875.00	376.05	57.0%
6220	City Attorney	385.00	4,235.00	5,880.00	1,645.00	72.0%
6230	Contract Services	506.92	14,682.57	11,930.00	(2,752.57)	123.1%
6260	Materials & Supplies	1,151.76	11,211.18	10,290.00	(921.18)	109.0%
6280	Miscellaneous	0.00	4,113.82	2,450.00	(1,663.82)	167.9%
6290	Bank Charges and Fees	60.41	642.80	1,360.00	717.20	47.3%
6310	Insurance	0.00	6,984.10	3,820.00	(3,164.10)	182.8%
6320	Education	0.00	675.16	1,500.00	824.84	45.0%
6341	Utilities - Electricity	970.78	10,486.54	12,500.00	2,013.46	83.9%
6342	Utilities - Gas	59.73	898.20	1,000.00	101.80	89.8%
6343	Utilities - Telephone	96.01	960.89	1,250.00	289.11	76.9%
6344	Utilities - Garbage	7.34	76.47	100.00	23.53	76.5%
6350	Equipment Maintenance	0.00	2,125.00	2,460.00	335.00	86.4%
6360	Building Maintenance	0.00	406.02	500.00	93.98	81.2%
6420	Water Deposit Refunds	100.00	3,360.00	4,000.00	640.00	84.0%
6430	Transportation	73.92	925.46	2,500.00	1,574.54	37.0%
Total Materials and Services		\$3,428.67	\$62,282.16	\$62,415.00	\$132.84	
Capital Outlay						
7160	Equipment	0.00	0.00	3,500.00	3,500.00	0.0%
Total Capital Outlay		\$0.00	\$0.00	\$3,500.00	\$3,500.00	
Other Expenses						
7500	Water Loan	2,110.96	48,220.56	50,500.00	2,279.44	95.5%
7600	Building Loan	1,439.69	16,028.55	33,915.00	17,886.45	47.3%
9110	Operating Contingency	0.00	0.00	148,742.00	148,742.00	0.0%
Total Other Expenses		\$3,550.65	\$64,249.11	\$233,157.00	\$168,907.89	
Expenses		\$19,061.39	\$255,285.89	\$447,532.00	\$192,246.11	
Revenue Less Expenditures		\$6,996.58	\$84,517.29	(\$82,542.00)	\$0.00	
Net Change in Fund Balance		\$6,996.58	\$84,517.29	(\$82,542.00)	\$0.00	

Statement of Revenue and Expenditures

Acct	Current Period May 2023 May 2023 Actual	Year-To-Date Jul 2022 May 2023 Actual	Annual Budget Jul 2022 Jun 2023	Annual Budget Jul 2022 Jun 2023 Variance	Jul 2022 Jun 2023 Percent of Budget
Fund Balances					
Beginning Fund Balance	161,948.19	84,427.48	0.00	0.00	0.0%
Net Change in Fund Balance	6,996.58	84,517.29	(82,542.00)	0.00	0.0%
Ending Fund Balance	168,944.77	168,944.77	0.00	0.00	0.0%

Statement of Revenue and Expenditures

Acct		Current Period May 2023 May 2023 Actual	Year-To-Date Jul 2022 May 2023 Actual	Annual Budget Jul 2022 Jun 2023	Annual Budget Jul 2022 Jun 2023 Variance	Jul 2022 Jun 2023 Percent of Budget
Revenue & Expenditures						
Revenue						
Other Revenue						
4330	Grants	0.00	111,279.58	111,217.00	(62.58)	100.1%
4350	Miscellaneous	0.00	50.00	0.00	(50.00)	0.0%
Total Other Revenue		\$0.00	\$111,329.58	\$111,217.00	(\$112.58)	
User Fees						
4300	User Fees	20,091.90	237,704.78	268,800.00	31,095.22	88.4%
4301	Late Charges	170.00	1,392.00	1,150.00	(242.00)	121.0%
4302	24 Hour Notice	187.50	1,450.00	1,260.00	(190.00)	115.1%
4303	Reconnect Fees	0.00	125.00	250.00	125.00	50.0%
Total User Fees		\$20,449.40	\$240,671.78	\$271,460.00	\$30,788.22	
Revenue		\$20,449.40	\$352,001.36	\$382,677.00	\$30,675.64	
Gross Profit		\$20,449.40	\$352,001.36	\$382,677.00	\$0.00	
Expenses						
Personnel Services						
5110	Salaries	6,100.92	64,551.03	86,668.00	22,116.97	74.5%
5120	Payroll Taxes	516.45	6,215.04	11,267.00	5,051.96	55.2%
5130	Benefits	2,215.12	24,070.52	30,647.00	6,576.48	78.5%
Total Personnel Services		\$8,832.49	\$94,836.59	\$128,582.00	\$33,745.41	
Materials and Services						
6210	Advertising	16.80	508.71	875.00	366.29	58.1%
6220	City Attorney	385.00	4,235.00	5,880.00	1,645.00	72.0%
6230	Contract Services	224.38	19,577.47	13,400.00	(6,177.47)	146.1%
6240	Engineering Consultants	0.00	1,862.50	2,000.00	137.50	93.1%
6260	Materials & Supplies	868.74	13,915.02	23,600.00	9,684.98	59.0%
6280	Miscellaneous	0.00	200.87	200.00	(0.87)	100.4%
6290	Bank Charges and Fees	60.26	640.69	1,360.00	719.31	47.1%
6310	Insurance	0.00	7,034.10	6,820.00	(214.10)	103.1%
6320	Education	0.00	675.15	1,500.00	824.85	45.0%
6341	Utilities - Electricity	518.41	5,053.55	7,500.00	2,446.45	67.4%
6342	Utilities - Gas	179.53	2,212.46	2,500.00	287.54	88.5%
6343	Utilities - Telephone	91.33	914.48	1,250.00	335.52	73.2%
6344	Utilities - Garbage	9.09	94.74	125.00	30.26	75.8%
6350	Equipment Maintenance	0.00	10,188.76	14,400.00	4,211.24	70.8%
6360	Building Maintenance	0.00	394.75	500.00	105.25	79.0%
6430	Transportation	73.92	1,051.45	2,800.00	1,748.55	37.6%
Total Materials and Services		\$2,427.46	\$68,559.70	\$84,710.00	\$16,150.30	
Capital Outlay						
7130	Special Projects/Grants	2,953.60	14,461.30	201,117.00	186,655.70	7.2%
7160	Equipment	0.00	2,000.00	4,000.00	2,000.00	50.0%
Total Capital Outlay		\$2,953.60	\$16,461.30	\$205,117.00	\$188,655.70	
Other Expenses						
7600	Building Loan	925.51	10,304.07	21,600.00	11,295.93	47.7%
9110	Operating Contingency	0.00	0.00	128,949.00	128,949.00	0.0%
Total Other Expenses		\$925.51	\$10,304.07	\$150,549.00	\$140,244.93	
Expenses		\$15,139.06	\$190,161.66	\$568,958.00	\$378,796.34	
Revenue Less Expenditures		\$5,310.34	\$161,839.70	(\$186,281.00)	\$0.00	
Net Change in Fund Balance		\$5,310.34	\$161,839.70	(\$186,281.00)	\$0.00	

