



**SCIO PLANNING COMMISSION MEETING MINUTES
WEDNESDAY, January 30, 2019**

7:00 PM

CALL TO ORDER: Chairman Wooten called the regular meeting of the Scio Planning Commission to order at 7:00 p.m.

COMMISSION MEMBERS PRESENT: Commissioners Richard Androes, Beau Buganski, Ron Loewen, Nicole Zedwick, and Cliff Wooten.

STAFF PRESENT: Planning Consultant Dave Kinney and Administrative Assistant Cathy Martin

Wooten asked that a card be sent to Dennis Thomas thanking him for his service.

APPROVAL OF MINUTES: Martin advised that she corrected some scribner's errors found after they were sent. The minutes of the November 28, 2018 meeting were reviewed.

Commissioner Buganski moved, Commissioner Androes seconded, to approve the minutes of November 28, 2018 as corrected. Motion passed 4/0

CORRESPONDENCE: None.

REGULAR SESSION:

- 1. Public Hearing – PL2018-10 – Scio Comprehensive Plan Amendments – Chapter 12 -**
Wooten opened the public hearing at 7:04 pm. There were no audience members. Wooten asked for declarations of Ex Parte contact, conflicts of interest or Bias, there were none.

Dave Kinney presented the staff report. He stated that two comments were received from ODOT and Linn County Road Department and they have been incorporated into the document. The county did not do an assessment of the county roads within the city. No flood analysis of the county road way, or ADA compliant sidewalks were completed within the city. They recommended addition of policy.

School District approximately 300 students within 1 mile of school. This is a high percentage which affects the ability to get "Safe Routes to School" grant funding. County also requested the addition of sidewalks to Gilkey road from the south of town.

There were no further questions.

Wooten asked Roger Loewen to introduce himself to the commission as he arrived during the hearing.

Wooten closed public hearing at 7:15 pm.
Planning Commission Deliberation - none

Commissioner Loewen moved, Commissioner Buganski seconded to recommend to the Scio City Council the approval of the Ordinance to Adopt Part 4 of the Scio Comprehensive Plan Update, File No. PL 2018-10. Motion passed 4/0.

2. Public Hearing – PL2018-12 – Amendments to Ordinance 579 – Scio Flood Hazard Ordinance –

Wooten opened the public hearing at 7:17 pm. Planning Commission members and staff introduced them to hearing participants were previously. Audience members introduced themselves. Wooten asked for declarations of Ex Parte contact, there were none.

Dave Kinney presented the staff report. Kinney stated that at the November meeting, staff had advised the planning commission of the recent site visit by Celinda Adair, National Flood Insurance Manager for Oregon, had recommended some changes to the requirement of Elevation Certificate submittals. In addition, another change that was identified, a clause was added that HVAC units are elevated 1 foot above the base flood level. Loewen asked why the three elevation certificates were being required. Kinney stated that this is to meet the current FEMA requirements.

There were no further questions. Wooten closed public hearing at 7:34 pm.

Commissioner Androes moved, Commissioner Zedwick seconded to recommend to the Scio City Council the approval of the Amendments to Ordinance 579 Scio Flood Hazards Ordinance, File No. PL 2018-12. Motion passed 4/0.

3. Planning Commission Member Search – Martin stated that she had spoken with Nicole Meuret and she has decided she is not going to be able to serve on the planning commission due to her work schedule. Martin advised the commission that City Manager Ginger Allen is considering a recommendation to the city council to reduce the number of people that serve on the various advisory boards. This would include the Planning Commission. Martin asked the commission members to think about how this would affect the Planning Commission.

Martin thanked the commission for their work on the Comprehensive Plan. She advised the commission that future meetings will only be called if there are planning applications that require Planning Commission approval or the City Council assigns a project to the commission. She will send out notices regarding any cancelled meetings as soon as possible during the month.

There was no further business and the meeting was adjourned at 7:49 pm.

The next regular meeting was scheduled for February 27, 2019.

Cathy Martin, Clerk
Scio Planning Commission