



**SCIO PLANNING COMMISSION ELECTRONIC MEETING MINUTES  
WEDNESDAY, June 30, 2021**

**7:00 PM**

**COMMISSION MEMBERS PRESENT:** Chairman Beau Buganski and Commissioners Richard Androes, Katrina Clouse, Ellie Ferguson, were all present via video. Commissioners Ron Loewen and Nicole Zedwick attended in person.

**STAFF PRESENT:** Planning Consultant Dave Kinney and Administrative Assistant Cathy Martin were present in person

**CALL TO ORDER:** Planning Chairman Beau Buganski called the Scio Planning Commission to order at 7:00 p.m.

**ROLL CALL:** Roll call was taken with Commissioner Androes absent. Commissioner Androes joined the meeting in progress at 7:04 pm. There is one vacancy.

**AUDIENCE MEMBERS IN ATTENDANCE:** Melissa Clayton.

**APPROVAL OF MINUTES:** The minutes of the April 28, 2021 meeting were reviewed.

*Commissioner Clouse moved, Commissioner Ferguson seconded, to approve the April 28, 2021 minutes as presented. A verbal and hand vote was taken. Motion passed 5/0.*

**BUSINESS:**

- 1. PL2021-04– Melissa Clayton – Property Line Adjustment  
10S01W07DC, Tax Lots 1603 and 1605  
Presented by Dave Kinney, Planning Consultant –**

Planning Consultant, Dave Kinney, stated that he drafted the letter of decision on the Property Line Adjustment. and his recommendation to the city is to approve the application to adjust the property lines adding 15' to the west property line of Lot 1605. This will allow access to the back yard of the home. His only concern is that was that the aerial map showed the potential building encroachment in the SE corner of Lot 1605 and added a condition of approval, that any building encroachments must be resolved.

Melissa Clayton stated that she agreed with the recommendation of Planning Consultant Dave Kinney. That this was exactly what she needed as she will be selling Lot 1603 and wanted to make sure that there was adequate access to the rear of the existing home. She stated that they will move the wood storage shed if necessary once the survey is completed

Mr. Kinney stated that his recommendation would be for a motion to concur with the approval of the property line adjustment. Commission members expressed that the application was pretty straight forward, that they concurred with the recommendation.

***Commissioner Androes moved, Commissioner Zedwick seconded, to approve the application number PL2021-04 by Melissa Clayton for a Property Line Adjustment as recommended. Motion passed 6/0.***

- 2. Planning Commission Vacancy** – Chairman Buganski asked the commission members to continue to look for someone who might be interested in serving on the Planning Commission.

Next meeting is tentatively scheduled for July 28, 2021. Martin stated that it will only be held if there is an application which would require a public hearing, at this time the city does not have any applications pending. She will advise the planning commission by July 9<sup>th</sup> if a meeting will be held.

Meeting Adjourned at 7:11 p.m.

Cathy Martin, Administrative Assistant