Statement of Revenue and Expenditures

Acct	Current Period May 2023 May 2023 Actual	Year-To-Date Jul 2022 May 2023 Actual	Annual Budget Jul 2022 Jun 2023	Annual Budget Jul 2022 Jun 2023 Variance	Jul 2022 Jun 2023 Percent of Budget
Fund Balances					
Beginning Fund Balance	343,886.33	187,356.97	0.00	0.00	0.0%
Net Change in Fund Balance	5,310.34	161,839.70	(186,281.00)	0.00	0.0%
Ending Fund Balance	349,196.67	349,196.67	0.00	0.00	0.0%

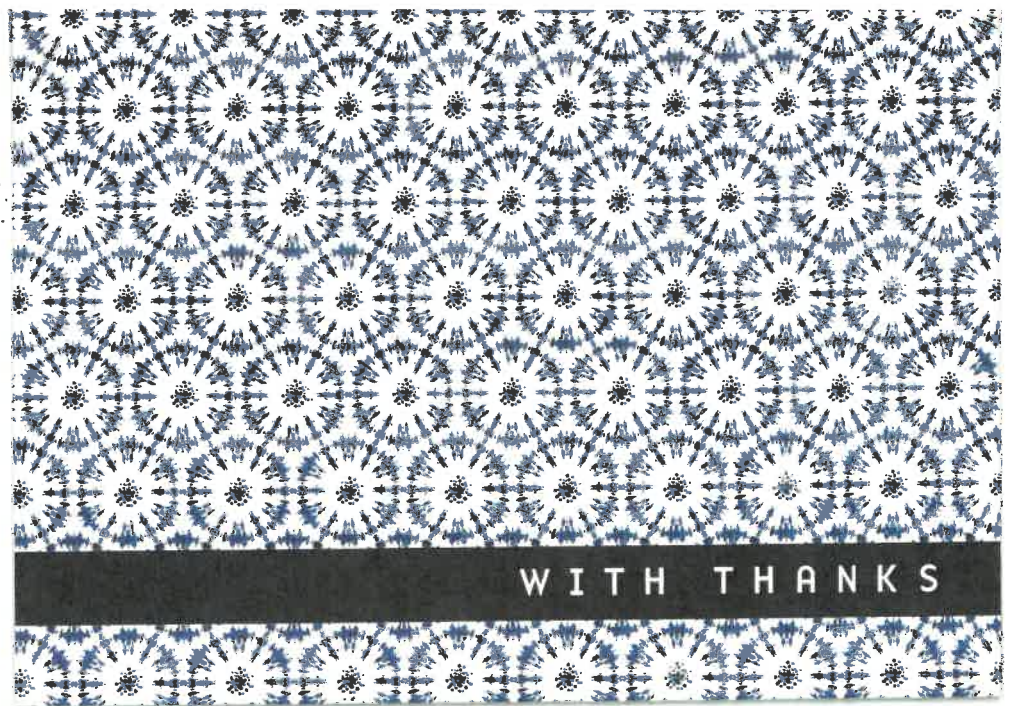
Payment Journal
5/1/2023 to 5/31/2023

Date	Transaction Number	Name / Description	Amount
General Checking - Columbia			
5/2/2023	EFT	Adobe Inc	59.97
5/2/2023	EFT	Ingram Library Services	36.12
5/2/2023	EFT	Red Wing Software	90.00
5/2/2023	EFT	US Postal Service	1.75
5/2/2023	EFT	Water Deposit Refunds	
5/3/2023	EFT	US Postal Service	1.75
5/4/2023	16937	Oregon State Police	33.00
5/4/2023	16939	Andy Medcalf Construction	70,027.51
5/4/2023	16940	Ingram Library Services	196.07
5/4/2023	16941	Linn County Planning & Building	1,604.65
5/4/2023	16942	Mid Valley Dairy Services, Inc.	200.00
5/4/2023	16943	RVS Software	273.86
5/4/2023	16944	SMTA	309.10
5/4/2023	16945	The Canyon Weekley	48.00
5/4/2023	16946	Analytical Laboratory	84.00
5/4/2023	16947	Scio Hardware	19.38
5/4/2023	16948	G & D Clevenger LLC	184.80
5/4/2023	16949	Morley Thomas Law	1,100.00
5/4/2023	16950	Swanson and Sons	479.00
5/4/2023	EFT	US Postal Service	1.75
5/8/2023	EFT	Amazon	15.81
5/8/2023	EFT	Amazon	26.23
5/8/2023	EFT	US Postal Service	1.75
5/8/2023	EFT	GoDaddy.com	167.88
5/9/2023	EFT	Amazon	51.97
5/9/2023	EFT	Amazon	172.72
5/9/2023	EFT	Amazon	17.96
5/9/2023	EFT	Amazon	53.57
5/9/2023	EFT	Amazon	10.99
5/9/2023	EFT	Blackstone Publishing	173.91
5/9/2023	EFT	US Postal Service	1.75
5/10/2023	EFT	Ingram Library Services	290.33
5/10/2023	EFT	US Postal Service	1.75
5/10/2023	EFT	US Postal Service	1.75
5/10/2023	EFT	Umpqua Bank Loan	2,110.96
5/12/2023	EFT	Ingram Library Services	33.82
5/12/2023	EFT	US Postal Service	1.75
5/15/2023	EFT	Amazon	19.99
5/15/2023	EFT	RVS ACH Receipts	85.88
5/15/2023	EFT	US Postal Service	1.75
5/15/2023	EFT	umpqua Bank	3,427.83
5/16/2023	EFT	US Postal Service	3.50
5/17/2023	EFT	US Postal Service	1.75

