



PO Box 37
 38957 NW 1st Avenue
 Scio, OR 97374

Utility Account No.:

PH: (503) 394-3342
 FAX: (503) 394-2340
 Website: ci.scio.or.us

Utility Service Application

The undersigned hereby applies for Sewer and/or Water Services, and agrees to the following terms and conditions:

1. The applicant will pay a deposit of \$100.00 (Resolution No. 15-08)
2. The applicant will abide by the Scio City Ordinances and Rules and Regulations adopted for the utility system. (Ordinance No. 582)
3. The applicant will provide the information below, per Ordinance No. 582 – Section 9 Application for Service:

Service Address: _____	Service End/Start Date: _____ (Circle One)
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APPLICANT INFORMATION

Primary Applicant: _____	Phone: _____
Secondary Applicant: _____	Cell: _____
Address: _____	Email: _____
Emergency Contact Name: _____	Phone: _____
Applicant(s) Signature(s): _____	Date: _____

PROPERTY OWNER CERTIFICATION – If Applicant is a Tenant.

Owner(s) Name: _____	Phone: _____
Address: _____	Cell: _____
	Email: _____
I/we, (print names) _____ am/are the owner(s) of the property for which water/sewer service is being requested. I/we guarantee that if the applicant(s) fails to make payments in accordance with the rules, regulations, and ordinances of the City of Scio, I/we will pay such arrearages and be liable for those charges, including any penalties and interest accrued. I/we further agree that City may lien the property, identified above, in the amount of any unpaid delinquent utility bills.	
Signature of Property Owner(s) or Agent: _____	Date _____

PROPERTY OWNER CERTIFICATION – If Applicant is Owner.

I/we, (print names) _____ am/are the owner(s) of the property for which water/sewer service is being requested. I/we guarantee that if I/we fail to make payments in accordance with the rules, regulations, and ordinances of the City of Scio, I/we will pay such arrearages and be liable for those charges, including any penalties and interest accrued. I/we further agree that City may lien the property, identified above, in the amount of any unpaid delinquent utility bills.	
Signature of Property Owner(s) or Agent: _____	Date _____

SCIO WATER ORDINANCE No. 582

Section 9. Application for Service.

- (1) No water service will be provided without a signed application containing the following information:
- a. The date of application.
 - b. The location of premises to be served.
 - c. The date on which the applicant will be ready for service.
 - d. Whether the premises has ever before been supplied by the City.
 - e. The purpose for which the service is to be used.
 - f. The size of the service.
 - g. The address to which bills are to be mailed or delivered.
 - h. Whether the applicant is an owner or tenant of the premises.
 - i. An agreement to abide by all rules, regulations and ordinances of the City governing water service.
 - j. Such other information as the City may reasonably request.
- (2) Where more than a single dwelling unit or business is serviced by a single water meter, the bill for utilities shall be sent to the owner of the premises.
- (3) The property owner of record shall be responsible for the payment of all charges prescribed in this ordinance. If the property is rented and the renter fails to pay charges, the City shall present the bill to the property owner for payment.
- (4) All water and sewer charges shall be a lien against the premises served from and after the date of billing and entry in the City lien docket. The lien docket shall be made accessible for inspection by anyone interested in ascertaining the amount of the charges against the property. When a bill for water or sewer service remains unpaid thirty (30) days after it has been rendered, the lien thereby created may be foreclosed in any manner provided by law, this code or City ordinance.

OFFICE USE ONLY

Renter Application Signed by Owner Check Name for Previous Accounts Should be a 0 Balance for Applicant Deposit \$100 Application filled out Submitted to Public Works Returned by Public Works	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Owner Application & Certification Signed Check Name for Previous Accounts Should be a 0 Balance for Applicant and Owner Deposit \$100 Application filled out Submitted to Public Works Returned by Public Works	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
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Account #	Route # 1 or 2	Sequence #
Meter Serial #	MXU ID #	
Meter Reading:	Date:	Read by: