

Scio Parks & Tree Advisory Committee Meeting

Scio City Hall – 38957 NW 1st Ave., Scio, Oregon

AGENDA

October 26, 2023 (2:00 p.m.)

Committee Members

Stevie Bates

Katrina Clouse

Jack Lowers

Rebecca Shaffer

CALL TO ORDER – 2:00 PM ** ROLL CALL**

APRIL 11, 2023 MEETING MINUTES: Review, amend and approve minutes.

CORRESPONDENCE: None

REGULAR SESSION:

***Note: Following each agenda item, and after a motion is made and seconded, a “call for discussion” should take place before the final vote!! If there is no discussion the vote shall be taken. The Chairperson shall then move onto the next agenda item.*

- 1) Restroom Project Update
Presented by: Ginger Allen, Scio City Manager
Action: Discussion
- 2) Scio Memorial Park
Presented by: Ginger Allen, Scio City Manager
Action: Discussion
- 3) Thomas Creek Park Development
Presented by: Ginger Allen, Scio City Manager
Action: Discussion
- 4) Old Business
- 5) New Business

PUBLIC COMMENT(S): An opportunity for citizens to comment on items of the Parks & Tree Advisory Committee.

NEXT MEETING: Where and When

ADJOURNMENT:

ALL PARKS & TREE ADVISORY COMMITTEE MEETINGS WILL BE HELD IN PERSON & ON ZOOM.

The public can join the meeting via Zoom using one of the following options:

<https://us02web.zoom.us> or phone: 1-253-215-8782 Meeting ID: 891 8362 8144 Passcode: 352811

The Zoom Information will also be available on the City Web Site and City Facebook Page, prior to the meeting.

**Scio Parks & Tree
Advisory Committee Minutes
April 11, 2023**

LOCATION: SCIO CITY HALL, 38957 NW 1ST AVENUE, SCIO

Time Start: 9:33 PM

Time End: 7:59 PM

CALL TO ORDER

The meeting was called to order at 9:33 AM by City Manager Ginger Allen

PARKS & TREE ADVISORY COMMITTEE MEETING ATTENDANCE LOG

ADVISORY COMMITTEE	SCIO STAFF
Stevie Bates	Cathy Martin, Administrative Assistant
Katrina Clouse	Ginger Allen, City Manager
Jack Lowers	Scott Starkey, Public Works
Rebecca Shaffer - excused	

AUDIENCE MEMBERS IN ATTENDANCE

None

AGENDA	ACTIONS
<p><u>APPROVAL OF MINUTES</u></p> <ul style="list-style-type: none"> • November 15, 2022 Parks & Tree Meeting Minutes 	<p>Ms. Clouse was the only member present at the November meeting. She read and approved the minutes as presented.</p>
<p><u>CORRESPONDENCE</u></p> <ul style="list-style-type: none"> • Jack Mochnick letter of resignation 	
<p><u>BUSINESS</u></p> <p>Election of Chairperson</p> <ul style="list-style-type: none"> a. Presented by – Ginger Allen, City Manager 	<p>Mr. Lowers nominated Ms. Clouse, seconded by Ms. Bates.</p> <p>Motion passed 2 in favor, 0 against, Ms. Clouse abstained.</p>
<p>Restroom Project Update</p> <ul style="list-style-type: none"> a. Presented by Ginger Allen, City Manager 	<p>Ms. Allen updated the committee on the project. The city learned from Pacific Power and NW Gas would need major improvements in order to make the area by the store work for a public restroom site. The city would also have had to provide handicapped parking space which would impose upon the Stop N Save.</p> <p>The other option for the placement of the restroom, was in the gravel area next to City Hall. This location provides easy connections to utilities and has plenty of room to meet all ADA requirements.</p> <p>Ms. Clouse stated that she thought that the infrastructure issues had already been figured out prior to proceeding with ordering the building.</p>

	<p>Mr. Lowers asked about the flooding issues. Ms. Allen stated that the restroom will be built to meet code all building and flood plain codes. Mr. Lowers stated that he likes the idea of it being placed at the city hall area as well.</p> <p>Ms. Allen stated that the city originally set aside \$135,000 for entire project. The City is estimating the project to cost addition 15K-20K, no formal landscaping, will be done at this time.</p>
<p>Park Development a. Discussion</p>	<p>Committee should start discussing information gleaned from the Thomas Creek Survey.</p> <p>The committee should look at all parks within the city limits and determine what improvements need to be made at each park. Discussion was general in nature, the committee talked about doing a walk-through visit of each park.</p> <p>Ms. Bates stated that she would like to see the King apple tree at the small park area off of NW 3rd and Beech Street, saved as it is the last surviving tree from the orchard planted by Dr. Prill.</p> <p>Naming of parks was briefly discussed.</p> <p>Allen stated that an arborist should graft the apple tree and noted that fruit trees should not be planted in park areas. Need to adopt a tree list for what can be in park settings.</p>
<p>Next meeting b. Schedule date and time</p>	<p>The next meeting was scheduled for May 24, 2023, the meeting will start 5:30 or 6:00 pm. Martin will contact Ms. Shaffer to see which time works best for her.</p>
<p><u>ADJOURNMENT</u></p>	<p>The meeting was adjourned at 10:22 am.</p>