Payment Journal
5/1/2023 to 5/31/2023

Date	Transaction Number	Name / Description	Amount
5/18/2023	16953	Oregon State Police	33.00
5/18/2023	16954	Analytical Laboratory	344.00
5/18/2023	16955	National Business Solutions	326.78
5/18/2023	16956	Pacific Power	2,700.44
5/18/2023	16957	Republic Services	34.96
5/18/2023	16958	Shred Northwest, LLC	35.00
5/18/2023	16959	Gale	26.98
5/18/2023	16960	Jano's Trophies	2,500.00
5/18/2023	16961	SecureCom, Inc.	85.00
5/18/2023	16962	The Dyer Partnership	15,374.80
5/18/2023	16963	Oregon State Marine Board	75.00
5/18/2023	16964	Nuber, Debbie	34.13
5/18/2023	16965	Valley Design	499.75
5/18/2023	EFT	US Postal Service	1.75
5/22/2023	EFT	umpqua Bank	134.90
5/22/2023	EFT	US Postal Service	1.75
5/23/2023	EFT	RVS Receipts	115.00
5/23/2023	EFT	US Postal Service	1.75
5/24/2023	EFT	Amazon	11.31
5/24/2023	EFT	Amazon	21.99
5/24/2023	EFT	US Postal Service	1.75
5/25/2023	16966	Hartford	400.00
5/25/2023	16967	eTrade	500.00
5/25/2023	16968	Country Trust Bank	500.00
5/25/2023	16969	Ameriprise	500.00
5/25/2023	16970	eTrade	400.00
5/25/2023	EFT	Lowe's Home Center	29.98
5/25/2023	EFT	US Postal Service	1.75
5/26/2023	16971	eTrade	400.00
5/26/2023	EFT	Staples	109.99
5/27/2023	EFT	Staples	65.99
5/30/2023	EFT	US Postal Service	1.75
5/30/2023	EFT	US Postal Service	240.00
5/31/2023	16972	Haney, Steven	1,000.00
5/31/2023	16973	Jones, Ben	250.00
5/31/2023	16974	AT&T Mobility	40.04
5/31/2023	16975	NW Natural	283.84
5/31/2023	16976	CSA Software Solutions	243.40
5/31/2023	16977	National Business Solutions	493.32
5/31/2023	16978	Northside Electric	260.00
5/31/2023	16979	Treetop Products Inc.	1,894.53
5/31/2023	16980	Dragon Theater Puppets	500.00
5/31/2023	16981	SMTA	309.15
General Checking - Columbia Totals			\$112,210.09

Correspondence



With many thanks to Ginger
& Kathy for their help and
hospitality and Ko and
Logan for their strong backs
and good humor.

We could not have done
it without you ALL!

Best wishes
Friends of the Seio
Public Library



Just for you



THANK You

THANK You



We are so appreciative of your
generosity. Your contribution
to the beautification of Scio, is
much appreciated

Scio Beautification Team

Presentations



**MONTHLY BULLETIN OF DISPATCHED
CALLS AND CASES
FOR CONTRACT CITIES**

This Report Encompasses: 5/ 1/23 to 5/31/23

Total Incidents This Month: **59**

Incident Information:	Description
CAD# 2023082267 TIME: 5/3/2023 2:08:35PM CASE# CAD Only SCIO SCIO	FOUND PROPERTY Reported at Block of 38900 SW 6TH AVE SCIO Good Samaritan found a debit card in the road and turned it into Scio Fire Dept. A deputy contacted the card owner and learned he already cancelled it. Non-criminal.
CAD# 2023082773 TIME: 5/4/2023 8:04:07AM CASE# CAD Only SCIO CAD CALL COMPLETE	TRAFFIC COMPLAINT Reported at Block of 38700 NW BEECH ST SCIO Caller had concerns regarding traffic in school zones.
CAD# 2023083857 TIME: 5/5/2023 3:52:08PM CASE# 2301766 SCIO REPORT TAKEN	Report Filed. INFO-OTHER DOCUMENTATION Reported At Block Of 38800 N MAIN ST Occurred between 1400 hours on 5/5/2023 and 1552 hours on 5/5/2023 . Reported: Deputies investigate incident involving student at school.
CAD# 2023084925 TIME: 5/7/2023 7:14:34AM CASE# CAD Only SCIO SCIO	DOMESTIC DISTURBANCE Reported at Block of 39000 SE 4TH AVE SCIO Domestic Disturbance. Intoxicated male self reported he was fighting with his female partner. Deputies spoke to the female who stated she needed no assistance and knows how to call 911 if needed.
CAD# 2023085622 TIME: 5/8/2023 8:03:57AM CASE# CAD Only SCIO WARNING MOVING VIOLATIC	TRAFFIC STOP Reported at Block of 38700 NW BEECH ST SCIO Operator warned for a moving violation.

Incident Information:	Description
CAD# 2023085694 TIME: 5/8/2023 9:57:08AM CASE# 2301790 SCIO REPORT TAKEN	Report Filed. THEFT 2 - FROM VEHICLE Reported At Block Of 38700 N MAIN ST Occurred between 0957 hours on 5/8/2023 and 0957 hours on 5/8/2023 . Reported: 5/8/2023 Officer <hr/> Deputies investigated a theft, where a \$350 light bar, and two \$6 hubcaps were stolen off of a vehicle.
CAD# 2023085939 TIME: 5/8/2023 4:13:03PM CASE# CAD Only SCIO CAD CALL COMPLETE	ANIMAL COMPLAINT Reported at Block of 38800 N MAIN ST SCIO <hr/> Deputies stopped for a dog in the roadway. The dog was returned to its owner.
CAD# 2023085991 TIME: 5/8/2023 5:15:50PM CASE# CAD Only SCIO CITATION ISSUED	TRAFFIC STOP Reported at Block of 38900 HWY 226 SCIO <hr/> Dennis Underwood , 40, of Albany was issued a citation for DWS Violation.
CAD# 2023086017 TIME: 5/8/2023 5:50:07PM CASE# CAD Only SCIO CAD CALL COMPLETE	EVENT DETAIL Reported at Block of 38900 NW 1ST AVE SCIO <hr/> SCIO CITY COUNCIL MEETING
CAD# 2023086497 TIME: 5/9/2023 12:13:42PM CASE# CAD Only SCIO FOLLOW UP COMPLETE	FOLLOW UP Reported at Block of 38800 N MAIN ST SCIO <hr/> No Public Narrative.
CAD# 2023087422 TIME: 5/10/2023 4:31:55PM CASE# CAD Only SCIO CAD CALL COMPLETE	NOISE DISTURBANCE Reported at Block of 38900 HWY 226 SCIO <hr/> Noise complaint. Working with city on city ordinances.

Incident Information:	Description
CAD# 2023087797 TIME: 5/11/2023 8:47:48AM CASE# CAD Only SCIO CAD CALL COMPLETE	WELFARE CHECK Reported at Block of 38700 N MAIN ST SCIO <hr/> Welfare check complete.
CAD# 2023088364 TIME: 5/11/2023 6:46:48PM CASE# 2301844 SCIO REPORT TAKEN	Report Filed. CRIMINAL MISCHIEF 2 - CRIME DAMAGE Reported At Block Of 38700 NW ALDER ST Occurred between 0400 hours on 5/11/2023 and 1830 hours on 5/11/2023 . <hr/> Deputies take a criminal mischief report after learning someone's vehicle was damaged over night.
CAD# 2023088561 TIME: 5/12/2023 1:48:17AM CASE# CAD Only SCIO SCIO	EXTRA PATROL Reported at Block of 38700 NW ALDER ST SCIO <hr/> No suspicious activity seen.
CAD# 2023088789 TIME: 5/12/2023 11:28:11AM CASE# CAD Only SCIO WARNING MOVING VIOLATIC	TRAFFIC STOP Reported at Block of 38800 HWY 226/SE 5TH AVE SCIO <hr/> Operator warned for a moving violation.
CAD# 2023088848 TIME: 5/12/2023 12:53:40PM CASE# CAD Only SCIO WARNING EQUIPMENT VIOL	TRAFFIC STOP Reported at Block of 38900 NW 1ST AVE SCIO <hr/> Operator was warned for an equipment violation.
CAD# 2023089596 TIME: 5/13/2023 11:33:06AM CASE# CAD Only SCIO CAD CALL COMPLETE	FOOT PATROL Reported at Block of 38900 NE 1ST AVE SCIO <hr/> Deputies performed a foot patrol of the Saturday market.

Incident Information:	Description
CAD# 2023090484 TIME: 5/14/2023 2:31:07PM CASE# CAD Only SCIO WARNING EQUIPMENT VIOL/	TRAFFIC STOP Reported at Block of 38700 N MAIN ST/NW 2ND AVE SCIO <hr/> Driver warned for improper display
CAD# 2023091733 TIME: 5/16/2023 8:44:42AM CASE# CAD Only SCIO CAD CALL COMPLETE	MVC NON INJURY Reported at Block of 38800 NW 1ST AVE SCIO <hr/> Operator missed the driveway while leaving the school. Car was stuck in the ditch and needed a tow to remove it.
CAD# 2023091752 TIME: 5/16/2023 9:13:56AM CASE# 2301905 SCIO REPORT TAKEN	REPORT PENDING. Original Call Type: WARRANT SERVICE Reported At Block Of 38800 NW 1ST AVE Occurred between 0913 hours on 5/16/2023 and 0913 hours on 5/16/2023 . <hr/> Michelle Lee age 50, was issued a citation for fail to appear in Linn County Circuit Court.
CAD# 2023092165 TIME: 5/16/2023 5:32:40PM CASE# CAD Only SCIO UTL GOA	JUVENILE COMPLAINT Reported at Block of 38900 NW 1ST AVE SCIO <hr/> Caller reporting juveniles jumping off a bridge into a creek .
CAD# 2023092497 TIME: 5/17/2023 7:58:29AM CASE# CAD Only SCIO	911 HANG UP CALL Reported at Block of 38700 NW BEECH ST SCIO <hr/> No Public Narrative.
CAD# 2023092510 TIME: 5/17/2023 8:15:19AM CASE# CAD Only SCIO CAD CALL COMPLETE	FOOT PATROL Reported at Block of 38800 N MAIN ST SCIO <hr/> Deputies walked through the Scio Highschool.

Incident Information:	Description
CAD# 2023092547 TIME: 5/17/2023 9:15:16AM CASE# CAD Only SCIO WARNING MOVING VIOLATIC	TRAFFIC STOP Reported at Block of 38900 NW 2ND AVE/N MAIN ST SCIO <hr/> Operator warned for a moving violation.
CAD# 2023092599 TIME: 5/17/2023 9:51:38AM CASE# CAD Only SCIO WARNING MOVING VIOLATIC	TRAFFIC STOP Reported at Block of 38700 N MAIN ST/NW 2ND AVE SCIO <hr/> Operator warned for a moving violation.
CAD# 2023092734 TIME: 5/17/2023 12:11:13PM CASE# CAD Only SCIO	POCKET DIAL LCSO AND CRCC Reported at Block of 38800 NW 1ST AVE SCIO <hr/> No Public Narrative.
CAD# 2023092941 TIME: 5/17/2023 3:47:10PM CASE# 2301943 SCIO REPORT TAKEN	Report Filed. PROPERTY, FOUND Reported At Block Of 38900 HWY 226 Occurred between 1547 hours on 5/17/2023 and 1547 hours on 5/17/2023 . Reported: 5/17/2023 <hr/> Deputies attempted to find the owner of a found wallet. After several attempts, the wallet was lodged as found property at the Linn County Sheriff`s Office property and evidence.
CAD# 2023093261 TIME: 5/18/2023 2:20:00AM CASE# 2301948 SCIO REPORT TAKEN	REPORT PENDING. Original Call Type: CRIMINAL MISCHIEF Reported At Block Of 38700 N MAIN ST Occurred between 0220 hours on 5/18/2023 and 0220 hours on 5/18/2023 . <hr/> Deputy responds to call about a slashed tire. This is related to a disturbance between previous partners. Investigation ongoing.
CAD# 2023093346 TIME: 5/18/2023 8:19:26AM CASE# 2301953 SCIO REPORT TAKEN	REPORT PENDING. Original Call Type: DUII Reported At Block Of 38800 NW 1ST AVE Occurred between 0819 hours on 5/18/2023 and 0819 hours on 5/18/2023 . Reported: <hr/> Deputies responded to a possible drunk driver. Deputies were unable to find the reported vehicle. Deputies learned the driver has a revoked license with felony penalties. Investigation ongoing, report to follow.

Incident Information:	Description
CAD# 2023093673 TIME: 5/18/2023 2:48:22PM CASE# CAD Only SCIO	POCKET DIAL LCSO AND CRCC Reported at Block of 39000 NE 4TH AVE SCIO <hr/>
CAD# 2023094249 TIME: 5/19/2023 9:39:34AM CASE# CAD Only SCIO CAD CALL COMPLETE	PARKING COMPLAINT Reported at Block of 39000 NE 1ST AVE SCIO <hr/> Parking complaint, vehicles moved prior to deputy arrival.
CAD# 2023094449 TIME: 5/19/2023 1:25:21PM CASE# CAD Only SCIO CAD CALL COMPLETE	911 HANG UP CALL Reported at Block of 38600 SW DOGWOOD ST SCIO <hr/> Deputies respond to 911 hang up call and locate no signs of distress in the area.
CAD# 2023094520 TIME: 5/19/2023 2:31:16PM CASE# CAD Only SCIO	PROB OFFICE CONTACT Reported at Block of 38700 N MAIN ST SCIO <hr/> No Public Narrative.
CAD# 2023094658 TIME: 5/19/2023 4:34:44PM CASE# CAD Only SCIO CAD CALL COMPLETE	EVENT DETAIL Reported at Block of 38900 NE 1ST AVE SCIO <hr/> Deputies patrol Scio Lamb and Wool Festival. Multiple miles documented on foot.
CAD# 2023094788 TIME: 5/19/2023 7:06:51PM CASE# CAD Only SCIO	911 HANG UP CALL Reported at Block of 38700 NW BEECH ST SCIO <hr/> No Public Narrative.

Incident Information:	Description
CAD# 2023094814 TIME: 5/19/2023 7:48:50PM CASE# CAD Only SCIO	911 HANG UP CALL Reported at Block of 38700 N MAIN ST SCIO <hr/> No Public Narrative.
CAD# 2023094817 TIME: 5/19/2023 7:53:52PM CASE# CAD Only SCIO	911 HANG UP CALL Reported at Block of 38700 NE ASH ST SCIO <hr/> No Public Narrative.
CAD# 2023094818 TIME: 5/19/2023 7:56:28PM CASE# CAD Only SCIO	911 HANG UP CALL Reported at Block of 38700 N MAIN ST SCIO <hr/> No Public Narrative.
CAD# 2023094987 TIME: 5/20/2023 1:18:25AM CASE# CAD Only SCIO CAD CALL COMPLETE	NEGLECT Reported at Block of 38700 SW 2ND AVE SCIO <hr/> Deputy attempted to speak with a caller originally reporting a possible Neglect. Caller then refused to cooperate with deputies
CAD# 2023095031 TIME: 5/20/2023 3:21:23AM CASE# CAD Only SCIO CAD CALL COMPLETE	DOMESTIC DISTURBANCE Reported at Block of 38700 SW 2ND AVE SCIO <hr/> Deputies responded to a report of a domestic disturbance. No injuries were reported and both parties were separated for the night.
CAD# 2023095283 TIME: 5/20/2023 12:33:59PM CASE# CAD Only SCIO	POCKET DIAL LCSO AND CRCC Reported at Block of 38900 HWY 226 SCIO <hr/>

Incident Information:	Description
CAD# 2023095377 TIME: 5/20/2023 2:20:32PM CASE# CAD Only SCIO	911 HANG UP CALL Reported at Block of 38700 NE ASH ST SCIO <hr/> No Public Narrative.
CAD# 2023095620 TIME: 5/20/2023 7:45:14PM CASE# CAD Only SCIO CAD CALL COMPLETE	EVENT DETAIL Reported at Block of 38700 N MAIN ST SCIO <hr/> Scio Lamb and Wool Fest Foot and vehicle patrol
CAD# 2023095768 TIME: 5/21/2023 12:23:48AM CASE# CAD Only SCIO SCIO	FIREWORK COMPLAINT Reported at Block of 38900 SW 4TH AVE/SW ALDER ST SCIO <hr/> Caller was anonymous. The caller also did not give an address of the complaint. There were no Deputies in the area and dispatch did not receive any further complaints.
CAD# 2023096931 TIME: 5/22/2023 3:46:09PM CASE# CAD Only SCIO CAD CALL COMPLETE	HIT AND RUN Reported at Block of 39000 NE 1ST AVE/NE ASH ST SCIO <hr/> Deputy took report of truck which was struck by another vehicle the previous day.
CAD# 2023097080 TIME: 5/22/2023 6:19:52PM CASE# CAD Only SCIO CAD CALL COMPLETE	EVENT DETAIL Reported at Block of 38900 NW 1ST AVE SCIO <hr/> CITY COUNCIL MEETING
CAD# 2023097187 TIME: 5/22/2023 9:57:50PM CASE# CAD Only SCIO	POCKET DIAL LCSO AND CRCC Reported at Block of 38800 HWY 226 SCIO <hr/> No Public Narrative.

Incident Information:	Description
CAD# 2023097706 TIME: 5/23/2023 4:11:06PM CASE# CAD Only SCIO WARNING MOVING VIOLATIC	TRAFFIC STOP Reported at Block of 38800 N MAIN ST/NW 4TH AVE SCIO <hr/> Deputy issues driver a warning.
CAD# 2023097716 TIME: 5/23/2023 4:18:20PM CASE# CAD Only SCIO	911 HANG UP CALL Reported at Block of 38800 NE ASH ST SCIO <hr/> No Public Narrative.
CAD# 2023098182 TIME: 5/24/2023 10:12:15AM CASE# CAD Only SCIO CAD CALL COMPLETE	ASSIST OTHER AGENCY Reported at Block of 38800 NW 1ST AVE SCIO <hr/> Deputies speak with DHS regarding investigation.
CAD# 2023098397 TIME: 5/24/2023 2:52:53PM CASE# CAD Only SCIO	POCKET DIAL LCSO AND CRCC Reported at Block of 38900 NW CLAYTON PL SCIO <hr/> No Public Narrative.
CAD# 2023098420 TIME: 5/24/2023 3:12:32PM CASE# CAD Only SCIO	911 HANG UP CALL Reported at Block of 38900 NW CLAYTON PL SCIO <hr/> No Public Narrative.
CAD# 2023098478 TIME: 5/24/2023 4:06:36PM CASE# CAD Only SCIO	911 HANG UP CALL Reported at Block of 38900 NW CLAYTON PL SCIO <hr/> No Public Narrative.

Incident Information:	Description
CAD# 2023098698 TIME: 5/24/2023 10:29:29PM CASE# CAD Only SCIO CAD CALL COMPLETE	DISTURBANCE Reported at Block of 38700 SW 2ND AVE SCIO <hr/> Deputies responded to a disturbance. It was reported the female half of the altercation was pushed. Deputies investigated and learned this did not happen. Deputies found this was a verbal argument over a phone where the female half tried to grab the phone from the male. No crimes.
CAD# 2023100138 TIME: 5/26/2023 4:56:29PM CASE# CAD Only SCIO	POCKET DIAL LCSO AND CRCC Reported at Block of 38700 NW BEECH ST SCIO <hr/> No Public Narrative.
CAD# 2023100658 TIME: 5/27/2023 12:30:37PM CASE# CAD Only SCIO	911 HANG UP CALL Reported at Block of 38900 NW CLAYTON PL SCIO <hr/> No Public Narrative.
CAD# 2023102213 TIME: 5/29/2023 11:43:52AM CASE# CAD Only SCIO CAD CALL COMPLETE	SUSPICIOUS CIRCUMSTANCE Reported at Block of 38900 SW 4TH AVE SCIO <hr/> Suspicious circumstance documented.
CAD# 2023103070 TIME: 5/30/2023 2:17:44PM CASE# CAD Only SCIO CAD CALL COMPLETE	MVC NON INJURY Reported at Block of 38700 N MAIN ST SCIO <hr/> Once both parties received info they can let the insurance handle the rest.
CAD# 2023103285 TIME: 5/30/2023 6:39:19PM CASE# CAD Only SCIO SCIO	FOLLOW UP Reported at Block of 38700 N MAIN ST SCIO <hr/> Follow up. Caller provided with updated info.

Incident Information:	Description
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Agenda Item 1



Covered Bridge Capital of the West

City of Scio

P. O. Box 37

Scio, OR 97374

Phone: 503-394-3342

Fax: 503-394-2340

M E M O R A N D U M

TO: Mayor Nuber and Scio City Councilors

FROM: Ginger Allen, Scio City Manager

RE: Resolution No. 23-03, Establishing Municipal Fees, Water and Sewer System Rates, Fees, Charges and Other Expenses Under the Jurisdiction of the City of Scio

DATE: June 22, 2023

This resolution will implement the proposed water and sewer rate increases as well as the implementation of a storm drain fee as approved by the Budget Committee on May 4, 2023.



City Of Scio, Oregon



RESOLUTION NO. 23-03

RESOLUTION NO. 23-03 ESTABLISHING MUNICIPAL FEES, WATER AND SEWER SYSTEM RATES, FEES, CHARGES AND OTHER EXPENSES UNDER THE JURISDICTION OF THE CITY OF SCIO.

WHEREAS, the City of Scio has duly adopted a Water System Ordinance, a Sewer System Ordinance, and a Fee Resolution Ordinance, and

WHEREAS, the Water System Regulations adopted by Ordinance No. 582 provides that the City Council shall by resolution establish and adjust from time to time rates, fees, costs, connection charges, utility deposits and other expenses for water and related services provided by the City, and

WHEREAS, the Sewer System Regulations adopted by Ordinance No. 403 and subsequent amendments, provides that the City Council shall by resolution and adjust from time to time rates, fees, costs, connection charges, and other expenses for sewer related services provided by the City.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Scio, Oregon that Resolution No. 22-06 is repealed and that the following fee schedule is established:

Section 1. **Adoption of Fees.** The following fees are adopted by the City Council of the City of Scio in accordance with Ordinance No. 552.

Section 2. **Municipal Fees.**

- A. Purpose. Fees are designed to recover the direct and indirect cost of providing service to the public.

Fees for Municipal Services		
		<u>Fee or Charge</u>
A.	Dishonored Check	\$35.00
B.	Copies - Letter 8-1/2" x 11" (per side)	\$.25
	Legal 8-1/2" x 14" (per side)	\$.35
	Executive 11" x 14" (per side)	\$.50
C.	Fax Service	\$2.00
		+ .50 per page

D. <u>Non-Resident Library Fees</u>		
Lost Item Processing Fee		\$5.00
Lost Library Card Fee		\$3.00
Household Membership		\$40.00
• Annual Fee		\$25.00
• 6-month membership		

Section 3. **Utility Services.** Commencing with the “Effective Date of this Resolution,” the following rates, fees, costs, connection charges, utility deposits and identified expenses for water, sewer and related services are hereby established:

Fees for Utility Services		
A.	Water Services	<u>Fee or Charge</u>
1.	<u>Connection to service (per housing unit)</u> – this includes a ¾” meter, line tap, bore, etc.	\$4,000.00
	Upgrade to a 1” & Larger Meter – must pay the increased cost of meter, tap, bore, etc, in addition to the base fee.	\$4,000.00 plus cost
2.	<u>Water Service Deposit.</u>	\$100.00
	a. Property Owner – the deposit will be applied to the account after 12 months continuous paid-on-time service.	
	b. Tenant – the deposit shall be applied to the final bill once the customer vacates the property, any balance left over will be refunded to the customer.	
	c. The Utility deposit shall not bear interest.	
3.	<u>Monthly Water Service Charges (per Unit)</u>	
	a. In Town Residential Base (2,500 gal.)	\$54.93
	Next 2,500 gal	5.05 per 1,000 gallons
	Next 3,000 gal	5.51 per 1,000 gallons
	Over 8,000 gal	5.95 per 1,000 gallons
	b. Out of Town Residential Base (2,500 gal.)	\$71.71
	Next 2,500 gal	7.63 per 1,000 gallons
	Next 3,000 gal	8.23 per 1,000 gallons
	Over 8,000 gal	8.87 per 1,000 gallons

c. Commercial Base (2,500 gal.)		\$54.97
Next 2,500 gal		6.89 per 1,000 gallons
Next 3,000 gal		7.35 per 1,000 gallons
Over 8,000 gal		7.78 per 1,000 gallons
d. Large Commercial Base (2,500 gal.)		\$60.40
Next 2,500 gal		6.89 per 1,000 gallons
Next 3,000 gal		7.35 per 1,000 gallons
Over 8,000 gal		7.78 per 1,000 gallons
e. School Base (2,500 gal.)		\$60.40
Next 2,500 gal		6.89 per 1,000 gallons
Next 3,000 gal		7.35 per 1,000 gallons
Over 8,000 gal		7.78 per 1,000 gallons
4.	<u>Late Charge.</u> Accounts not paid in full by the 15 th of the month will be charged a late fee.	\$5.00
5.	<u>24-Hour Shut-off Notice.</u> A charge will be assessed on all accounts requiring a 24-Hour Shut-off Notice, at the time the work order is prepared for the notice.	\$25.00
6.	<u>Shut-off Fee.</u> All accounts which have not been paid in full by the time and day designated on the late notice, will be charged a shut-off fee.	\$50.00
7.	<u>After-Hours Turn-on Fee.</u>	\$100.00
8.	<u>Criteria to Credit Excessive Water Bills Due to Leaks.</u> Where residential water bills are excessive due to a leak in the water service between the meter and the building the following policy shall apply: <ul style="list-style-type: none"> a. The water bill shall be adjusted to the average bill over the past 12 months plus ½ of the amount above the average, providing that no adjustment will be made for water loss more than ten (10) days beyond notification of a possible leak. b. Proof of a leak and repair must accompany the request for adjustment. 	
9.	<u>Automatic Annual Increase.</u> The Scio City Council agreed to revisit the water rates in April of 2024, prior to any annual increase in July of 2024.	

B. Sewer Services		<u>Fee or Charge</u>
1.	<u>Connection to service (per housing unit)</u>	\$4,000.00
2.	<u>Monthly Base</u>	
	a. Residential Base (per housing unit) (2,500 gallons)	\$42.41
	b. Commercial Base (2,500 gallons per unit)	
	i. ¾" Meter	\$42.96
	iii. 1" & Larger Meter	\$46.68
	iv. School Base	\$81.14
3.	<u>Overage:</u> In addition to the above stated charges, there will be a surcharge of \$9.98 per 1,000 gallons of water over the minimum 2,500 gallons.	
4.	<u>Winter Time Average (Residential Customers only):</u>	
	a. Charges will be calculated on the gallons of water used, averaging the water usage for October, November, December, January, February, March, April, and May of each year. Those Users not having the full 8 month history may be calculated on at least a 3 month average.	
	b. New customer sewer rates will fluctuate monthly until a winter time average can be calculated.	
	c. Winter Time Average charges will be become effective with the July 1, bill each year.	
5.	<u>Automatic Annual Increase.</u> The Scio City Council agreed to revisit the sewer rates in April of 2024, prior to any annual increase in July of 2024	
C. Storm Sewer		<u>Fee or Charge</u>
1.	<u>Storm Sewer</u> – per unit	\$5.00

Section 4. **Effective Date.** This Resolution shall be effective with the July 1, 2023 billing.

This Resolution was passed on the ____ day of June, 2023 by the city council and executed by the Mayor this ____ day of June, 2023.

Debbie Nuber, Mayor

ATTEST:

Virginia A. Allen, City Manager

Agenda Item 2



Covered Bridge Capital of the West

City of Scio

P. O. Box 37

Scio, OR 97374

Phone: 503-394-3342

Fax: 503-394-2340

M E M O R A N D U M

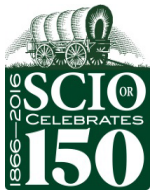
TO: Mayor Nuber and Scio City Councilors

FROM: Ginger Allen, Scio City Manager

RE: Resolution No. 23-04, A Resolution Appropriating Unanticipated Revenue
To the General Fund of the City of Scio

DATE: June 20, 2023

This resolution is the standard requirement needed to take in funds that were unanticipated at the time the 2022-2023 budget was confirmed. The funds listed in the resolution are funds that will be spent on the Stems Library Program, part of the Scio Public Library Services.



City Of Scio, Oregon



RESOLUTION NO. 23-04

A RESOLUTION APPROPRIATING UNANTICIPATED REVENUE TO THE GENERAL FUND OF THE CITY OF SCIO.

WHEREAS, Oregon Budget Law, under ORS 294-326(2), provides that money from unanticipated grants, gifts, bequests or devises that have been transferred to a municipal corporation in trust for a specific purpose may be lawfully expended after enactment of an appropriate resolution; and

WHEREAS, the City of Scio has received a grant totaling \$750.00 from the Stem -CTE Grant, from Linn Benton Community College; and

WHEREAS, Oregon Budget Law, under ORS 294.326(2) allows the City of Scio to spend unanticipated money,

THEREFORE, BE IT RESOLVED by the Scio City Council of the City of Scio that the following appropriations be made:

Revenue:

<u>General Fund</u>	<u>Budget Appropriation</u>	<u>Increase</u>	<u>Adjusted Budget</u>
10-4263 – Library Grants	<u>\$9422.25</u>	<u>\$750.00</u>	<u>\$10,172.25</u>
Total =	\$9422.25	\$750.00	\$10,172.25

Expenses:

10-6388 – Library - Grants	<u>\$17,313.00</u>	<u>\$750.00</u>	<u>\$18,063.00</u>
Total =	\$17,313.00	\$750.00	\$18,063.00

Passed by the City Council of the City of Scio this 26th day of June, 2023.

By: _____
[] Debbie Nuber, Mayor
[] Joey Ferguson, City Council President

ATTEST:

Virginia Allen, City Manager

Agenda Item 3



Covered Bridge Capital of the West

City of Scio

P. O. Box 37

Scio, OR 97374

Phone: 503-394-3342

Fax: 503-394-2340

MEMORANDUM

TO: Mayor Nuber and Scio City Councilors

FROM: Ginger Allen, Scio City Manager

RE: Final Budget/Budget Resolution 23-05 through 23-08

DATE: June 21, 2023

Within your council packet is a copy of the budget adopted by the Scio Budget Committee on May 5, 2023. In order to finalize the 2023-2024 Budget process, we must review budget adjustments that have taken place between May 5, 2023 and June 23rd and end of month calculations. Adjustments can be viewed in the last column of each fund, entitled “*Adjusted*”.

Once we have gone over the adjustments council will need to vote on the budget resolutions that formally adopts the 2023-2024 Budget. Each resolution will require an independent vote, allowing time for discussion. When making the motion to adopt there must be a request to “read the resolution by title only”.

- Resolution 23-05 Declaring Municipal Services for Fiscal Year 2023-2024.
- Resolution 23-06 Declaring the City’s Election to Receive State Revenues.
- Resolution 23-07 Adopting and Making Appropriations to the 2023-2024 Budget.
- Resolution 23-08 Imposing and Categorizing Taxes for Fiscal Year 2023-2024.

Example of a Motion: “I move to adopt Resolution 23-05 Declaring Municipal Services for Fiscal Year 2023-2024 and request that the resolution be read by title only”.

Once a second to the motion is made, Mayor Nuber will ask if there is any discussion? If there is no discussion a vote shall take place.

If you have any questions about any items in your packets, please do not hesitate to contact me at 503-394-8156.



City Of Scio, Oregon

RESOLUTION NO. 23-05

A RESOLUTION DECLARING MUNICIPAL SERVICES FOR FISCAL YEAR 2023 - 2024

WHEREAS, ORS 221.760 provides as follows:

Section 1. The officer responsible for disbursing funds to cities under ORS 323.455, 366.785 to 366.820 and 471.805 shall, in the case of a city located within a county having more than 100,000 inhabitants according to the most recent federal decennial census, disburse such funds only if the city provides four or more of the following services:

- (1) Police Protection
- (2) Fire protection
- (3) Street construction, maintenance, and lighting
- (4) Sanitary sewer
- (5) Storm sewers
- (6) Planning, zoning and subdivision control
- (7) One or more utility services

And

WHEREAS, City officials recognize the desirability of assisting the state officer responsible for determining the eligibility of cities to receive such funds in accordance with ORS 221.760, now therefore,

BE IT RESOLVED, that the CITY OF SCIO hereby certifies that it provides the following four or more municipal services enumerated in Section 1, ORS 221.760:

- X Police Protection
- X Street construction, maintenance and lighting
- X Sanitary Sewer
- X Storm Sewers
- X Planning, zoning, and subdivision control
- X Water Utility services

Passed by the Scio City Council and executed by the _____ on this 26th day of June, 2023, by a vote of ____ yeas and ____ nays.

Scio, Oregon

Mayor ☐

Council President ☐

ATTESTED BY:

Virginia Allen, City Manager/City Budget Officer



City Of Scio, Oregon

RESOLUTION NO. 23-06

A RESOLUTION DECLARING THE CITY'S ELECTION TO RECEIVE STATE REVENUES.

The City of Scio ordains as follows:

Section 1. Pursuant to ORS 221.770, the city hereby elects to receive state revenues for fiscal year 2022-2023.

Passed by the Scio City Council and executed by the _____ on this 26th day of June, 2023, by a vote of _____ yeas and _____ nays.

Scio, Oregon

Mayor ☐

Council President ☐

ATTESTED BY: Virginia Allen, City Manager/City Budget Officer

I certify that a public hearing before the Budget Committee was held on May 5, 2023 and a public hearing before the City Council was held on June 26, 2023, giving citizens an opportunity to comment on use of State Revenue Sharing.

Virginia Allen, City Manager/City Budget Officer



City Of Scio, Oregon

RESOLUTION No. 23-07

A RESOLUTION ADOPTING & MAKING APPROPRIATIONS TO THE 2023-2024 FISCAL BUDGET

BE IT RESOLVED that the City Council of the City of Scio hereby adopts the budget for the fiscal year 2023-2024 in the sum of \$3,511,708.00 now on file at Scio City Hall, 38957 NW 1st Avenue, Scio, Oregon and;

BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2023 and for the purposes shown below are hereby appropriated as follows:

GENERAL FUND

Personnel Services	\$	145,589
Police Services	\$	75,000
Materials & Services	\$	305,618
Capital Outlay	\$	167,147
Debt Service	\$	8,000
Interfund Transfer Out	\$	21,280
Operating Contingency	\$	578,700
Fund Total	\$	1,306,334

WATER FUND

Personnel Services	\$	154,693
Materials & Services	\$	90,685
Capital Outlay	\$	10,000
Debt Service	\$	85,500
Interfund Transfers Out	\$	125,000
Operating Contingency	\$	125,208
Fund Total	\$	591,086

ROAD FUND

Personnel Services	\$	28,624
Materials & Services	\$	110,421
Capital Outlay	\$	649,964
Debt Service	\$	16,000
Operating Contingency	\$	103,367
Fund Total	\$	908,376

SEWER FUND

Personnel Services	\$	124,556
Materials & Services	\$	151,335
Capital Outlay	\$	285,021
Debt Service	\$	28,000
Operating Contingency	\$	117,000
Fund Total	\$	705,912

The above resolution statements were approved and declared adopted on this 26th day of June, 2023.

Passed by the Scio City Council and executed by the _____ on this 26th day of June, 2023,
by a vote of _____ yeas and _____ nays.

Scio, Oregon

Mayor ☐

Council President ☐

ATTESTED BY:

Virginia Allen, City Manager/City Budget Officer



City Of Scio, Oregon

RESOLUTION No. 23-08

A RESOLUTION TO IMPOSE AND CATEGORIZE TAXES FOR FISCAL YEAR 2023-2024

BE IT RESOLVED that the City Council of Scio hereby imposes the taxes provided for in the 2023-2024 adopted budget:

- 1) at the rate per \$1,000 of assessed value of \$4.9057 for general operations;

and that these taxes are hereby imposed and categorized for tax year 2023-2024 upon the assessed value of all taxable property within the district.

The above resolution statements were approved and declared adopted on this 26th day of June, 2023.

Passed by the Scio City Council and executed by the _____ on this 26th day of June, 2023, by a vote of _____ yeas and _____ nays.

Scio, Oregon

Mayor ☐
Council President ☐

ATTESTED BY:

Virginia Allen, City Manager/City Budget Officer

City Manager Report

CITY MANAGERS REPORT

Report Period May 19, 2023 – June 22, 2023

Ginger Allen, City Manager

Public Works Shop Update: The PW Shop ribbon cutting ceremony took place on Wednesday, June 7, 2023. A final walk through was conducted on Tuesday, June 20, 2023 by Project Engineer, Ryan Quigley. There are still some last-minute details needing attention before we make the final payment. City staff will be working on some independent projects associated with the shop throughout the summer months.

Parks and Tree Committee: The Parks and Tree Advisory Committee scheduled to reconvene on May 24th was postponed due to lack of a quorum. An email was sent to the committee members letting them know that the city will be moving forward with Phase I of the Thomas Creek Park land development: Leveling the park, replanting grass, installing new watering system and possibly installing a fence. The Parks & Tree Advisory Committee will continue to meet come September 2023 to discuss Phase II; Park design and usage and Phase III; installation of park equipment. Timeframes on the completion of Phase II and Phase III is dependent upon costs.

Council Email Accounts: If you are still in need of setting up your city email accounts, please contact Cathy Martin at 503-394-8154.

Safe Routes to School Project: This sidewalk and crosswalk enhancement project, on NW 1st Avenue, is scheduled to begin on Monday, June 26th and will go through the months of July and August, but will be completed before school begins. Updates on the project will be provided to council at the August 14th city council meeting.

Small City Allotment Grant: This is a sidewalk project scheduled to take place outside of the Scio High School Administration office. This project will begin on July 10, 2023 and will take 4-6 weeks, with completion due before school begins in the fall.

July City Council Meeting: Over the past several years I have tried not to schedule a July city council meeting due to summer vacations. So far, there is nothing pressing that would prohibit the council from skipping July's meeting and reconvene in August. As in the past, should something require the city council's immediate attention I would notify everyone that a meeting would be necessary on either the 2nd or 4th Monday in July. Be sure and read your city emails, this is the forum that I would use to communicate with everyone.